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### ARTICLE III

#### **3:01 REGISTRATION, TEAM to FIELD RATIOS, GUEST PLAYERS and LIVESCAN**

##### **3:01:01 General Registration**

League registration requirements will be set forth by the league registrar and approved by the board of directors.

A player's age, for registration purposes, shall be his/her age on the July 31<sup>st</sup> preceding the start of the seasonal year. However, the minimum age for registration shall be that the player must be five years old on or before December 31<sup>st</sup> of the current playing season.

Although registration may take place at any time during the season, routine registration, for all divisions, will cease **after** the second seasonal game has been played. Exceptions, for the balance of the season, will be considered by the league registrar for any special circumstances requiring late registrations.

Parents shall submit, upon **original** registration of each player, proof of age from a governmental agency. This must be a legal document, no hospital certificates, baptismal certificates will be accepted. A player, who was registered in prior years and has had their birth document previously verified by Cal North, does not need proof of age. A player is formally registered when, at the club level, the registration form is completed, fees paid and accepted, at this time the player has "standing".

All dues and fees for teams and players, including CCSL, shall be payable at the time of registration, except for players covered by "outreach". Dues and fees shall include unpaid debts from past teams anywhere in Cal North. This includes, but is not limited to, registration fees, assessments, tournament fees and fines. Players shall not be eligible for play until all dues and fees are paid. Teams shall not be eligible for play until all dues and fees are paid. Coaches and trainers who are liable for debts to any club or league cannot be assigned to a team or hold a board position until those debts are satisfied.

All bank checks, drafts and/or money orders submitted to this league shall be made payable to the Placer Youth Soccer League or PYSL.

There are no boundaries for registration. Any player, in good standing, in any division of play and any acceptable age group, may register in any league in Cal North.

Individual clubs cannot establish policies which allow prior review and acceptance of players, from other clubs, prior to registration. However a player does not have to be accommodated if their acceptance requires formation of additional teams, coaches or fields which are not available and therefore, may be placed on a waiting list.

No players may be registered on multiple Cal North rosters, or more than one club at any given time. An exception may be granted, by the district registrar, for rural areas where clubs do not have sufficient players to support multiple age groups. A player may roster on only one Cal North/US Club team, with the exception of indoor soccer.

Coed Teams: Coed teams may be formed at any age group but are discouraged at the U-10 and above age groups. Coed teams will be seeded as boy's teams.

A child cannot practice or play if the "medical consent" portion of the registration form is not signed by a parent or legal guardian over 18 years of age.

**3:01:02 League registrar's compensation:**

The league registrar shall be compensated at the rate of \$1.50 per registered player, all team officials on the team roster. In addition, the current Federal rate of reimbursement per mile for travel relative to registration matters and miscellaneous expenses. The registrar shall submit invoices to the league treasurer, for compensation on a monthly basis.

The league will also, provide a personal computer, printer, internet connection and a telephone line

**3:01:03 Playing Seasons:**

The seasonal year shall be September 1<sup>st</sup> of one year through August 31<sup>st</sup> of the next year. Registration begins upon Cal North's release of the seasonal year in the registration software. The district board sets the seasonal dates for district level play and Cal North sets the dates for CCSL state level play.

CCSL playing seasons are approximately as follows:

Winter: Jan thru Mar (secondary)

Spring: Mar thru May (secondary)

Fall: Sept thru Nov (primary)

### **3:01:04 Registration Fees**

Registration fees at the club level shall be determined by individual clubs.

Registration fees for the league shall be determined by the league board.

League registration fees:

CYSA player fee	\$12.50
District Registrar	\$ 0.40
League Registrar	\$ 1.50
League operations	<u>\$ 3.20</u>
Total:	\$18.00

### **3:01:05 Player Removal From a Team**

A player may be suspended or released from a team, by the club and not by the coach, after registration, for cause. The club needs must have applicable policy in it's bylaws outlining causes. The affected player must be afforded a disciplinary hearing. A player cannot be “unregistered”, if that player has standing, without being afforded a disciplinary hearing. A returning player’s registration is good until August 31 of each seasonal year, therefor that player cannot be denied current registration for the upcoming season without a disciplinary hearing.

### **3:01:06 Registration of Cal North Teams Playing US Club**

Any team or club from outside PYSL requesting to register within PYSL as a team must have the approval of the PYSL board.

Any team, within PYSL, requesting to register as a team in another PYSL club, may do so with the approval of each club.

Non-Cal North clubs are not required to register all teams in PYSL, current rate is \$5.50 per player. Any non-Cal North team registering in PYSL must comply with all Cal North, District VI, PYSL rules and policies.

A PYSL club may allow several teams in CCSL to play in Nor Cal, for one season, if sufficient competition is not available in CCSL.

Recreational teams may play in winter and spring CCSL leagues without being reclassified as CCSL teams for fall recreation play. This is possible because the winter and spring rosters are “paper” rosters.

**3:01:07 Registration Refunds**

Club registration refunds shall be given to registered players who drop out, resign or are removed for administrative purposes as per club policy. **CCSL team fees refund will be at the discretion of CCSL.**

**3:01:08 Number of Players on a Team:**

The minimum number of players required to register as a team is seven. No team shall have more than eighteen players, including guest players, registered at one time. A Cal North exception is made for all divisions, in that age groups U-14/19 may have 22 players on their roster, however only 18 may be activated for any game. The non-activated players must wear a jersey of a different color from the activated players. Each club has the authority to limit the number of players rostered to each team. After the start of the season, clubs wishing to add players must consult with the league registrar. PYSL does not allow 22 players on U-14 teams.

**3:01:09 Team Numbers:**

Pre-assigned team numbers are:

Lincoln	00400 +
Loomis	00300 +
Granite Bay	00600 +
Rocklin	00200 +
Roseville	00001 +

The competitive league based club is limited to 3 teams per age group and gender, ie. three U-12B and three U-12G.

**3:01:10 Team Roster and Players on the Field**

The number of players assigned by age group per team by division shall be as follows. Exceptions to the max roster shall be by league approval.

<u>age group</u>	<u>players on the field</u>	<u>max roster</u>	<u>min roster</u>
U-6	4 v 4	10	7
U-8	4 v 4	12	7
U-9/10	7 v 7	14	9
U-11/12	9 v 9	16	11
U-13/14	11 v 11	18	11
U-14/19	11 v 11	22	11

U-6: some teams in any given club may have 11 on the roster and play 4v4.

U-10 for recreation, will be 7v7

U-9/10 for CCSL, will be 7v7

U-10/11 for CCSL, will be 9v9

### **3:01:11 Guest players**

Guest players will not be allowed on any team in recreation for seasonal play. They may be allowed in tournaments if allowed by the tournament rules. Guest players are allowed on CCSL teams as per CCSL policy.

### **3:01:12 Lives can**

The league board has a concern about protection of soccer players from abuse, abduction, discrimination and harassment. The league board has attempted to protect children from historical violators by using the data in the Megan's Law data bank or fingerprinting and avoid future violations by having 2 responsible adults at each practice, game, jamboree and tournament. A responsible adult is to be considered any person over the age of 18 and may be relatives of the players, neighbors or friends. The Megan's Law data bank may be found on the internet at <http://meganslaw.ca.gov> but is limited to persons over 18 years of age. **Live scanning is the required method of investigation.** Some organizations provide "background checks" of personnel, however these are usually searches of public records, not criminal records and should not be used.

#### Definitions:

**Violator on probation:** This person has been accused of a crime and is temporarily free prior to going to trial. These persons are not on the Megan's Law list but are listed with the county probation officer in the county where the crime was committed.

**Violator on parole:** This person has been incarcerated and then freed on parole. The parole has a set time limit. These persons are on the Megan's Law list.

**Violator who is a registrant:** This person has been convicted of a crime, served their time and now is free. These persons are on the Megan's Law list.

#### Notification of parole officer:

The club manager shall contact the child molester's parole officer and ask if any additional limitations on activities have been placed on the violator above what is identified in this policy. In the event that the molester has violated their parole requirements, then those activities shall be reported to the parole officer.

Each coach, assistant coach and trainer shall be live scanned prior to being assigned to a team. Each club and league board member, appointed or elected, shall be live scanned by August 1 of their first year. Each referee assignor must be live scanned.

Any person listed on the team roster must be live scanned. Any other volunteer positions will be evaluated on a case by case basis to determine if live scanning is necessary. This will be determined if the volunteer position has availability to confidential information about players or is in a position to be alone with players for extended periods of time. Referees are not required to be live scanned. Only non-players over 18 years of age are required to be live scanned.

Returning personnel are not required to be rescanned unless there has been a break in service.

Information obtained from either live scan is highly confidential and cannot be shown to anyone who does not have a necessary requirement to process the information. However, administrative decisions based on the information from the live scan can be shared.

If the report received from a live scan indicates a felony other than child molestation then the Secure Person for the club notifies the club registrar.

If the report received from a live scan indicates child molestation, then this is handled within the club or league. Only the Secure Person may see the actual report. The club manager is notified of the person in question and of the crime in question. The club manager will contact the person in question to verify the crime in question. If validated, the person in question will not be allowed to coach or serve on any board. The club is responsible to decide whether or not to allow the applicant to coach or not. In making the decision, consider whether or not the felonies would affect being around children for extended periods. The pass/fail criteria shall be:

1. A pass shall be non-detrimental information received from the DOJ report.
2. A review shall be when the arrest record reported by DOJ was several years ago and was not for any of the criteria listed in lines 3 or 4.
3. A conviction reported by the DOJ for crimes of violence, crimes against children, sex crimes, or possession of an illegal substance for the intent to sell, shall be a fail.
4. An arrest reported by the DOJ for crimes of violence, crimes against children, sex crimes, or possession of an illegal substance for intent to sell, shall be a suspension until the case is resolved and reported. At that time a pass or fail will be determined.

