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**ARTICLE I**  
**CONSTITUTION**

1:01 NAME

This organization shall be known as the Placer Youth Soccer League also referred to as PYSL.

1:02 PURPOSE

purpose of this league shall be to:

- A. Provide a program of organized recreational soccer for all children within the boundaries of PYSL.
- B. Provide a safe environment free from discrimination, harassment and abuse.
- C. Provide an advanced (competitive) program for interested and more skilled players to play soccer.
- D. Provide an opportunity for players to learn the rules and improve their skills of soccer.
- E. Provide opportunities for training for coaches so that they may provide a positive experience and role model.

“Children playing soccer” is the most important goal of this league. Fulfillment of this goal is to be brought about by setting an atmosphere of friendly competition in which sportsmanship, learning and playing soccer are held foremost. Anything which detracts from this atmosphere should be strongly discouraged.

1:03 Boundaries

PYSL is organized via boundaries with five city clubs, Granite Bay FC, Lincoln, Loomis, Rocklin and Roseville, aligned with school districts to provide recreational and club competitive playing levels. There is one league wide program; the Top Soccer program for players with disabilities.

Granite Bay FC	Eureka Union School District
Lincoln:	Western Placer Unified School District
Loomis:	Loomis Union School District including the Ophir and New Castle.
Rocklin:	Rocklin Unified School District
Roseville:	Roseville City and Dry Creek Joint Elementary School Districts
Top Soccer	All of PYSL

1:04 Affiliation

PYSL may affiliate with multiple soccer organizations. When doing so, the league must comply with each organizations policies. PYSL must account for Cal North funds separately from any of other organizations.

A club may affiliate with multiple soccer organizations. When doing so, the club must comply with each organizations policies.

Teams and players do not affiliate they just roster with an affiliated club. When a PYSL team registers and rosters with another organization solely, it cannot benefit from PYSL or Cal North programs.

Clubs have sole authority to decide which soccer organizations their teams register and roster in.

All club levels affiliated with PYSL shall be eligible for all PYSL and Cal North benefits. Clubs may utilize the league email system but will not be given the email list.

The league shall not “sponsor” any clubs. If a US Club, club, applies to play Cal North through PYSL, they must affiliate with PYSL. The coaches and players must comply with the same requirements as listed for Cal North players and coaches in section 1:07 Membership to be eligible for Cal North and PYSL benefits.

A club must meet the following criteria to be eligible for affiliation:

Existing clubs must submit current club bylaws with the affiliation application. Newly formed clubs must develop bylaws and submit them within one year of the initial application.

Have a checking account opened in the name of the club. Club funds cannot be placed in personal accounts.

Have a board of directors consisting of a minimum of five members; Manager, Vice Manager, Secretary, Treasurer, and Registrar.

Choose team colors which are not identical or are very close to the same color as those of another club within the league.

Each club has the authority to define quorum and voting members in its’ own bylaws. If a club does not define a quorum in its’ bylaws, then it will default to the Cal North definition in the Cal North bylaws, which states 50% of the eligible members present in a quorum.

Annual process to renew League Affiliation:

Complete Cal North form 8201, “League Affiliation”.

Submit the completed form to the District Commissioner with a check for \$200 made out to Cal North and two copies of the league bylaws. Cal North requests that each league verify that it is in good standing with the State of California and the Federal Internal Revenue Service. Additionally, each club within the league must complete the “club affiliation agreement” form and submit it to the league President. Additionally, each club shall post its’ constitution and bylaw on their respective websites.

New clubs can be affiliated with PYSL by a 2/3 vote of the quorum at a board meeting. Once a club is affiliated, it shall remain affiliated by annually submitting affiliation papers to the league president. An existing club can be removed for

violation of PYSL bylaws and policies. This is accomplished by a 2/3 vote of the quorum at a board meeting.

#### 1:05 Authorities, Composition and Voting

This league shall be governed by its' Constitution, Bylaws and Rules and Regulations except as superseded by FIFA, USSF, USYSA, Cal North and District VI.

Clubs may modify their administrative rules to be more stringent but not less stringent than those of Cal North, District VI or PYSL.

This league shall be governed by its' Constitution, Bylaws and Rules and Regulations except as superseded by FIFA, USSF, USYSA, Cal North, and District VI. Clubs may modify their administrative rules to be more stringent but not less stringent than those of Cal North, District VI or PYSL.

The governing authority of this league, whose powers shall be designated in the bylaws, shall be vested with the Board of Directors of this league. All members of the Board of Directors must be 18 years or older.

The Board of Directors shall consist of a fourteen (14) members, made up of five (5) club managers and nine (9) executive board members. The Executive Board is composed of five (5) elected positions (1 thru 5) and four (4) appointed positions (6 thru 9).

#### Club Managers:

1. Granite Bay FC Club Manager
2. Lincoln Youth Soccer Club Manager
3. Loomis Youth Soccer Club Manager
4. Rocklin Youth Soccer Club Manager
5. Roseville Youth Soccer Club Manager

#### Executive Board:

1. League President
2. League Vice President
3. League Secretary
4. League Treasurer
5. League Registrar
6. League Referee Coordinator
7. League Coach Coordinator
8. League CCSL Coordinator
9. Board Member Emeritus

The President shall recommend the referee coordinator, coach coordinator, CCSL coordinator and committees, for approval of the Board of Directors.