Precautionary measures:

Two adults must be present at all practices, games, jamborees, tournaments and team functions such as fund raisers and “end of season” celebrations. One adult may be the coach or assistant coach, the second person must be any adult over 18 years of age

and may be a direct relative, friend or neighbor. These adults, while needed for observation purposes, have no official representation with the club in matters of administrative authority. These observers may only take whatever actions any other member of society would take under similar circumstances. If irregularities are observed, then the coach or club manager shall be notified immediately. If extreme violations are observed, such as abduction, then the local police should be notified.

#### Rights of the Felon:

The person, whether on parole or released from parole may attend games and be on the sidelines.

All clubs shall orient their coaches at the beginning of each season as to this policy and each coach is responsible for orienting the team parents. This can be a very serious matter and should not be taken lightly

### **3:02 PASSES for PLAYERS and COACHES**

#### **3:02:01 PLAYER PASSES**

Players, in all divisions, except as noted below, shall have player passes and present them to the referee prior to participation in the game. All passes are to be returned to the coach or manager of the team, unless a player has been ejected. Refer to the “send off” matrix in the Procedures Section for the procedures, by division, in handling ejections.

A player pass issued for primary play is good through the entire year. However, additional playing season passes may be required.

All passes shall be laminated.

Players on U-6 teams and U-8 teams are not required to have player passes, however the League or individual clubs may choose to issue them or not.

In recreation, if a team does not possess their player passes for the game, the game can be played and considered a “friendly” game. This will be noted on the game card and the club referee director will contact the league president to determine if the game will be counted as a “friendly” game or seasonal game. This decision will be based on the circumstances surrounding the loss of player or coaches passes. The referee may use the team roster to identify the players. If the roster and medical release forms are not available, then the game cannot be played.

Also, in recreation, if an individual player cannot produce a player pass, they cannot play.

**3:02:02 CYSA PLAYER PASSES AT NON-Cal North TOURNAMENTS:**

Cal North registered teams may travel to any US Soccer Federation member's sanctioned event using their Cal North player passes and insurance. These organizations include; US Club Soccer, AYSO, SAY, among others. To use your Cal North player passes at any non US Youth Soccer event, simply fill out Cal North travel form 2651 and send to the Cal North office (5) days prior to traveling to the sanctioned event. This change eliminates the need for teams to carry both Cal North and US Club player passes or purchase event insurance when applying to non Cal North tournaments or events.

Sendoffs will be handled as follows:

Situation #1: At a Cal North Tournament

A. Cal North player;

1. If the player completes the discipline at the tournament, the player pass will be returned.
2. If the player's discipline exceeds the length of the tournament, the player pass is sent to the home District Commissioner.
3. The player must complete the balance of the discipline with their Cal North team.

B. Non-Cal North Player;

1. If the player completes the discipline at the tournament, the player pass will be returned.
2. If the discipline exceeds the tournament, a copy of the player pass and referee's report is sent to USSF at:

US Club Soccer  
National Operations Office  
192 East Bay Street, Suite 301  
Charleston, S.C. 29401

The actual player pass is sent to the organization that authorized the travel.

Situation #2: At a Non-Cal North tournament. Cal North player:

1. If the player completes the discipline at the tournament, the player pass will be returned.
2. If the discipline exceeds the tournament, a copy of the player pass and referee's report is sent to USSF at:

US Club Soccer  
National Operations Office  
192 East Bay Street, Suite 301

The actual player pass is sent to the organization that authorized the travel. 3. No Cal North decision yet on whether or not the balance of discipline is to be served at home.

B. Non-Cal North Player: N/A

**3:02:03 COACHES PASSES**

A coaches pass issued for fall play is good through the entire year.

Coaches and assistant coach's passes are required for all recreation seasonal games, in order to participate and have the game count as a seasonal game. There is one exception as noted in the following paragraph. Tournaments have their own rules. Refer to CCSL rules for competitive play.

Coaches and assistant coaches for the U-6/8 age groups are not required to have coaches passes although they must be live scanned.

Coaches are not required to sign their passes. All passes shall be laminated.

Trainers must have a pass identifying them as a trainer to participate in the game alongside the coach. The trainer may assume the coaching duties if the coach cannot continue in the game even though their pass identifies them as a trainer.

Directors of Coaching may be issued a pass, by Cal NorthA state office, and participates as a coach when called upon.

Coaches may not substitute for another coach unless the substitute coach is issued a coaches pass in the name of the second team.

**3:03 PLAYERS and TEAMS PLAYING UP**

**3:03:01 PLAYERS PLAYING UP**

Each club shall develop policy on players "playing up". Registrars may assign players up one age group. Club board approval is required for advancing additional age groups. In no case shall players move up more than two age groups.

**3:03:02 TEAMS PLAYING UP**

Teams requesting to play in a higher division of play, either in the same age group or one higher age group, must be approved by the league and district or CCSL as appropriate and remain in that higher division for the remainder of the season. Approval to play up must be supported by a request from the home league, and team coach. For tournaments, the tournament director must also submit a request. (PIM

00-3 mod. A) If the request is granted, the team playing up will be classified as the higher division for the balance of the season of play including post season tournaments, but that same team may return to the lower division of play the following season.

Recreation teams requesting to play in a higher age group within the same division are not required to obtain approval by the District Commissioner, the league board may approve this. CCSL teams wishing to play up must obtain approval from their CSSL representative.

An exception is that, if the team plays up as a “fill-in team” in a tournament, then the team will not be reclassified. (PIM 00-3 mod. B) A “fill-in” team is one which is asked to play by the tournament director to either complete a short flight or replace a team dropping out and is not charged an entry fee and cannot receive a trophy.

Teams requesting to play up in district sponsored tournaments or events may do so with the approval of the tournament or event director.

Teams cannot play down in any division of play.

### **3:04 PLAYERS WITH DISABILITIES**

Children without disabilities may not “play down” in any age groups.

Children with disabilities, may “play down” in age group as recommended by the club Board of Directors and supported by a doctor’s recommendation. A copy of that recommendation is to be attached to that players registration form each year at the time of registration.

Children with other health problems may not “play down” in age group but may modify their active playing time in any given game to meet their personal needs.

The district coordinates a “Top Soccer” program for children with disabilities. Children with disabilities should be encouraged to apply for this program.

### **3:05 PLAYERS UNIFORMS AND EQUIPMENT**

#### **3:05:01 PLAYERS UNIFORM**

Players in competitive may not have duplicate numbers on their jerseys. Recreation players may have duplicate numbers, except in tournaments and CPL. Jersey numbers are limited to two digits. Zero is considered a digit.

Players may not wear patches, emblems or sponsor names which advertise alcohol, tobacco, drugs or firearms.

Players may wear patches, emblems and club logos but not sponsors names, team names or player's names on the club approved uniforms. Club logos shall be placed on the jersey front. Player numbers shall be placed on the back of the jersey. Patches and emblems are to be placed on the right sleeve of the jersey or on either leg of the shorts.

All teams, within the same club, in recreation must wear identical uniforms in color, as selected by the club board. Styles may vary between genders. There is no policy directed a stocking color or patterns. Stockings may be any color and pattern but each player must have identical stockings.

All teams, within the same club, in competitive, must wear identical uniforms in color, as selected by the club board. The color may differ from recreation. Styles may vary genders. Stockings may be any color and pattern but each player on a team must have identical stockings.

Teams may wear uniform colors other than the club colors at tournament play, this includes events and jamborees unless clubs require team colors at these venues.

While FIFA requires under garments utilized during inclement weather to be the same color as the predominant color of the jersey or shorts, it is the policy within PYSL that undergarment colors shall be the decision of the individual teams or clubs.

### **3:05:02 PLAYERS EQUIPMENT**

Players cannot participate in any game, practice, tryout or training session when wearing orthopedic braces, air splints or fiberglass casts. A. Braces, Casts and Splints:

- 1) Cannot be worn on the field even when wrapped by cloth or bubble wrap.
- 2) If the referee observes a brace, cast or splint and the player removes the item, the player still cannot enter the field.
- 3) If the player removes the item prior to the referee observing the item, the player may then, obviously, enter the game. If the referee is made aware of the removal during the game, then the player cannot re-enter the field.

B. Neoprene and Ace Bandage Supports and Headgear:

- 1) May be worn on the field at any time the referee determines that it is not dangerous to other players.

### **3:06 PLAYER PARTICIPATION IN PLAY and PLAYER/COACH DISCIPLINE**

#### **3:06:01 PLAYER PARTICIPATION IN PLAY**

Each player in club based competitive and recreation programs must play a minimum of one half of each game unless being disciplined, injured or ill. Each game includes all seasonal games, all tournaments, jamborees and events regardless of where they are played. Additionally, the coach should notify the parent as to the reason the player is not participating in the game, in all divisions of play.

A player may be limited in game participation due to being disciplined, injury or poor health. Disciplinary measures generally are; missing practice, unacceptable conduct at or tardiness to games. Coaches should be conservative when sitting out players as there are only ten games in a season. The coach must notify the referee, prior to the start of the game, that a player is being disciplined.

It is the intent, in league based competitive, for each player to participate in each game, however there are no minimum number of minutes required.

#### **3:06:02 PLAYER/COACH DISCIPLINE**

Clubs may only discipline players, coaches, parents and board members who are in their own club.

A player/coach serving a term of suspension for disciplinary reasons will serve that suspension in the next regularly scheduled Cal North or USYSA competition, i.e. league play, tournament, event, Cal North Cup Tournament. This does not include friendly games or scrimmages. Any unserved disciplinary action will carry over from seasonal year to seasonal year.

Additionally, a player or coach who must serve a suspension given during a Cal North Cup Tournament, which exceeds the cup schedule, must wait until the following season and finish the suspension at the next cup play. Also, that player may serve the suspension at any Cal North Cup Tournament, not just the one where the discipline was issued. Coaches and players may participate in seasonal play in-between cups however. A coach or player receiving a suspension in seasonal play cannot participate in cup play until the suspension is completed.