Membership of the Board of Directors shall each have one vote except that the President

shall not vote except in the case of a tie vote, election of officers and at the AGM. In the event that one board member temporarily assumes two positions, due to a vacancy, that board member shall continue to have only one vote. A newly elected or approved member may assume and exercise their duties immediately after the election or approval. Only board members may offer motions at the monthly meetings. The President cannot make motions. California corporation law states that all matters brought before the board, of a corporation, to be voted on, must be voted on by all board members, not just the executive board.

For monthly meetings, if a quorum is present, only those votes for yes or no will be counted towards the motion. Abstentions will not be counted. A motion must receive a minimum of 51% of the total votes cast in the affirmative to pass.

Vacancies, which occur in the Executive Board and after elections, shall be appointed by the President, subject to approval by the Board of Directors. This includes vacancies due to resignation or removal.

1:06 Term of Office

These are all annual positions. The term of office of the Executive Board Membership shall be for one year, beginning January 1<sup>st</sup> and ending December 31<sup>st</sup> of each calendar year.

1:07 Membership

Membership for persons in this league shall be all board members, parents of players, registered players and volunteers. Volunteers includes appointed board members, coaches, assistant coaches, team parents, persons directing fund raisers, tournament directors and any other special classification of volunteers, who are in good standing. Not included are trainers which are not also one of the above classifications and contractors. There is no requirement to have children registered in PYSL to be elected or appointed to a position. There are no residency requirements to becoming a member.

Those parents and volunteers of players registered in PYSL but on a team not affiliated with PYSL cannot vote or hold office in PYSL. Parents and volunteers of teams not affiliated with PYSL but have a registration agreement may not vote on PYSL matters or hold office.

All members of this league shall abide by the Constitution and Bylaws of this league, all rules and regulations as set forth by the Board of Directors and all rules and regulations of the associations with which PYSL is associated.

1:08 Annual General Meeting (AGM)

During the month of October, the Board of Directors shall advertise, on the league website for a General Meeting of the membership of the league to be held in November. Public notification will be made thirty (30) days in advance of the meeting and shall include a request for items of discussion. Items must be received by the Board of Directors fifteen (15) days prior to the meeting. Requests for nomination of Executive

Board Officers, as listed positions 1 thru 5, will be taken from the floor. After elections for the Executive Board are complete, nominations for appointed positions, 6 thru 9, will be considered. Those appointed positions remaining vacant after the general meeting, shall be nominated for filling by the president during the year as candidates become available. Persons nominated for positions on the Executive Board are not required to be in attendance at the meeting. There will be no voting by proxy. Any person, over the age of 18, may run for any Executive Board position or appointed position.

The order of business at the general meeting shall be as follows;

- A. Call to Order
- B. Roll Call
- C. Determination of a Quorum
- D. Approval of minutes of the previous meeting
- E. Nomination of officers and elections
- F. Proposed Changes to the Constitution and Bylaws
- G. Reports:
  - 1. President
  - 2. Vice President
  - 3. Secretary
  - 4. Treasurer
  - 5. Registrar
  - 6. Referee Coordinator
  - 7. Coach Coordinator
  - 8. CCSL Coordinators
  - 9. Board Member Emeritus
  - 10. Committee Reports
- H. Old Business
- I. New Business
- J. Good of the Game
- K. Adjournment

Voting at the Annual General Meeting shall be one vote for each registered PYSL team, who played in a current Cal North playing league. This can be the spring, fall or winter league and is in good standing. Each member of the Board of Directors (15) may vote. Voting by proxy will not be allowed. The President may vote during the election of officers. Those persons representing a team must be a minimum of 18 years old and a member in good standing.

Motions made to the Board of Directors, other than changes to the Bylaws, Policies and Procedures, shall be approved by a minimum of 50% vote of all eligible voting members. Motions may be made by anyone attending the meeting.

Motions for changes to the Constitution and Bylaws shall be approved by a minimum of a two thirds (2/3) vote of all present eligible voting members.

Additional General Meetings may be called by the Board of Directors as deemed necessary. The process for the meeting shall be the same as section 1:08.

**1:10 Incorporation**

All clubs within PYSL shall be incorporated by the State of California and have a tax identification number issued by the Internal Revenue Service.

**1:11 Audits**

An audit shall be accomplished every three years to be held on odd years. The audit shall be accomplished by a California licensed Certified Public Accountant or firm experienced in conducting audits.

The treasurer shall arrange for the audits and report the findings to the Board of Directors at the next monthly meeting after receiving the report.

**1:12 Discrimination**

No player, coach, club official, team official or league official shall be discriminated against based on race, color, ethnic origin, gender or sexual orientation.

**1:13 Sexual Harassment**

Sexual harassment for the purposes of PYSL is defined as; Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature which is unwelcome.

**1:14 Rules of Order**

Robert's Rules of Order shall be deemed as adopted at all meetings of this league unless otherwise agreed to by the Board of Directors.

When a quorum is present and a vote is taken, neither absentee nor abstention votes are counted when determining votes for and against.

**1:15 Dissolution**

Should this league dissolve, all league assets remaining after payment of all debts shall be turned over to the California Youth Soccer Association/Cal North for the express purpose of promoting youth soccer. Club assets shall remain with the clubs.

**ARTICLE II  
BY LAWS**

**2:01 Board of Directors and General Responsibilities**

**2:01:01 Executive Board Positions;**

**President:** Shall conduct monthly and annual meetings, represent the league at district meetings and serve as focal point for external communications and meetings. The President shall maintain the historical files for the league. The

President may obligate funds from the treasury, not to exceed \$250, without board approval for transactions relative to the operation of the league.

Vice President: Shall succeed to the powers of the president in his/her absence. The Vice President shall serve as chairperson of the Protest and Disciplinary Committee (PAD). Coach and player passes, for recreation players, age groups U-6 through U-14, who have received a discipline, shall be held by the chairperson of the PAD until the required discipline has been served.

Secretary: Shall maintain accurate notes of each meeting and attendees and distribute to the board members within 10 days of the meeting. The Secretary shall prepare the ballots for the General Meeting and place public notice of the meeting.

Treasurer: Shall report, monthly, on the financial status of the league. The Treasurer shall deposit all league checks into the league account within 10 calendar days of receipt. Shall be responsible for the collection of player and team registration fees. Three members of the Board of Directors shall be on the signature card. The Treasurer shall solicit the assistance of a qualified tax preparation firm for the preparation of annual tax submissions. The Treasurer shall provide an annual budget and present it at the January meeting of each year.

Registrar: Shall be responsible for the assurance of proper registration, by the clubs, of all players and teams in accordance within Cal North and District VI policy. Shall process transfers and inter-district releases of players between PYSL and other leagues. Shall coordinate with and assist the club registrars. Registrar does not vote on matters of personal compensation for duties.

Coach Coordinator: The coach coordinator shall recommend to the league board the amount of annual Coach Education Fund, shall work with the clubs to establish the league's annual coach education programs and the funding of same. The coach shall coordinate the scheduling of Cal North coaching clinics as requested by the clubs, and shall periodically evaluate the effectiveness of the coaching programs offered by Cal North and the clubs.

Referee Coordinator: The referee coordinator shall coordinate referee clinics and evaluate clinics on a random basis. The referee coordinator shall advise the Board of Directors of any rule changes and recommend changes to the PYSL modifications for laws of the Game. The referee coordinator shall coordinate referees for District Cup, Soccerfest and Commissioner's Cup play within PYSL.

CCSL Coordinator: Shall attend the CCSL and PYSL monthly meetings and act as liaison between PYSL, clubs and the CCSL district board. The CCSL coordinator shall keep all player and coaches passes who have been disciplined until the discipline has been completed.

Board Member Emeritus: Shall act as consultant to the Board of Directors.

2:01:02 Board of Directors Authority:  
Sanctioning of youth soccer games.

Shall from time to time, make policy for specific cases or occasions not provided for in the Constitution, Bylaws or Rules and Regulations, but which are deemed necessary to carry out the objectives and purpose of this league.

Report protest and discipline (PAD) committee findings to each club and for the enforcement of the recommended discipline.

Review league bylaws and insure consistency with the Cal North Constitution, Bylaws and General Procedures and Specific Rules.

Publish a league schedule with the dates, times and locations of divisional play for division IV, age groups U-6 through U-14.

Will annually, recommend to the membership, the procedures, rules and player registration fees required by the league, to the clubs, for ratification at the general meeting.

Will specifically review and approve all league expenditures which are either not included in the approved operating budget or effect an over expenditure of the approved budget.

Shall develop policy on reimbursement rates to the registrar on a fee per registered player, fee per registered coach and assistant coach basis and mileage to/from registration related meetings.

2:01:03 Board of Directors Authority for Discipline

The Board of Directors shall have the responsibility and authority to suspend, remove or otherwise discipline any player, coach, team assistant, club officer, league officer, referee or any parent through a disciplinary hearing. (Refer to PIM 81-1)

Typical conditions for removal or other disciplinary action are as listed, but not limited to:

- 1) excessive absences from the board meetings
- 2) criminal behavior
- 3) confrontational or disruptive behavior at any meetings
- 4) confrontational behavior on the playing field
- 5) violent conduct towards other board members or the general membership
- 6) racial or sexual discrimination
- 7) willful violation or noncompliance of Cal North, District, League or Club policies and bylaws. This also includes prior improprieties when serving as a member of another league.
- 8) voting for or offering a motion to vote on, directing a club to drop it's Cal

North affiliation and register with another state organization.

## 2:02 Protest and Discipline Committee (PAD)

### 2:02:01 PAD Committee Organization and Operation

The PAD committee, for ejections of coaches, assistant coaches and players, shall be chaired by the league vice president with its membership made up of the vice managers, one from each of the five recreation clubs, for a total of six members. The league vice president shall call meetings or telephone contacts to address "send off reports". Send off reports for players and coaches shall be addressed by the following Wednesday of each week following the infraction. A quorum shall be no less than three PAD members, the chairperson may vote only in a tie. When interpretations of the Laws of the Game are needed, the league Referee Coordinator shall be contacted for advice. For sendoffs, the PAD committee will not hold a formal hearing which would include witnesses and testimony of the accused parties.