A coach, who coaches multiple teams, and receives a suspension, must serve that suspension with the team where the suspension originated. Additionally, the coach cannot coach any of their other teams until the suspension has been completed. This requirement may be altered by the PAD committee if specific direction accompanies the suspension directing which team or teams may count towards the suspension.

Coaches and assistant coaches sent off the field of play for infringement of the “laws of the game” shall have two games added to the suspension that would normally be levied against a player for a similar infringement.

A coach or assistant coach who has been “sent off” during a game must leave the game area. A player who has been “sent off” may remain on the sideline or leave with permission from the coach. A spectator who is sent off must leave the game area.

A coach who is serving discipline may attend the games but must sit with the parents and not participate as a coach. A player serving discipline may choose to attend the games or not. A parent who is serving discipline may not be in the game area.

All games and practices must be under the direction of the coach or assistant coach of record. If neither the coach or assistant coach is available, then the practice or game shall be terminated. This may be a result of the coach or assistant coach not attending the practice or game, that they had to leave suddenly or that they have both been ejected from the game.

A coach may be disciplined for intentionally not providing pertinent information about a spectator who has violated PYSL rules or policy if it is reasonable that the coach should know that spectator’s name. The same holds true for a team parent who does not divulge a child’s name to the referee when the child has violated PYSL rules or policy. It is not reasonable for the coach to know spectators who are not members of their team.

### **3:07 TEAM STANDINGS**

Generally, game scores are not kept for U-6. However, game scores may be kept for U-6 at the discretion of the club if needed to support the next season’s seeding. These scores may be registered in the league software.

Coaches will enter the win/loss records for recreation play into the league software so as to reflect team standings. A review of the standings will be done at the club level for potential team shifts in flights at mid season.

Coaches in recreation, wishing to change flights, should contact their club manager or club scheduler and request a move. Coaches, in the Community Program League, should notify their age group coordinator and request a move. CCSL does not make midseason adjustments.

### **3:08 RECREATION GAMES WHICH HAVE BEEN FORFEITED, CANCELED, ABANDONED OR TERMINATED**

These games are not mandated to be made up, however the coaches may agree to do so with club approval.

**3:08:01 Forfeits:**

Are defined as those games which are scheduled but one or both teams fail to show up without prior notice being given. If rescheduled, the home team remains the home team and is played on the home team field but at a time agreed to by both coaches. If not rescheduled, the forfeiting team is scored a 0-1 loss. If both teams forfeit, then the score shall be 0-0. The home club remains responsible for referee fees regardless of what field is played on. Additionally, approval must be gained from the home club prior to using fields which charge a “fee for play” such as city fields with lights and manmade turf.

A coach cannot forfeit a game solely because they do not want to compete against a certain team or coach. Under these circumstances, the teams will play under additional supervision of the clubs involved.

In recreation, a forfeit may be assigned if either team is 15 minutes or more late in taking the playing field, past the scheduled playing time, as determined by the referee’s watch.

**3:08:02 Cancellations:**

Are defined at those games which are scheduled but are not played due to prior agreements between the coaches, the playing field becomes unsafe or due to rainouts. If rescheduled, the home team remains the home team and is played on field chosen by the home team but at a time agreed to by both coaches. The home club remains responsible for referee fees regardless of what field the game is played on. Additionally, approval must be gained from the home club prior to using fields which charge a “fee for play” such as city fields with lights and manmade turf.

Cancellation for rain problems related to games shall be the responsibility of the individual clubs with the main concern being for playing field conditions. Home field coaches are then required to contact the visiting coach and advise them of the rain out.

- 1) Cancellation for rain problems related to practices shall be the responsibility of the coaches unless the club makes an overall determination.
- 2) Cancellation for extremely hot temperatures shall be the responsibility of the individual clubs with the main concern being the health of the players. Home field coaches are then required to contact the visiting coach and advise them of the extreme temperatures.

3) Cancellations for extremely hot temperatures related to practices shall be the responsibility of the individual coaches unless the club makes an overall determination.

4) Cancellation for unhealthy air quality related to games shall be made by the league board with the main concern being the health of the players and by a majority vote of all available board members.

5) Cancellation for unhealthy air quality related to practices shall be the responsibility of the individual coaches. In the event a parent wishes to keep their child home when the team practices, this is acceptable and the coach shall not discipline the player

**3:08:03 Abandonment:**

Is defined as those matches, in progress, where one team can no longer field the minimum number of players, licensed coaches have been sent off or that the coach of one team elects to quit the competition and leave the field. The League will determine any rescheduling and, if not rescheduled, the score shall be 0-0. Also, if done with acceptable reasoning, there is no discipline for the coaches.

**3:08:04 Termination:**

Are games defined at those matches, in progress, where the referee stops play and terminates the game due to a coach, parent or player behavior. The League will determine any rescheduling and, if not rescheduled, the score shall be 0-0.

**Protest of a completed game:**

A team may not win a game, which is tied or lost, because of a protest. If a team has lost or tied a scheduled game and is awarded a favorable protest, that game will be rescheduled and replayed. If the team is awarded an unfavorable protest the game stands as originally played. For the rescheduled game, the home team remains the home team and is played on the home team field but at a time agreed to by both coaches. If the two coaches cannot agree on a time, then the League Vice President shall issue a decision on when the game will take place. A team that refuses to make up the game will receive a (0) score, the other team will receive a (1) score.

**3:09 COACHES RESPONSIBILITIES, CERTIFICATION, TEAM PRACTICES and MINIMUM AGE**

**3:09:01 COACHES RESPONSIBILITIES**

Each coach must obtain the required level of licensing prior to the registration of the team or have been given a waiver by the club board.

At the completion of the game, both coaches will assemble their players in opposing lines to shake or touch hands. It is suggested that the team captains thank the referee after the game.

Every coach is responsible for notifying their club manager, within 24 hours, of any ejections issued to their players, team officials or parents.

Coaches are responsible for the actions of the parents and spectators attending the game. Coaches will not continually attempt to converse with the referee during the game except in the case of unnoticed player injury.

Coaches shall notify the game referee of any players sitting out due to a disciplinary action resulting from a previous ejection.

It is responsibility of the club to limit the number of teams that a coach may manage. Managing too many teams reduces the effectiveness of the coaching.

If a player is sitting out a game for disciplinary reasons and the coach does not have the “non-participation report” then that coach should have the referee note the player sitting out on the game card so that there is a record of the nonparticipation.

Coaches who wish to practice on fields located in another league are required to contact the PYSL President and request permission from the President of the league where the practice field is located. (District policy)

Coaches who wish to practice on a field outside their own club, but still in PYSL, must gain the permission of that field’s club manager.

Coaches shall not give their coaching license to another person so that the other person may represent themselves as a coach, asst. coach or director of coaching.

Coaches and Asst. Coaches are the only persons allowed in the coaching box area. Spectators must remain with the other parents along the sidelines and not coach the players.

### **3:09:02 COACHES CERTIFICATION**

The following are the minimum requirements for coaching certification.

Club Level Competitive:

Head Coach	E certification	required
Assistant Coach	F certification	required

Trainer n/a n/a

Recreation:

Head Coach F certification required  
 Assistant Coach F certification recommended  
 Trainer n/a n/a

The league is responsible for setting certification levels. The clubs may grant waivers, if coaches do not possess the required certification, for up to one year.

The National D is a prerequisite for the USSF course C thru A. PYSL will recognize those NSCAA courses that lead to a coaching certificate. When attending the National D course, the instructor will recommend attendees to be given a National D license or a State D license. Comparisons between CYSA, USSF and NSCAA are as follows:

<u>Course</u>	<u>CYSA</u>	<u>USSF</u>	<u>NSCAA</u>	<u>Age Group</u>
F	X			new coaches
State Youth I		X		U-6/8
State Youth II		X		U-10/12
E (prerequisite for D)		X		U-10/13
D		X		(U-10/13)
C		X		U-12/15
B		X		U-17 thru college
A		X		older junior & senior
Youth Level I			X	U-5/8
Youth Level II			X	U5/10
Youth Level III			X	U-6/10
Youth Level IV			X	U-9/12
Junior Level V			X	U-11/18
Junior Level VI			X	U-11/18
Junior Level VI Supp (prerequisite for V&VI)			X	U-11/18
Director of Coaching			X	
National Diploma			X	U-15 & above
Advanced National Diploma			X	U-15 & above
Premier Diploma			X	advanced play

**3:09:03 MINIMUM AGE**

Coaches and assistant coaches must be a minimum of eighteen years old. Persons, less than eighteen years old may attend coaching clinics in preparation to applying for a coaching position.

The following minimum ages for coaching clinics are required by CYSA. The required age must be reached prior to the first game of the season.

Goalkeeper	14 yrs
Pre F	13 yrs
F	14 yrs
E	15 yrs
E/D	16 yrs
State D	16 yrs
National D	17 yrs

### **3:10 COACH AND TRAINER SELECTION, FELONIES, CLINIC WAIVER and TOURNAMENT APPLICATION**

#### **3:10:01 COACH AND TRAINER SELECTION**

The board of Directors of each club is responsible for the approval and management of coaches, assistant coaches and trainers for their clubs. Teams may submit names of personnel wishing to fill positions to the club board. The team may appoint its' own treasurer and manager. The club shall develop standard criteria for appointing and removing its' personnel.

Coaches in all divisions of play must reapply for a position at the beginning of each season. There will be no "grandfathering" from one season to the next. Additionally, coaches and other volunteers who have requested positions but have not been approved yet by the board cannot appeal their not being assigned. Once coaches and other volunteers have been approved, then they have standing and may appeal adverse actions. Approval is considered to be a specific motion of the board to approve the applicant. Coaches and volunteers who have been denied may, however, file a grievance with the club board.