Monetary fines cannot be included with the disciplinary decisions unless there are specific references made in the organizations bylaws or policies which define which violations are subject to fines and the amount of the fines to be applied.

The PAD chairperson shall follow the suggestions listed in the Cal North team manual, when applicable. The chairperson shall review the infraction, interview the referees and if necessary, interview the coaches and any witnesses and make recommendations to the PAD committee on the level of discipline. The PAD findings shall be reported to the league Board of Directors at each monthly meeting.

### 2:02:02 PAD Committee Authorities

The PAD committee shall have responsibility for all recreation, ages U-6/14. CPL and CCSL programs are organized to manage their own discipline. Send off reports from tournaments, where discipline exceeds the tournament, are handled by the District youth referee administrator.

A coach, who is listed at head coach on multiple teams and receives a discipline of more than one game, must sit out the entire penalty with the team which received the penalty unless specified otherwise by the PAD decision. For example; a coach of two teams, A & B, with a four game penalty during a game with team A, will sit out 4 games with team A and none with team B. The coach may not select which team to sit out with. Additionally, the coach cannot coach team B until the discipline has been served with team A.

Red Cards: As a general rule, red cards are given to players only. Coaches, who are sent off, are done so verbally. For disposition of send offs and player or coaches passes, refer to the PYSL send off matrix.

Club PAD's may discipline only coaches, players, referees and parents from their own club.

The PYSL PAD may discipline coaches, players, referees and parents who are registered within the league. Players or coaches from other leagues, in CPL, may be disciplined if sent off at a game played in PYSL.

For CPL, red cards are handled by the district PAD committee.

For CCSL, red cards are handled by the district PAD committee or CCSL.

League PADs may not discipline spectators or parents from outside the league.

The sphere of influence from a PAD decision is limited to the boundaries of the organization which originated the rule which has been violated. That is to say that club rules which are violated only extend to that club, district rules which have been violated extend throughout the district. Red card discipline extends to all of Cal North because the rules of play are set by USSF which covers the entire United States.

Discipline that exceed the length of the tournament must have the balance served the next season at another Cal North Cup Tournament. The player may serve the balance at any Cal North Cup Tournament regardless of which one issued the send off.

#### 2:02:03 Public Access to Documents

The referee's send off report, the game card nor the PAD interviews are public documents. These are internal documents to protect the authors and insure candid remarks. The resulting discipline form is public. A copy is sent to the club manager who is responsible for notifying the coach of the player being disciplined.

The internal documents may be used during any appeal process however.

#### 2:03 Monthly Board Meetings

2:03:01 Monthly meetings of the Board of Directors will be held on the third Tuesday of each month at a location approved by the Board of Directors. The agenda for the monthly meetings shall be as follows:

- A. Call to order
- B. Determination of a quorum
- C. Introduction of guests
- D. Acceptance of minutes from the previous meeting
- E. Correspondence
- F. President's Report
- G. Vice President's Report
- H. Treasurer's Report
- I. Secretary's Report
- J. Registrar's Report
- K. Coach Coordinator's Report
- L. Referee Coordinator's Report
- M. CCSL Coordinator's Report

- N. Board Member Emeritus
- O. Old Business
- P. New Business
- Q. Good of the Game
- R. Adjournment

No monthly meeting will be held in December.

A quorum shall be fifty percent (50%), or greater, of the filled positions of the Board of Directors. The President is counted towards the quorum requirement although that person cannot vote except in the case of ties. Additionally, the President cannot initiate motions to the board.

Voting on motions at the monthly meetings shall be limited to the Board of Directors.

Motions can only be made by board members. If a third party wishes to have a motion submitted, that person needs to contact a board member and request that the board member submit the motion.

#### 2:03:02 Business Calendars

The business year shall be from January 1<sup>st</sup> thru December 31<sup>st</sup> of each calendar year.

The seasonal year shall be from September 1<sup>st</sup> thru August 31<sup>st</sup> of the following year.

The insurance year is from September 1<sup>st</sup> thru August 31<sup>st</sup> of the following year.

The registration year is from September 1<sup>st</sup> thru August 31<sup>st</sup> of the following year.

#### 2:04 Protests, Appeals, Grievances, Mediation, Disciplinary Hearings and Administrative Hearings and Definitions of Ejection, Suspension, Release, Resignation and Probation

##### 2:04:01 General

All disciplinary hearings shall comply with the Cal North Manual on Protest, Appeal and Discipline and shall be the guide used in PYSL. A party is guaranteed only one hearing within Cal North. However, a party may have multiple appeals.

Within PYSL, PAD committee decisions resulting from game ejections do not require a hearing with parties in attendance but may be accomplished through telephone interviews with coaches and referees.

Only those parties involved with the original action hearing shall be allowed to appeal. The original decisions shall remain in effect pending the result of the appeal.

In PYSL, it is recommended that the clubs process grievances and disciplinary hearings and the league will process protests and appeals. The hearing summary and conclusion should be retained for one year.

A board cannot meet by itself and administer a disciplinary action on any person who has standing. This must be accomplished through a disciplinary hearing.

Generally, appeals are not heard when arising from tournaments, because most tournament applications state that “there can be no appeals”.

Videos are allowed in hearings and grievances.