Coaches from the previous season may continue to coach their previous roster until September 1 of the current year. The players on the previous roster are eligible only until they have played tournaments on the new roster, at which time they are no longer eligible to play on the previous roster. This means that a coach who is not given a position for the new season may coach and does have standing for the previous year until September 1.

Coaching responsibilities shall include:

Develop soccer skill level appropriate to the particular age level which includes practice sessions, scrimmages and games designed to improve the skill of the players.

Provide guidance in regards to the sportsmanlike conduct of the youth and parents. Assist with supervision for the youth members of the team and related soccer activities involving the team such as fund raisers.

Read and agree to the PYSL Fair Play Policy and club policies.

The following minimum qualifications shall be evaluated in approving a coach:

- A. Certification level
- B. Coaching experience by age group
- C. Playing experience
- D. Ability to demonstrate skills and techniques.
- F. Parent evaluations.
- G. Years with the club.

he following minimum criteria shall be considered upon dismissing a coach: Dismissal only applies to coaches, assistant coaches and trainers after selections have been made and approved or during the season of play.

- A. Lack of ability to teach and train children in the skills and techniques of soccer.
- B. Unacceptable conduct on the field.
- C. Guilty of a felony, as reviewed by Cal North
- D. Guilty of child abuse.
- E. Poor parent evaluations.
- F. Continued violation of club or league bylaws and policies.
- G. Federal and local law violations
- H. Violation of PYSL Fair Play policy or club policy
- I. Coaches, Assistant Coaches. Trainers and Referees Convicted of Crimes of Violence, Against Another Person, Fraud or Felony.

### **3:10:02 FELONIES**

All potential coach, assistant coach trainer applicants must complete an application form 1628. There is no minimum and age requirement for use of this form.

Any coach, assistant coach or trainer who marks “yes” to questions 1,3,4,5 or 6 of the IMPORTANT CERTIFICATION section on the coaching application form shall be placed in a probation status and the form submitted to the league registrar. The league registrar then submits the information to the Cal North registrar coordinator. The applicant cannot be placed in charge of a team until Cal North has approved the application. The final decision will be sent to the league registrar by Cal North, who then will send it to the club registrar.

If a live scan report indicates convictions not listed in items 1 thru 6 on the form 1628, then the conviction may have been a misdemeanor and the club shall render a decision on whether or not to appoint the person. That decision should be based in part on whether or not the charges would render the applicants presence be detrimental to children

The person in question, may continue to attend practices and games as a spectator or parent but cannot “coach” until Cal North approves the application.

If a coach is approved and applies a following year, the application must again be sent to Cal North but with a copy of the original approval letter to accompany the form. That coach may, however, coach until a reply is received from Cal North.

Any coach, assistant coach or trainer who marks “yes” to question 2 of the IMPORTANT CERTIFICATION section on the 1628 form shall follow the procedures outlined in this policy. This person may not be a coach, assistant coach or trainer.

Those persons who become a defendant in litigation shall be handled as follows: If the criminal charge is in any relationship to be detrimental to the welfare of youth players, regardless if the person hasn’t been formally convicted, that person is suspended from all soccer related activities with Cal North and USYS. That person will have a right to a hearing on the charges if insofar that they assert that the charges are not detrimental to the welfare of youth players. (USYS bylaw 252)

**3:10:03 WAIVERS:**

all Coaches may attend multiple clinics in the same season with the approval of the league coach coordinator. It is recommended by the district coach coordinator that, with approval, a coach may attend the F and E in the same season. However, for other courses, the applicant should wait one season between courses.

The club may approve a waiver to allow a coach to be listed as head coach or assistant coach without the required level of certification for one season. The applicant must, by the following season, acquire the required level of certification. club may appeal, to the league, for a second waiver under certain circumstances. These circumstances are not defined but will be evaluated on a case by case basis.

**3:10:04 TOURNAMENT APPLICATIONS.**

Team applications to play in a tournament may be submitted at any time during the year. Applications may be sent directly to the club tournament coordinator, not the district tournament coordinator.

Applications to host a Cal North tournament may be submitted at any time during the year but must be received by Cal North 120 days prior to the tournament date.

A team must participate in Cal North scheduled play to qualify for play in the district cup.

A team must participate in Cal North scheduled play to qualify for play in any Cal North Cup Competition.

Events, which are approved by the district commissioner, may be submitted at any time. Participating teams are limited to District VI. Submit a hosting application and event rules to the League President.

Jamborees may have players from other districts attend with the approval of their home commissioner. Jamborees are limited to 24 teams total, with a maximum of 3 age groups of 8 teams each. Fees cannot exceed \$200. There shall be no awards for top standings. Participation awards can be used.

A non-USYS team requesting to play in a Cal North tournament can only be considered if the tournament is classified as “unrestricted”.

Guest players must be from another Cal North sanctioned team. Players from another organization, such as US Club, must guest play on that organization’s team only and in an “unrestricted” tournament.

Scrimmages and practices may be held between different divisions of play, different age groups and different gender teams. Coaches should use good judgment when competing against other teams to assure that they are of relative equal playing ability. Scrimmages between different organizations must be approved by the Cal North board.

### **3:11 CLINICS, REIMBURSEMENT AND INSTRUCTORS:**

#### **3:11:01 COACHING CLINICS/COACH EDUCATIONAL FUND PROGRAM**

1. Every January the PYSL Board will establish the amount of the PYSL Coach Education Fund (the “Fund”). Each club will receive an allocation based on their previous season’s player headcount to determine that club’s total percentage of the Fund.
2. The Fund can be used for the following purposes:

- a. To pay for Cal North coaching clinics<sup>1</sup>.
  - b. To pay for coaching clinics from other recognized soccer associations, such as the USSF, NSCAA, Challenger Soccer or Vision Soccer. The entity should be licensed and insured. Any questions regarding an organization's qualifications should be directed to the PYSL coaching director.
  - c. To pay hard costs associated with an in-house developed clinic (such as photocopies, field rental, or advertising).
  - d. To reimburse your clubs' coaches who take coaching courses outside of PYSL.
  - e. To reimburse coaches to choose to take advanced USSF coaching clinics (A, B, C or D courses).
3. To receive a club's allocation, the club coaching director should use the PYSL form for that purpose. Please be as specific as possible about the clinic details. This request will be used to report each club's use of Fund money to the PYSL Board.
4. Previously, PYSL reimbursed coaches who attended a USSF A, B, C and D courses up to \$275. As this is now an expense that will be paid by clubs from their Fund allocation, clubs should develop their own reimbursement policy.
5. District 6 policy is that all recreational coaches must take the F Clinic and all competitive coaches must take the E Clinic.
6. Clubs are strongly encouraged to provide written materials for any in-house developed clinics so the coaches have reference materials after the course is over.
7. To the extent that a club does not request the entire allocation amount, that money will be returned to the PYSL general fund at the end of the year.
8. To the extent that any of the clubs want to pool their money and put on a joint program, that is acceptable provided the joint program otherwise complies with this program.

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<sup>1</sup> PYSL is required to pay for Cal North clinics, so clubs will not get a check from PYSL for clinics, the checks will go directly from PYSL to Cal North).

9. In October each club will be required to file a report on the coaching training provided and the funds spent. This will be reported to the PYSL at the November meeting

The league shall coordinate and make initial payment for all Cal North coaching clinics hosted by PYSL clubs, which are in good standing. The League will make payment for all GK, Pre F, F, E and D coaching clinics so that no cost will be borne by the PYSL attendees. The individual clubs will arrange for dates and facilities through the League Coach Coordinator. Also, if additional attendees are requested, then the club clinic contact person will contact the instructor for approval of the additional attendees and training materials. The course must be completed in one season but can be completed at two different sessions.

Method of processing payments:

- A. Out-of-League participants, shall make checks out to PYSL.
- B. PYSL coaches attending out-of-league clinics, shall submit proof of payment and completion to the League treasurer for reimbursement. A copy of the new license shall be sufficient to support attendance and passing.

Requests to attend coaching clinics shall be taken on a first come, first served basis for all PYSL coaches. Applications from outside the league may be held back or denied to accommodate PYSL coaches

A club may require that each attendee submit a check, in the amount of the clinic fee, prior to attending the clinic. If the coach does not attend the clinic, then the check will be forfeited. A coach may gain a refund by attending the clinic or canceling notifying the clinic coordinator 10 days prior to the clinic being held.

### **3:11:02 REIMBURSEMENT**

The League will make full reimbursement for all non-residential league required courses for head coaches only. For non-required courses, the reimbursement will be limited to the National D course fee. No reimbursement will be made for non-license related courses. Reimbursement will cover only the actual course fee, there will be no reimbursement for travel, lodging or food.

The reimbursement will cover the full fee for National D. Reimbursement for the C, B and A licenses is limited to the fee for the National D. The reimbursement will be made, in full, upon submission of an invoice from the coach. The coach must commit to remain for the next two seasons in PYSL as opposed to coaching in another league.

Cal North does not recognize licenses issued by AYSO. No reimbursement shall be made for attendance at this organization.

Clinics sponsored by the National Soccer Coaches Association of America (NSCAA) will be accepted for those courses which result in a coaching license only.

Reimbursement for non-league required courses is limited to the course fee for USSF National D.

### **3:11:03 Qualifications for Instructor:**

Any coach possessing a National C license or higher, may with the required training, instruct E level coaching clinics. Required training shall be;

- 1) send a resume to the Cal North instructor of coaches for approval
- 2) attend, annually, an instructor's refresher course

### **3:11:04 Referee Clinics:**

The clubs are responsible for requesting and costs of referee clinics. The clubs shall plan, request and host these clinics which includes room rental and food costs. The club clinic contact shall be the person to contact the instructor if additional attendees are desired.

Requests to attend referee clinics shall be taken on a first come, first served basis for all PYSL coaches. Applications from outside the league may be held back or denied to accommodate PYSL coaches. Also, out of league attendees will be charged a fee based on the cost of the clinic.

### **3:12 Recruitment**

A definition of "recruitment" is described in the District VI Policy and shall apply to PYSL. Recruitment includes personal contact and phone call contact. The definition of an active roster is considered to be the team list which has been entered into the registration software. Accepting players from "off the street" is not considered recruiting for the purposes of this section.

Coaches or officials, in recreation, cannot recruit players from other recreation clubs or teams, within the league, once the club has placed players on a draft roster. The draft roster is considered the working team list originated by the club.

Coaches or officials, within the league for competitive, can openly recruit players to "try out" but within the window of opportunity. The window of opportunity for recruiting shall be between the end of the regular season of play, exclusive of tournaments, and the completion of next season's regularly scheduled tryouts for that division.

It is recommended, but not required, the member clubs develop an internal process that provides a means where players with advanced skills are made aware of the

opportunities in the competitive program. This can include name exchanges to the club CCSL coordinator and/or open house nights which explain the program offered by each division of play.

### **3:13 Advertising for Recruitment**

Advertising is defined as making players aware of the various levels of soccer play within PYSL and promoting a specific club or team. This can be accomplished through printed flyers, signs, public notices and information meetings.

Advertising is permissible in all division levels. Coaches, as a matter of courtesy, shall notify the other coaches when advertising is specifically targeted to their players rather than done in a general mode.

### **3:14 Advertisements and Sponsors**

No team shall be sponsored by a manufacturer of alcohol, tobacco or firearms. No team shall be sponsored by a gaming business or a business who deals solely in the sales of alcohol, tobacco or firearms, this does not include markets or restaurants.

No team or club shall allow field advertising by a manufacturer of alcohol, tobacco, firearms or gaming businesses

## **3:15 FINANCIAL RESPONSIBILITY, CONTRACTURAL AUTHORITY, TEAM MANAGEMENT, TAX REPORTING AND OUTREACH.**

### **3:15:01 FINANCIAL RESPONSIBILITY**

The treasurer's accounts shall be audited by a certified public accountant every odd year.

The league will employ an outside account to review PYSL's books on a monthly basis.

This league shall not assume, nor be liable for, the debts and/or the financial responsibilities, either implied or incurred, of any player, coach, manager, team assistant, league official, club official or referee from any member team, club or organization.

The league is responsible for fines levied against club tams in connection with Cal North Cup Tournaments. The league is required to pay Cal North but will collect from the club involved. The club will have to collect from the team in question.

A team receiving a tournament fine must pay the fine or the coach may be placed in bad standing. Discipline may be being barred from coaching, being barred from holding office or acting as a assistant coach or trainer.

**3:15:02 CONTRACTUAL AUTHORITY**

The club, as a 501(c)3 nonprofit corporation, has authority to enter into contractual agreements in support of its' program. The club shall manage all payrolls and sponsorships, requiring a tax exempt ID number, for the club and teams

Teams have no contractual authority from Cal North. They may enter into personal contracts, however, where the individual team member is the responsible party. The teams may manage tournament fees, fundraisers, uniforms and day-to-day purchases.

**3:15:03 TEAM MANAGEMENT**

The club should develop policy on how team funds will be collected, banked and expended. This policy should also include directions on how team parents approve expenditures and any "team rules".

Team management is the concept where the club, the coach and the parents share responsibility for management of the team. In general terms, the club is responsible for team composition and supplying a qualified coach and playing fields.

The coach is responsible for submitting practice times and days, recommending tournaments, submitting a team budget, identifying team fees and recommending team rules for parent's approval.

Parents are responsible for approving those items submitted by the coach for the operation of the team, attending games in support of their children and maintaining an acceptable level of decorum at the games.

**3:15:04 TAX REPORTING:****IRS Form 1099:**

All persons receiving \$600 or more in compensation must be given an IRS Form 1099 by January 31. This includes, but not limited to, referees, registrars, coaches and trainers. League personnel shall have the league issue the IRS Form 1099. Club and team personnel shall have the club issue the IRS Form 1099. The form is usually produced by the person completing league/club tax preparations. Personnel, such as referees, who may work for multiple clubs will only receive form 1099 from a club who's fees exceed \$600. A club who has paid less than \$600 will not issue a form 1099, it is up to the referee to make IRS aware of their total compensation.

IRS forms 990, 990A and 1096 are required by May 17<sup>th</sup> as are the annual Federal tax forms. On the 1096 form, check block # 95, “1099-Misc”.

State Franchise Board tax form 199 is required as the annual state tax submission.

When a team uses the club tax ID # for a donor to take a tax deduction, the check needs to be written to the club. Required player registration fees are not deductible if they are for the donor’s child. Additionally, required team fees, which may be required for each player, are not deductible. California tax code allows donations of less than \$250 to be documented by the donor, for donations greater than \$250, the donor needs a letter from the club defining the donation, sometimes called a “charity letter”.

**CA Form RRF-1:**

This form is mailed to the Registry of Charitable Trusts, PO Box 903447, Sacramento, CA 94203-4470 which is in the Attorney General’s Office. This is a renewal of the charitable status and has a fee requirement. The form must be mailed by April 15<sup>th</sup> of each year. This form must be accompanied by IRS form 990 and 990A. The website address to print out the form is <http://caag.state.ca.us/charities/forms.htm>

To review a contact’s name, go to the website and click on CT number search.

**CA Form SI-100:**

This form renews to nonprofit corporation status for the league/club. It is mailed to Secretary of State, Business Programs Statement of Officers Unit, PO Box 944230, Sacramento, CA 94244-2300 with a fee of \$20. This is submitted **every other year**, in the month of the original incorporation. Those corporations which were filed in January, March, May, July, September and November will be due in the odd years, those who filed in February, April, June, August, October and December will be due in the even years. The website address to print out the form is <http://www.ss.ca.gov/business/corp>

Even Year	Odd Year
Loomis	PYSL
Rocklin	Granite Bay FC
	Lincoln
	Roseville

To check on status, go to the website and click on business search.

Teams are responsible for paying legitimate tournament fines levied against them. If the team fails to pay the fine, then the league will be held in “bad standing”, by CYSA, and some form of disciplinary action will be applied to it. Therefore, when teams fail to pay fines or issues bad checks, the home club shall be responsible for the fines and checks and make compensation to the league. This applies to CYSA sponsored tournaments which are operated by CYSA as well as CYSA approved tournaments which are operated by clubs. If the team, coach or manager refuses to reimburse the club, the coach shall be held in “bad standing” by the league until the debt is settled.

### **3:15:05 OUTREACH:**

Outreach is an special part of the soccer program where a player who cannot afford to pay the registration fee or purchase a uniform will be allowed to register without paying the registration fee and may order a uniform at no personal expense. Uniform expenses are limited to one uniform, which includes jersey, shorts, stockings, shinguards and shoes. Neither training fees nor travel expenses are covered. Players may, depending upon their financial position, pay part, make payments or no payments and still qualify for assistance. Verification of family income is not required. Clubs may accept or deny outreach requests.

The process for outreach requests is that the club will make a request, using the Cal North required format, to the league. The request may include all of the costs defined in the previous paragraph. The clubs may request the full value of the registration fee and uniform. The league will submit the request to the District Commissioner who then forwards the request to Cal North who then disperses approved funds directly to the clubs.

A second part of the “outreach” program is to request one time capitalized costs for equipment or field repair. This is reviewed by the District Commissioner and approved on a case by case basis. These requests will not be funded by the league.

### **3:16 REFEREES, ASSIGNORS and MINIMUM AGE:**

#### **3:16:01 REFEREES**

**For home games and home tournaments only, the center referees, for all play, including Recreation, CPL and Competitive, must be a minimum of 14 years old and also be a minimum of 2 years older than the playing age of the field team being refereed.** The assistant referee must be a minimum of 14 years old and be at least the same age as the players being refereed. An exception is made for assistant referees, in that they may be younger than the team being refereed if classified as a “fast track” referee. Refer to District Cup and CYSA Tournament Rules for additional age requirements specific to those tournaments.

The pay scale for referees shall be set by the individual clubs.

Individual clubs shall not employ the services of another club's referees; with the following two exceptions; 1) for tournament play, 2) when the home club cannot provide sufficient number of games desired by the referee, however the home club gets first scheduling opportunity, then the other clubs may schedule the referee.

All clubs shall encourage referees to become USSF certified. The assignment of referees shall be in accordance with the USSF policy "Systems of Officiating Outdoor Games", as identified in the USSF Referee Administrative Handbook. Uncertified center referees may not perform as center referee in games of U-12 or older in either division.

It is the responsibility of the game referee-in-charge, to offer the game card to each coach for comments and to return the game card to the club referee coordinator and should do so within 12 hours of the completion of the game.

A two person or three person system may be employed for recreation scheduled games in age groups U-8 thru U-14. A three person system is required competitive games.

Club boards may only discipline referees, coaches, spectators or players who are registered or affiliated within their own clubs. Discipline relating to a "send off" of coaches or players must be transmitted to that person and the coach notified prior to the next game. Discipline, other than ejection, of referees or spectators is pursued through an administrative hearing.

It is the responsibility of the coach to manage the behavior of the spectators for their team. The coach or the referee may request that a spectator leave the field. Spectators, who are not associated with the teams playing, may also be sent off by the referee. Board members from the home club may request that a spectator from either team leave the field.

Clubs may use coaches as referees for U-6/8 games.

PYSL does intend to assign blame for any violation, only that it occurred and evaluate all parties involved that should be disciplined. It is not our intention to take sides in any liability issue.

### **3:16:02 Assaults and Abuses of a Referee:**

Verbal abuse are handled by the local PAD under “foul and abusive language” and not sent to CYSA. (PIM 08-3) Defined as; foul or abusive language, spewing any beverage on referee’s property, spitting at (but not on), threats that imply physical harm.