All board members and appointees are elected or appointed for a one year term. At the end of that term, all positions are terminated. No person, at the end of that period, has “standing or a right” to assume a position unless re-elected or re-appointed. On the other hand, any person on the board, during their term, cannot be dismissed without cause and in accordance with the club or league bylaws and policies.

#### 2:04:02 Protests

Protests only concern games or competition. They are the challenge of an administrative decision about the game or misapplication of the Laws of the Game. These are formal and are guided by the Cal North manual. Protests must be relative to a specific administrative policy or Law of the Game and cannot be filed by a third party. Referee judgment calls, as opposed to a misapplication of the Laws of the Game, are not subject to a protest. Protests filed with PYSL will require a \$50 nonrefundable fee.

Parents who disagree with an assigned coach can only file a grievance and not request an appeal hearing. A parent can, however, represent their child who is a player and has requested a hearing.

#### 2:04:03 Appeals

Appeals are the challenge of an adverse decision and are filed at the next higher administrative level. Appeals are not a new hearing but a review of a previous hearing. The scope of an appeal is only to review if the application of the rules to be correct. “The appeal is a review of the case/original hearing and is to determine whether the governing rules have been properly followed and whether both sides were afforded fair proceedings with notice and opportunity to be heard.” Appeals may be by correspondence or in person. Also, appeals may be filed from adverse decision from a protest hearing. Appeals filed with PYSL will require a \$50 nonrefundable fee. Only those parties involved in the original hearing may appeal.

When assigned probations are violated and no additional discipline is defined for the violation from the original hearing, a second hearing must be held to deal with the probation violation. This holds true also if the assigned penalty for probation violation is changed. Predetermined discipline relative to a probation violation does not need an additional hearing.

When filing a protest or appeal, the request must be in writing and include the Notice of Filing form along with the required administrative fee. The filing package must include;

- 1) specifically, what is being appealed.
- 2) Only one issue may be addressed at each appeal hearing.
- 3) which rules or policy has been misapplied.
- 4) any letters, correspondence or other documentation from the original hearing.

The time limit for filing an appeal must appear in the original hearing minutes, otherwise there is no time limit to file an appeal. Ten days is the recommended time limit to be given.

Parents/spectators have the right to appeal (not protest) any form of punishment applied directly to them. Parents/spectators cannot file a protest.

Team Liason, Treasurers and Managers of a team, **who are not approved by the club board**, do not have standing and cannot file a protest or appeal when removed from their team position. Their appointments or terminations are not formal and are at the discretion of the team coach.

Penalties, resulting from a PAD determination and above the recommended Cal North minimum may be appealed. Penalties, within the Cal North recommendations, cannot be appealed, however the assigned infraction, from a “red card”, may be appealed.

Adverse decisions affecting coaching applicants, which resulted from the 1628 form, may be appealed to Cal North but must be recommended by the District Commissioner to the Cal North board.

#### 2:04:04 Mediation

Mediation is a system of arbitration between two parties in an attempt to reach an agreement without having a hearing. The arbitration is non-binding to either party unless an agreement is reached at which time both parties sign the agreement. The mediation process occurs coincidental with the filing for a hearing since the hearing process has a required time line to adhere to. If the mediation is successful, then the hearing is canceled. Likewise, if the mediation fails, then the hearing is held. Parties planning to file for a hearing will be offered a mediation session. There are no fees associated with mediation. Mediation cannot assign discipline, even if all parties agree, this has to be done through a hearing. Actions resulting from a mediation are not appealable.

#### 2:04:05 Grievances

Grievances are informal complaints about any subject which the grieving party may want to contest. These are informal and may appear on any agenda without prior notice or filing. If the grievance is not specific to any administrative code or Law of the Game, then it cannot become a protest and have a hearing at a later date. There are no fees associated with grievances. Any PYSL member over 18 may initiate a grievance.

Within PYSL, board officials, team officials or parents who wish to initiate a disciplinary action against a third party must do so by filing a grievance with the home club of the third party. The home club may then either interview the person who is filing by phone or have that person testify before the home club board and attempt to present a case to influence the board to hold a disciplinary hearing with the third party. If the initiating party chooses to testify before the board, only they should attend the board meeting, not the third party. If a disciplinary hearing is approved, then the third party may defend

themselves at that time. Results of the filling of a grievance are not appealable.

It is recommended that clubs utilize the mediation process prior to scheduling a hearing.

#### 2:04:06 Disciplinary Hearing

Disciplinary hearing is a formal hearing to discuss the actions of someone within the soccer program. As quoted from the Cal North Appeal, Protest or Disciplinary Manual; "A request for disciplinary action may be filed by any member of Cal North. Disciplinary proceedings may be initiated against any player, coach, team assistant, league officer, referee or spectator. Parties against whom such proceedings have been brought, may, with a proper hearing, be suspended, barred completely or otherwise disciplined. Disciplinary actions include referee assault and abuse cases". Parents of registered players must be afforded a disciplinary hearing when being disciplined. A player cannot be disciplined for the actions of the parent. Emails are not accepted in disciplinary or appeal hearings, however a signed and dated letter may be attached to an email and sent to the PAD chairperson.