Physical assaults are handled by the local PAD and reviewed by CYSA. (PIM 08-3) Defined as; hitting, kicking, punching, choking, spiting on, grabbing or bodily running into, head butting, throwing or kicking an object at the referee, damaging the referee’s uniform, personal property, car or equipment.

Refer to the USSF Referee Administrative Handbook section on “assault on referees” for additional guidance.

Department of Justice California Penal Code 243.8 When a battery is committed against a sports official immediately prior to, during, or immediately following an interscholastic, intercollegiate or any other organized amateur or professional athletic contest in which the sports official is participating, and the person who commits the offense knows or reasonable should know that the victim is engaged in the performance of his or her duties, the offense shall be punishable by a fine not exceeding two thousand dollars (\$2,000), or by imprisonment in the county jail not exceeding one year, or by both by that fine and imprisonment.

- (a) For purposes of this section, “sports official” means any individual who serves as a referee, umpire, or linesman or who serves in a similar capacity but may be known by a different title or name and is duly registered by, or a member of, a local, state, regional or national organization engaged in part by providing education and training to sports officials.

### **3:16:03 Referee Authority at the Game Area:**

The referee’s authority to issue a send-off or caution begins when that person enters the field of play for inspection and checking player passes, during the match, during the post-game handshake and ends when leaving the field of play after the game is over. If altercations between players or spectators occur after the referee has left the field of play or the referee is confronted in the parking lot, then a report should be filed with the home club, or other proper authority, so that the club having jurisdiction over the parties in question may take administrative discipline.

In addition to enforcing the Laws of Soccer, all referees shall insure that the “rules of play”.

When completing the game card for a “send-off”, include the following information as a minimum even though it may require an attached paper;

- A. Actions of the players leading up to, during and after the send off.
- B. Actions of the spectators leading up to, during and after the send off.
- C. Actions of the coaches leading up to, during and after the send off.
- D. Accept notes from each coach describing the situation.
- E. Note any contact between players and/or referees after the game.

In addition to checking the player passes, the referee shall check team officials passes.

Referees shall insure that the players comply with the following CYSA PIMs:

- A. 88-3 shin guards
- B. 03-1 medical device limitations
- C. 04-1 equipment restrictions

The assistant referee (AR) cannot issue cautions, red cards or eject persons from the game.

Game cards are not considered public documents and copies are not to be given out to parties other than those required to process them.

### **3:16:04 CYSA POLICY ON GRADE 9-APRIL 1, 2009:**

The United States Soccer Federation has instituted the referee grade of Grade 9, USSF Recreational Referee. Referees who are Grade 9 are authorized to referee or assistant referee on recreational youth games (Class 4 only). These referees are not allowed to perform any referee duties on any competitive games including any Class 3 league or tournament games. In addition, in Northern California, they are only authorized to referee within their own leagues (which can contain several clubs). In order to move up to higher level Class 4 games or to Class 3 games, the Grade 9 referee must take the 8-hour Bridging Course to become a USSF Grade 8 referee and have one year time in grade as a Grade 9 referee (or the 18-hour Grade 8 Entry Course).

### **CANDIDATE REFEREE AGE REQUIREMENTS:**

In District VI, all Grade 9 candidate referees must be adults (over 17 years of age) with the exception of parent-child candidates. Youth referee candidates will be accepted into the Grade 9 course if they are a minimum age of 14 on July 1 of the current year and if at least one parent, grandparent or legal guardian is also taking the course and agrees to be an active referee, not just take the course.

### **COURSES:**

Grade 9 courses may be requested by leagues/clubs through the District VI Director of Instruction for a course fee of \$200.00. The 8-hour course must have a minimum

of two certified instructors for each class. Each separate course will have a maximum number 25 students. The annual USSF registration fee for Grade 9 is \$40.00. The sponsoring club will purchase two books for each student and distribute the two books to the student at least one week in advance of the start of the course with the intent of having each student read the books PRIOR to attending the course. The two books will be: first, the USSF Procedures for Referees, Assistant Referees and Fourth Officials; and second, either the current USSF Laws of the Game or the USSF Laws of the Game Made Easy (preferred).

**GRADE 9 REFEREE ASSIGNMENTS:**

League and club assignors must insure that Grade 9 Recreational referees are only assigned to Class 4 games at the U-14 level or below within their own leagues. No exceptions will be permitted.

**MISUSE OF GRADE 9 REFEREES:**

If leagues/clubs are found to be mal-assigning their Grade 9 referees after an appropriate investigation, the Referee Administration in District VI will take the following actions:

- a. For the first offense, the Grade 9 referee will be suspended from all games for a period of one month. The suspension period will not count for time in grade.
- b. For the second offense, the Grade 9 referee will be suspended from all games for the remainder of the calendar year. The suspension period will not count for time in grade.
- c. If the league or club assignor is licensed with USSF, for the first offense, the assignor will be placed on a limited “Grade 9” probation by District VI with a warning. The probation will remain in effect for the remainder of the calendar year.
- d. If the league or club assignor is licensed with USSF, for the second offense, the assignor will be suspended from assigning duties for the remainder of the calendar year or six months, whichever is longer.
- e. For the youth league or club in which the mal-assignment occurred, for the first offense, the league will pay a fine of \$100 to CNRA and will be placed on a limited “Grade 9” probation for the remainder of the calendar year or six months, whichever is longer.
- f. For the youth league or club in which the mal-assignment occurred, for the second offense, the league will pay a fine of \$250 to CNRA and will not be authorized to sponsor another Grade 9 course for a period of one year from the date of the incident.
- g. If a league or club assignor who is not licensed with the USSF does the mal-assignment, the fines paid by the youth leagues are doubled.
- h. The Youth Administrator in District VI is charged with the responsibility for taking the appropriate administrative actions and for all record keeping associated with the enforcement of the District VI Grade 9 policy.

**MULTIPLE ABUSES:**

If it is determined that multiple abuses of this policy are occurring within District VI, the District VI Director of Instruction has the authority to withdraw the offering of Grade 9 courses within District VI.

**3:16:05 REFEREE ASSIGNORS:**

The requirement for certified assignors is a policy developed by Cal North Referee Association (CNRA) and is not a Cal North policy. The policy requires that each person assigning referees is required to be certified by CNRA. There is a \$10 annual fee associated with the certification.

When a vacancy occurs in the assignor position, the vacancy may be filled with a non-certified person. That non-certified person may make referee assignments and then become certified at the next training session. A second alternative is to obtain the services of a currently certified assignor until the non-certified person is certified

A club or league board member, who is also an assignor, is covered by Cal North insurance by virtue of being a board member. A club coach, who is an assignor, is covered by Cal North insurance by virtue of being a Cal North coach. A 3<sup>rd</sup> party assignor who is not registered with Cal North is not covered by Cal North insurance.

Assignors who possess an assignor’s license are also covered by USSF insurance. Cal North. If they do not have the license, then USSF will not cover them. Also licensed assignors cannot assign for unaffiliated games and be covered.

Third party assignors cannot have access to the Team Sideline software. Third party assignors do however need a list of the names and ages of club referees so as to utilize the club referees. Third party assignors must be covered by a \$1,000,000 liability policy. Currently USSF does that if they are licensed thru USSF.

**3:17 FIELD and GOAL DIMENSIONS:**

Dimensions for fields and goal nets for recreation shall be as follows:

age group	<u>U-6</u>	<u>U-8</u>	<u>U-9-12</u>	<u>U-13/19</u>
touch line(yd)	-	40-70	50-90	100-130
goal line (yd)	-	35-50	35-60	50-100
center circle rad(yd)	-	6	10	10
cor. arc rad. (ft)	-	3	3	3
penalty box (yd)	-	none	12 x 20	18 x 44
goal box (yd)	-	3 x 8	4 x 14	6 x 20

net (ft)	-	6.5 x 18.5	6.5 x 18.5	8 x 24
PK mark (yd)	-	none	8	12
Reference	CYSA	CYSA	CYSA	FIFA

Clubs may establish their own field dimensions for the U-6 using Cal North as a guide. The use of U-6 goal boxes and penalty boxes, in PYSL, are at the discretion of the individual clubs.

Dimensions for fields and goal nets for CCSL:

age group	<u>U-9/10/11</u>	<u>U-12</u>	<u>U-13/14</u>	<u>U-15/16</u>	<u>U-17/19</u>
touch line(yd)	75-80	100-130	100-130	100-130	110-130
goal line (yd)	45-50	55-80	55-80	55-80	60-80
center circle rad(yd)	8	10	10	10	10
cor. arc rad. (ft)	3	3	3	3	3
penalty box (yd)	14 x 34	18 x 44	18 x 44	18 x 44	18 x 44
goal box (yd)	6 x 18	6 x 20	6 x 20	6 x 20	6 x 20
net (ft)	7 x 21	8 x 24	8 x 24	8 x 24	8 x 24
PK mark (yd)	10	12	12	12	12
Reference	CCSL	CCSL	CCSL	CCSL	CCSL

**3:18 REFERENCES for RULES of PLAY:**

PYSL shall be governed by the Laws of the Game of FIFA and as modified by Cal North, District VI and PYSL. Refer to the current Cal North team manual for the modified rules.

The recreation clubs have been delegated authority to modify player substitutions and number of players on the field for those age groups playing in-house, currently U-6 & U-8. Additionally, additional game breaks may be utilized during very hot game days.

**3:19 HOME TEAM RESPONSIBILITY:**

Opposing coaches must be notified at least 24 hours prior to a game cancellation. An exception is made for rainouts, in that clubs need to notify each other by 7 AM Saturday morning and the home team coaches then need to notify their opponents.

The home club is responsible for collecting the game cards at the end of the game and assuring that the home club referee administrator gets the game cards.

The home club shall be responsible for seeing that referees have been scheduled for all games played on their assigned fields. If the coaches cannot find a referee, then the game must be rescheduled.

The home team is responsible for supplying the game ball. The visiting team calls the coin toss at the beginning of play.

For recreation the visitors will wear a dark jersey color and the home team will wear white and has choice of which touch line to occupy during the game.

For CCSL, the visitors choose jersey color and the home team has choice of which touch line to occupy during the game.

The home club is responsible for cleaning up the field at the end of play each day for seasonal play and tournaments. Each age group is responsible for their own playing field.

The home club is responsible for paying for field fees and portable toilet rental fees for tournaments, events, Soccerfest and District Cup.

### **3:20 Bad Standing and Individual Discipline:**

#### **3:20:01 Bad Standing for Teams:**

An individual should not be placed in bad standing. Discipline is administered through a hearing and any requirements of suspension are handled there.

A team in bad standing remains in bad standing until the issue is resolved.

A club shall be considered in “bad standing” when, in the judgment of the League Board of Directors, that club willfully violates Cal North, District VI or League policy or bylaws. Additionally, a club can be placed in “bad standing” when not attending or sending a representative to three successive league meetings. The league president shall call for a Disciplinary Hearing with the club manager or representative of the club. The hearing committee may recommend discipline as necessary.

A team shall be considered in “bad standing” when, in the judgment of the Board of Directors, of the club or league, that the team members have consistently violated club, league, or Cal North bylaws or policies. The Board of Directors shall have the coach of the team, as representative of that team, appear before a Disciplinary Hearing called by the league president. The hearing committee may recommend discipline as necessary.

Consequences of bad standing may include, but not be limited to the following:

1. may only play teams from the home league
2. may not participate in inter-league or district play
3. may not play in Cal North sponsored tournaments
4. may not travel outside the state to play
5. may not vote in league general or monthly meetings

### **3:20:02 Bad Standing for Individuals:**

The objective of this guideline is to recognize players, coaches, referees or parents, who because of serious unacceptable behavior or repeated instances of disruption need to be disciplined or removed from the soccer program. This will cover those instances where the normal “red card” discipline is either not applicable or merits additional sanctions.

Serious unacceptable behavior is that which is derogatory in nature, excessive use of foul and abusive language, sexist remarks, racial slurs, confrontational challenges and fighting so severe that additional administrative discipline is necessary to preserve “the good of the game”. Serious unacceptable behavior will normally result in removal from the soccer program. This can also include malicious public postings of derogatory remarks about persons or organizations within PYSL.

Repeated disruption can include all the behaviors identified in the serious unacceptable behavior with the addition of harassment of league officials. The difference is somewhat more subtle in that the offence is less vocal and of a more minor nature than serious unacceptable behavior. It can also include repetitious red card violations within the same playing season. Repeated disruption will normally result in the person being placed on probation for a specified length of time and may include additional requirements such as limited attendance at games. Violation of probation will result in removal from the soccer program.

Decisions may be made by club boards or the league PAD. The decisions are based on administrative judgment and are not required to meet any minimal threshold of behavior. These administrative decisions can be made for any effective date and for any length of term as the board deems appropriate. Decisions may be protested or appealed in accordance with the Club or League by-laws as applicable

### **3:21 Fair Play:**

The Placer Youth Soccer League (PYSL) has an interest in controlling unacceptable behavior of spectators, coaches, players and referees at league practices, games and tournaments. It is the opinion of the board members that inappropriate behavior is not a rampant condition throughout the clubs but does occur on a weekly basis as evidenced by the weekly game reports. This type of unacceptable conduct takes away from the enjoyment of the game by the players and departs from the desired

philosophy of fair play and good competition. It negatively impacts, to a greater extent, our youth referees. Conduct of this type renders the league's soccer program unable to function as a positive contributor to all participants of the league (players, coaches, parents and referees) and hinders our standing relationship with the cities and communities working to support youth soccer.

The objective of this policy is to set a framework where behavior of spectators, coaches, players and referees can be judged against as an acceptable level and administrative action can be applied when necessary. Additionally, a process of notification, hearing and discipline will be determined.

References:

- 1) Ten Commandments For Coaches
  - 2) Ten Commandments For Parents
  - 3) Ten Commandments For Players
  - 4) USSF Referee Administrative Handbook
  - 5) Rocklin Youth Soccer Club draft policy on zero tolerance
  - 6) BAYS zero tolerance policy
  - 7) Roseville Parks and Recreation Code of Ethics
- A. The coach of any team is responsible for the behavior of their players and parents as well as themselves. Each coach is expected to advise their players and parents of the guiding goals listed in the Coaching section of the Team Manual. No coach, player or spectator shall openly and loudly criticize another spectator, coach, player or referee. No coach, player or spectator shall physically abuse or assault anyone at the field. It is expected that attendees at games provide positive reinforcement comments only. Coaches and players may inquire about calls made by the referee, prior to the game, at the midgame break and at the end of the match but only in the presence of the coach. Coaches, spectators and players shall not follow the referee to the parking lot or next field in a harassing manner.
  - B. Players shall not "trash talk". Players must participate and behave in a sportsmanship like manner during the post game handshake. Boasting, taunting, denouncing or other similar acts directed at the opponents is not acceptable.
  - C. Referees shall conduct themselves in an acceptable manner so as to be fair to both teams. The referee shall not criticize any player, imply an unfavorable attitude because of gender or race or enter into sideline conversations with coaches, players or spectators during the game. The referee shall be dressed in proper uniform, jersey tucked into the shorts and display the appropriate badge on the uniform. The referee shall offer the game card to either coach, upon request, at

the completion of the game for comments. The referee shall know the rules and apply them fairly.

- D. Another aspect of Fair Play is good sportsmanship. Referees may compliment players on good plays and spectators may compliment opponents on good play. If a player is injured during play, the team in control of the ball can play the ball out of bounds so that attention may be given to the injured player. Scores should be kept to a maximum of six point differential. Alternatives to continued scoring are; to reduce the number of players on the field, move players to other positions, score on “headers” only or pass by “one touch”. Players should be made aware of “good sportsmanship at weekly practices; such as hitting, kicking, pushing, foul language and not running up the score excessively.

Violations of this policy shall be noted on the game card by the coaches or referees and subsequently reported to the club board by the club referee coordinator.

Coaches who violate paragraph A of this policy may be dismissed from the game if directed by the referee. Coaches who allow their players to violate paragraph B of this policy or who violate paragraph D of this policy may be administratively disciplined by their club board.

Players who violate paragraph A or B of this policy may be sent off from the game by the referee. In each case of an ejection, the resulting discipline will be addressed by the PYSL PAD committee.

Spectators who violate this policy may be requested to leave the area of the field of play as directed by the coach and if requested to leave, shall remain away from the playing field for the duration of the match. Spectators who violate this policy may be subject to a hearing by the club or league PAD. A parent who is requested to leave the game area may choose to withdraw their child from the game.

Referees who violate this policy shall be subject to USSF, league or club discipline. Keeping in mind that only USSF can revoke a referees certification. The club referee assignor may use discretion when assigning a referee who is in violation of this policy. A club may, at its’ discretion, hold a hearing concerning the referee.

Coaches, players, spectators or referees may appeal the discipline measures given them by requesting a hearing from any administrative level of the Cal North organization. The one exception, is that ejections by referees are not appealable unless the later discipline exceeds the recommendations as listed in the Cal North team manual.

**3:22 Convener Duties for Tournaments:**

Obtain permission to use fields from the home club.

Call each coach in your flight to remind them of the playing times, to provide a referee for the game prior to theirs and give field directions. Also, it is a good idea to list several local restraints in the area.

In the event of a rainout, notify the tournament committee and they will reschedule if possible.

Assure that the field is marked and nets and corner flags are in place each morning and taken down at last game.

Prepare game cards for each game. (usually Friday before the tournament starts)  
Collect game cards after each match. Note conduct of each team, coach and parents on the game card.

Assure that referees are present for each game and get paid the proper amount.

Serve as mediator when conflicts or complaints arise.

Remind each team to clean up area after each game.

Arrange for portable toilets or open buildings with restrooms each day of tournament.

All red cards are called into a district contact for a decision on penalty at the end of the day. (person and phone number will be handed out at the mandatory meeting).  
Convener will hold player passes until suspension is served during the tournament. If suspension lasts beyond the tournament, send the player pass to the district referee administrator.

Game scores are called in each day at the end of the day. (persons and phone numbers will be handed out at the mandatory meeting)

Calculate tournament points after each match and keep a running total for the teams to reference. (point system will be in the handouts)

Attend a mandatory convener's meeting for handouts, pins, game cards, instructions and to answer any questions.

Hand out participation pins to each team at their first match.

**3:23 PYSL MODOFIED RULES for COMPETITIVE:**

**PYSL MODIFIED RULES COMPETITIVE**

	U-9	U-10	U-11	U-12	U-13/14	U-15/16	U-17/18/19
Goal Size	7'x21'	7'x 21'	7' x 21'	7' x 21'	8' x 24'	8' x 24'	8' x 24'
Ball Size	#4	#4	#4	#4	#5	#5	#5
Number of Players on the field	7 max 5 min	7 max 5 min	9 max 7 min	9 max 7 min	11 max 7 min	11 max 7 min	11 max 7 min
Substitution	unlimited as per FIFA/CY SA						
Playing Time	2-25' halves 5' ½ break	2-25' halves 5' ½ break	2-30' halves 5' ½ break	2-30' halves 5' ½ break	2-35' halves 5' ½ break	2-40' halves 5' ½ break	2-45' halves 5' ½ break
Offside	FIFA						
Fouls & Misconduct	FIFA						
Free Kicks	10 yd						
Penalty Kicks	10 yd	10 yd	10 yd	12 yd	12 yd	12 yd	12 yd
Throw-in	FIFA						
<b>CYSA Substitutions:</b> prior to throw-in; after a goal by either team; after an injury when the referee stops play by either team; replace a cautioned player only {optional}; prior to a goal kick by either team; at half time by either team. .							