Within PYSL, the process shall be that the accused person is requested to appear before the club or league board and may produce two support witnesses. The person initiating the hearing shall also attend and may produce two support witnesses. Each party has 15 minutes to present their case and 15 minutes for rebuttal. If one party does not appear, the hearing shall proceed as planned or be rescheduled. Adverse decisions of the board may be appealed.

A disciplinary hearing at the league level may be instituted at the request of the League President or the League Board. A disciplinary hearing at the club level may be instituted at the request of a Club Manager or the Club Board.

There shall be three to five persons composing the hearing panels. One shall be the chairperson and the others panel members. The chairperson shall not vote unless there is a tie vote. The members shall not be permanent, but be assigned for each hearing. Persons with conflicts involving the subject shall not be assigned to the panel.

#### 2:04:07 Administrative Hearing

An administrative hearing, may be convened by a board or committee assigned by the board. An administrative hearing does not have to comply with the PAD manual and can be any number of persons acting at the direction of the club or league board. The defendant may appeal an adverse decision or file a grievance.

#### 2:04:08 Definitions

Ejection:

Ejection is when a player, coach, assistant coach, trainer or spectator/parent is sent off the field of play. Only referees can eject anyone from a game.

The status of an ejected player is that they cannot continue to participate in the match and must sit on the sidelines and remain quiet for the remainder of the game. The player may not participate in the post game handshake. The player may leave the

field with permission of a team official.

The status of an ejected coach, assistant coach, trainer or spectator/parent is that they must leave the field of play for the remainder of the match. These persons cannot return to the field until the end of game.

#### Suspension:

Suspension is when a player, coach, assistant coach, trainer or spectator/parent has received an administrative decision, for a violation of club, league, district or Cal North

policies, which places temporary limits on their activities at a game. These persons remain on the league registry. Only the club, league or district, can suspend a player, coach, assistant coach, trainer or spectator/parent.

The status of a suspended player is that they cannot participate in a match for the term indicated in the suspension decision. The player may attend games and sit on the sideline.

The status of a suspended coach, assistant coach or trainer is that they cannot participate in managing the team at a match during the suspension period but may attend the match and sit on the sideline. If a coach is registered with more than one team, then that person cannot manage any of the teams for the period of suspension.

The status of a spectator/parent is that they cannot attend games or be at the field of play for the period of suspension. If a spectator/parent has more than one child playing, then that person cannot attend any of their children's games for the period of suspension.

#### Release:

Release of a player, coach, assistant coach or trainer is to remove that person from their registered team for the balance of this playing season. There are two signatures required on form 1606. No release may take place without the approval of the player's home club board. (Refer to 4:06:01 of the team manual release criteria.) A person may be released upon personal request, abandonment of the program, moving outside the commute area, administratively for the benefit of the team or continuous unacceptable behavior.

A player, who is released, is removed from the team roster, but remains in the registration software and cannot participate in any games, scrimmages, practices or tournaments until transferred to another team. This can be any team within the district.

Coaches, assistant coaches and trainers, who are released, are removed from the registered team and cannot manage a team until reassigned by a club board. A coach, assistant coach or trainer, who manage more than one team, is removed from all their team assignments until reassigned by a club board.

Release does not apply to spectators/parents.

**Resignation:**

Resignation is an action by a player, coach, assistant coach or trainer to cease participation on a team. This is a voluntary action by the person which affects the person's participation but not their status. A club, league, district or Cal North must, upon discovery of the resignation, take formal action to transfer or release the player.

A player, coach, assistant coach or trainer who resigns, should notify their club manager of the resignation and future intentions. These persons continue to be registered to their team until the club, league, district or Cal North takes administrative action to change their status through transfer or release.

**Removal:**

Removal is an action by the club registrar to delete a player's or coach's registration data completely from the registration software.

The status of the coach or player is that they have been eliminated from any association with Cal North.

**Probation:**

Probation for players, coaches, assistant coaches or spectator/parents is when conditions are placed on these person's behavior at matches for temporary periods of time.

Players on probation, may participate in matches but with restrictions placed on their behavior. A violation of the probation will automatically initiate a predetermined discipline to take effect.

Coaches, assistant coaches or trainers on probation, may participate in matches but with restrictions placed on their behavior. A violation of the probation will automatically initiate a predetermined discipline to take effect.

Spectators/parents on probation may attend matches but with restrictions placed on their behavior. A violation of the probation will automatically initiate a predetermined discipline to take effect.

**Standing:**

Generally, persons with standing may file protests, are covered by insurance and have appeal rights. However, parents and spectators do not have "standing" but do have appeal rights.

In general terms, liability/accident insurance covers bodily injury and property damage while D&O insurance covers administrative wrongful acts.

This Cal North insurance is a “secondary” insurance and has a deductible fee.

#### 2:05:01 Covered Members

All officers of this Association and the officials of member districts, leagues, clubs and teams shall be covered against general liability claims by the California Youth Soccer Association while performing acts and duties directly related to the Work of this Association/Cal North. This includes coaches, players, players at tryouts, referees, trainers, employees, volunteers and board members, regardless of whether or not they are paid a fee for service. Volunteers are not required to be formally approved by the club or league in order to be formally classified as a volunteer. A coach who is a vendor or contractor is not covered by liability insurance.

Players who were not registered in Cal North the previous year and are trying out in competitive play need to fill out a registration form 1601 to be covered. The Cal North policy is very broad in that it covers all “operations” and tryouts are an operation of the league.

Board member’s houses are covered for liability during the period that they are used for Cal North operations. Additionally, board members, while at the house, are covered by medical insurance, as a secondary insurance. This includes visits to registrar’s houses and meetings held at manager’s houses.

Certified referees are also covered by USSF as well as Cal North. Even though the certified referee is classified as a “contractor”, Cal North covers them with it’s insurance policy. Special circumstances for assignors and licensed referees; Cal North insurance is excess over the coverage by USSF.

#### 2:05:02 Who is not Covered

Soccer camps, which are contracted for, are not sponsored by Cal North and therefore players are not covered by Cal North general liability insurance. The camp operators must make arrangements for this coverage. The insurance policy coverage must be equal to or greater than the Cal North policy. In contrast, camps which are organized and directed by the clubs are a Cal North event and covered by general liability insurance.

Also, indoor soccer is not covered. An exception is made for indoor practice with Futsal when using the seasonal team.

Children who are not registered may not participate in practices or scrimmages and are not covered by liability or accident insurance.

Vendors are not covered by Cal North liability insurance if they are not a team member.

#### 2:05:03 Additional Activities Covered

Players who attend competition matches which are not sponsored by, approved by or affiliated with Cal North are not covered by liability insurance. Nor are the field owners at these matches.

Activities approved by the club such as fund raisers are insured for general liability. This includes such activities as car washes, door-to-door candy sales and waiter service at pizza parlors. Also, those buildings where soccer activities, such as meetings or banquets occur, are covered by liability insurance. Rental equipment used to support practices or games is covered but, not for theft.

Fundraisers, sanctioned by Cal North, are covered for players, coaches and volunteers. This includes property owners and the public who are business invitees.

#### 2:05:04 Coverage in Travel

The general liability policy, relative to travel, provides coverage only for travel officially sanctioned by the Cal North or for travel on official business of the association. Players are also covered when traveling out-of-town and staying in hotels or school dormitories when this is a supervised part of the travel. Players are not covered when staying in a private residence. Referees are not covered by Cal North when in travel status.

#### 2:05:05 Referee Disclaimer

Referees are not held liable for: (FIFA rulebook)

- A. Any injury suffered by a player, official or spectator.
- B. Any damage to property of any kind
- C. Any other loss suffered by any individual, club, company, association or other body, which is due or which may be due to any decision which he may take under the term of the Laws of the Game or in respect of the normal procedures required to hold, play and control a match.

#### 2:05:06 Dangerous Field Conditions

Dangerous conditions associated with fields must be corrected or eliminated prior to playing on the field. If a dangerous condition is noticed and marked, but not eliminated, then there is admission of irresponsibility.

#### 2:05:07 Directors and Officers (D&O) insurance

This insurance is a type of liability insurance offered by the Cal North insurance provider to cover the organization and it's members for **Wrongful Acts**. Refer to the insurance website; ([bollingersoccer.com](http://bollingersoccer.com)). The league and each club are required to obtain this insurance. D&O insurance under one incorporated organization does not cover another corporation.

Notice must be given to the insurance company as soon as practicable when a claim is potentially to be made against the insurance company.

2:05:07 D&O covers your organization, directors and officers of the organization and any member acting in an official capacity on behalf of the organization. D&O insurance does

not cover third party contractors. More specifically, at the club level, the entire board is covered including elected and appointed positions. At the team level, the coach, asst. coach, team mother, team treasurer, and any other volunteers are covered. Also, players and parents are covered.

**Wrongful Act** means; any error, misstatement, misleading statement, act, omission, neglect, breach of duty. **Personal Injury Wrongful Act** means; false arrest, wrongful detention or imprisonment or malicious prosecution, libel slander, defamation of character or publication of material in violation of a person's right of privacy, wrongful entry or eviction or other invasion of the right of privacy, **Publisher Wrongful Act** means; infringement of copyright or trademark or unauthorized use of title or plagiarism or misappropriation of ideas. **Employment Practices Wrongful Act** means; breach of employment contract, employment discrimination, employment harassment, retaliation, workplace tort, wrongful employment decision or wrongful termination.

Criminal coverage; direct loss of money or property committed by an employee or volunteer, unlawful taking of money by a third party, loss of property from robbery, disappearance of money while in transit or temporarily within the home of an employee, forgery, loss of money from computer fraud committed by a third party, counterfeit currency fraud by a third party, credit card fraud by a third party.

## 2:06 Medical Insurance

### 2:06:01 Who is Covered

All registered members, teams, and leagues of the California Youth Soccer Association/Cal North, Inc. are covered by Cal North insurance. This includes registered team members, employees, coaches, officials, managers, referees. Volunteers are also covered. Coaches who are contractors or vendors are not covered when acting as a contractor or vendor. Referees are covered whether they are assigned or not and whether they are certified or not. To be registered, coaches, assistant coaches and team managers must be on the team roster. The period of coverage for medical insurance is September 1 of the current playing year to August 30 of the following year.

This insurance is a secondary policy which takes effect after the injured parties personal insurance is exceeded.

Coverage for volunteers is limited to \$300,000 per injury.

There is a \$500 deductible per injury.

There is a maximum of \$300,000 per injury.