**3:24 PYSL MODIFIED RULES for RECREATION:****PYSL MODIFIED RULES  
RECREATION**

	U-6	U-8	U-10	U-12	U-14	U-16	U-19
Net Size	4' x 6'	4' x 6'	6.8' x 18.5'	6.5' x 18.5'	8' x 24'	8' x 24'	8' x 24'
Ball Size	#3	#3	#4	#4	#5	#5	#5
Number of Players on the field	4 max 3 min	4 max 4 min	7 max 5 min	7 max 5 min	11 max 7 min	11 max 7 min	11 max 7 min
Substitution	injuries quarters half	injuries quarters half	unlimited as per FIFA/CYS A				
Playing Time	4-10' quarters 5' ½ break 2' ¼ break	4-10' quarters 5' ½ break 2' ¼ break	2-25' halves 5' ½ break	2-30' halves 5' ½ break	2-35' halves 5' ½ break	2-40' halves 5' ½ break	2-45' halves 5' ½ break
Offside**	none	none	FIFA	FIFA	FIFA	FIFA	FIFA
Fouls & Misconduct	indirect kick	indirect kick	FIFA	FIFA	FIFA	FIFA	FIFA
Free Kicks	6 yd	6 yd	7 yd	8 yd	10 yd	10 yd	10 yd
Penalty Kicks	none	none	7 yd	8 yd	12 yd	12 yd	12 yd
Throw-in	1 rethrow	1 rethrow	FIFA	FIFA	FIFA	FIFA	FIFA

**Cal North Substitutions:** prior to throw-in; after a goal by either team; after an injury when the referee stops play by either team; replace a cautioned player only {optional}; prior to a goal kick by either team; at half time by either team.

\* **U-08 in RosevilleYSC:** Roseville will play 8v8 in the U-8 age group unless one team has 2 or fewer substitutes, then both teams must play 7v7.

\*\***Offside:** For U-6/8, an offside call can be made if the player remains at the opponent's goal during play.

**U-6 & U-8 Quarter Kickoff Restart Rule:** The team that kicks off at the start of the game will kickoff to start the second quarter. The other team will kickoff to start the third and fourth quarters. [Insure teams switch ends at half-time.]

### **3:25 Reporting Abuse or Suspected Abuse (excerpt from Bollinger Insurance)**

All elected board members at the league and club level as well as volunteers are legally mandated reporters and are required to provide a written report.

Report incident to the club manager or the league president who will then contact the district commissioner and the Cal North Chairperson. The person witnessing the abuse will also notify the California Dept. of Child Protective Services and local police.

Reporting to Authorities:

Minimum Information Required:

Name, address and phone number of the victim

Nature and extent of injury or abuse

Your name, address and phone number and relationship to victim

If information was given by a third party, identity and phone number of person

Additional Information if Possible

Name, address and phone number of abuser

Gender, date of birth and age of victim

Names, addresses and phone numbers of parents

Any indication of prior injuries, abuse or neglect

Circumstances under which you became aware of abuse, injury or neglect

Description of incident in the words of the victim

The Federal Volunteers for Children Act of 1998 requires that if a sexual molester had been previously convicted of a relevant crime elsewhere in the U.S. and commits a similar crime within the youth organization, then the organization may be held liable for negligent hiring practices.

The California Abuse and Neglect Reporting Act requires that any child care custodian who reasonably suspects that a child has been abused must report the suspected abuse to

a child protective agency immediately and follow up with a written report within 36 hours. A child care custodian includes youth recreation programs.

Definitions

Physical Abuse is defined as intentional physical injury resulting from hitting, punching, kicking, biting or other forms of bodily harm. This also includes corporal punishment disguised as discipline.

Sexual Abuse is defined as an act of a person who forces, coerces or threatens another person to have any form of sexual contact or to engage in any type of sexual activity. This includes touching, non-touching and exposure to pornographic material.

Emotional Abuse is defined as harm to a person resulting from a pattern of behavior, such as extreme criticism, sarcasm or the use of insults. This includes children who are shamed, terrorized, humiliated or rejected.

Neglect Abuse is defined as child abandonment, inadequate supervision to provide for the child’s safety, physical or emotional needs.

**3:26 Classification of Paid Personnel and Work Permits for Minors**

Classification of Paid Personnel as Employee or Contractor. In California, any person receiving a fee or compensation, of \$100/quarter or more for services, must be classified and either an employee or contractor. The league as well as each club must obtain a classification from an approved organization or business for those personnel that are paid a fee. The team is an extension of the club, therefore if the team pays the personnel, the club is responsible for any classifications. Those approved organizations or businesses are;

- Federal Internal Revenue Service
- California State Employee Development Department
- California Labor Board
- Certified Public Accountant dealing in labor classification
- Labor Lawyer

Each club may select from the following three alternatives for processing classifications, Individual clubs do not all have to use the same organization:

1. The club may classify all paid personnel as employees.
2. The club may require each paid personnel to contact one of the approved organizations and receive a classification from that organization. Each paid personnel may choose any of the approved organizations, they do not all have to choose the same one.

3. The club may select one of the approved organizations and require that all paid personnel contact that organization for a classification.

Each club shall receive a written classification for paid personnel classified as a Contractor, who has been previously classified as an Employee by Cal North, so as to provide a “paperwork trail” in the event of an audit.

Contractors being paid in multiple clubs must be classified in each club if the clubs are separate corporations.

An individual club, having multiple paid trainers, may classify one trainer and apply that classification to all it’s trainers in that club.

The CA. Labor Board retains responsibility for review and approval of all classifications. The CA EDD also has authority over labor classification for tax purposes.

Appeals to a classification are to be sent to the CA. Labor Board. Only paid personnel may file and appeal since non-paid personnel are not classified.

Appeals for unfair labor practices are to be filed with CA EDD or CA Fair Employment and Housing. Only paid personnel may file an appeal.

A. Employee

An employee is generally paid on a regular basis by the hour, week or month.

An employee is anyone who performs services for the principal if the principal has the right to control what will be done and how it will be done. What matters is that the principal has the right to control the details of how the services are performed. That right does not necessarily have to be exercised.

**Employer must obtain a State Employer Account ID # from EDD by submitting form DE 1NP.**

**Employer must obtain a Workman’s Comp. Insurance Policy from a private provider.**

**An employer is any person or business who pays accumulative wages in excess of \$100 in a calendar quarter to one or more employees.**

Forms for withholding:

W-2, wage and tax statement

Form 941, Employer’s Quarterly Federal Tax Return

Types of withholding: (for any amount paid)

From employee:

- Federal income tax
- State income tax
- Social Security and Medicare tax

Employer pays:

- FUTA-Federal unemployment tax
- SUTA-State unemployment tax
- ETI-Employee training tax
- Match the employees Social Security & Medicare tax
- Worker's compensation insurance

Cal North classifications as employees:

- Trainers
- Coaches
- Unlicensed referees
- Unlicensed referee assignors
- Field setup and takedown crews
- Volunteers

#### B. Contractor

A contractor is usually paid a flat fee for the job but may receive partial payments. An individual is an independent contractor if the principal has the right to control or direct only the result of the work and not the means and methods of accomplishing the result. A Contractor must have a separate business. Contractors must be given a contract.

Forms for processing: (any projection over \$600/year)

Form 1099, miscellaneous income

Form DE 542, report of independent contractors, for each increment of \$600.

Cal North classifications as contractors:

- Registrars, both league and club
- Licensed referees
- Licensed referee assignors

Work Permits for Minors

Paid licensed referees, under 18 years old, are not required to have work permits.

Paid workers, under 18 years old, for services other than refereeing, are required to have work permits.

Neither the league, clubs nor teams shall pay anyone under the age of 14 for services.

#### References

California Employee Development Dept. 1-888-745-3886  
 California Labor Board 916-263-1811  
 Placer School District Office Work Permits, Tad Kitada 530-745-1392  
 Dry Creek Elementary School District 916-771-0646  
 Eureka Union School District 916-791-4939  
 Loomis Union School District 916-652-1800  
 Placer Union High School District 530-886-4400  
 Rocklin Unified School District 916-624-2428  
 Roseville City School District 916-771-1600  
 Roseville Joint Union High School District 916-786-2051  
 Western Placer Unified School District 916-645-6350

Division of Labor Standards Enforcement website:

[www.dir.ca.gov/dlse/DLSE-FAQs.htm](http://www.dir.ca.gov/dlse/DLSE-FAQs.htm)

select “frequently asked questions”

select “independent contractor”

### **3:27 GAME SCHEDULING AND TEAMSIDELINE**

#### **3:27:01 Game Scheduling:**

Game scheduling for U-6 shall be as follows: Roseville, Rocklin and Lincoln inhouse.  
 Granite Bay and Loomis combined.

Game scheduling for U-8 shall be as follows: Roseville, Rocklin and Lincoln inhouse;  
 and Loomis and Granite Bay combined.

#### **3:27:02 Team Sideline Software:**

Team Sideline software is the official software for PYSL. It incorporates:

- Seeding
- Scheduling
- Referee assignments
- Communications

### **3:28 Cal North PROPERTY AND PROPRIETARY RIGHTS**

Refer to Cal North Team Manual PIM 02-2 for general guidance.

#### **3:28:01 Uniforms**

The use of club uniforms, if purchased by parents, may be used wherever the parent chooses to allow the player to participate. This includes, indoor soccer, US Club tournaments and Nor Cal competition.

Conversely, if the uniform is purchased with club funds and provided to the player, then the uniform can only be worn at Cal North approved competitions.

**3:28:02 Field Equipment**

The use of game balls, field nets and fields for home games with non-Cal North organizations will be allowed as it is not reasonable to purchase two sets of equipment.