There is a \$10,000 accidental death or dismemberment benefit. No deductible.

Physical therapy benefit is \$50 per visit and \$2,000 maximum.

Accident insurance also covers coaches and trainers, regardless as to whether or not they are paid a fee for service.

Participants are covered during sponsored and supervised activities of the Cal North, such as games, practices, tournaments and other sponsored activities. In addition, traveling to and from such a game competition or practice session is covered provided they are

traveling with the athletic team or club and under the direct and immediate supervision of the athletic team or club. Players are also covered when traveling out-of-town and staying in hotels and school dormitories when this a supervised part of the travel. There is no accident insurance for a player when staying at a private residence for an out-of-town competition. Rental equipment is covered when in support of practice or games.

Players and team officials continue to be covered even if the league cancels all games and a coach continues to play. This may, however, be cause for disciplinary action against the coach.

Friendly games and scrimmages may take place between teams of different age groups, genders and different divisions of play and will be covered by insurance.

Activities approved by the club such as fund raisers are insured for accidents. This includes such activities as car washes, door-to-door candy sales and waiter service at pizza parlors. Fundraisers are covered, but only the players and coaches, neither property owners nor the general public are covered for medical.

Any player, new or last season, is registered at the moment that player completes the registration process at the club level. The club is considered a designee of the district registrar. Players who were not registered in Cal North the previous year and are trying out for competitive need to fill out a registration form 1601. **Do not utilize “waiver” forms.**

A new player, who did not participate in the program during the previous season, does not need two registration forms if registering prior to routine registration, one for the current year and one for the upcoming season, because the insurance policy is written very general and covers all players regardless of time of registration even though the policy states Sept. 1<sup>st</sup> of the current year to August 31<sup>st</sup> of the following year.

#### 2:06:02 Who is not Covered

Contractors, for soccer camps, which are not sponsored by Cal North, are not covered by Cal North insurance and therefore the players are not insured. The camp operator must make arrangements for accident insurance themselves. The insurance policy coverage must be equal to or greater than the Cal North policy.

Indoor soccer is not covered, unless it is a team practicing due to inclement weather.

Vendors or contractors and are not covered by Cal North accident insurance.

Children who are not registered or trying out may not participate in practices or scrimmages and are not covered by liability or medical insurance.

Circumstances not covered include:

Intentional self-inflicted injury.

Losses from sickness or disease, unless a bacterial infection from a wound.

Losses resulting from intoxication or narcotics use, unless prescribed by a doctor.  
Parent transporting a child to or from a game or practice.

#### 2:06:03 Geographic Coverage

This insurance extends from the field of play, along the walkway to the parking lot and the parking lot. Parents and spectators are not covered. Referees are not covered by Cal North when in travel status.

#### 2:06:04 Secondary Insurance Classification

The Cal North insurance as a secondary insurance, with a \$500 deductible, which covers costs not included in the player's primary insurance. The player or player's parents are responsible for submitting the Cal North notice of injury and any claim for unpaid expenses. The notice of injury must be submitted within 90 days of the day of injury. Medical expenses must be incurred within 156 weeks of the day of injury and notification to Cal North within 90 days.

#### 2:06:05 Cautionary Notes

Coaches should not mix players from other teams with their team for scrimmages unless those guest players have the medical release with them.

Scrimmages between adults and players is not recommended. This is especially important for coaches of the younger age groups. For teams not insured by Cal North, scrimmages between Cal North teams and teams from other associations are not insured for that game.

### 2:07 Facility and Field Insurance

#### 2:07:01 What Facilities Require Insurance

Each field utilized for practice, play or tournaments is required to have liability insurance to protect the field owner and lessee. Each club, by June 1<sup>st</sup>. shall identify all practice and playing fields and submit that list to the league president. The playing field list shall also identify what age groups are anticipated to play there. Any facilities which may be used, such as snack bars, restrooms, meeting rooms or dormitories shall be insured.

Facility insurance, unlike player insurance, is written very specific for a geographic location, owner and period of time. The period of coverage for facility insurance is January 1 thru December 31 of the same year.

#### 2:07:02 General Guidance

All portable goal standards shall be secured in place during games to resist being overturned. All portable goal standards shall either be removed to storage after the games have finished or secured in place if left on the field.

Two insurance certificates are required if a field is leased or rented from a third party and the lessee or renter allows soccer play to take place on the field. One for the property owner and one for the lessee or renter.

Field insurance certificates are issued thru Cal North itself, which allows any Cal North registered player to play on any insured field under the authority of Cal North. Additionally insured documents are issued upon request of the field owner and may take up to 10 days additional time.

If a Contractor or Vendor is acting as a team coach or trainer and is registered with Cal North, the field owner is covered during Cal North approved activities.

## 2:08 Recreation Program (age groups 6 thru 14)

### 2:08:01 General

This is the entry level program for players. The players are generally placed on teams based on individual club policy. Exceptions can be made for players requesting specific teams for car pools or relatives.

These teams do not travel outside the league except for District VI tournaments and events.

Each player is required to participate in each game for 50% of the playing time. An exception is given for sickness, disability or discipline. In the event of discipline, the parent must be informed of the reason for the discipline.

Team standings are maintained and are reviewed at the midseason break and then evaluated for reseeding in a higher or lower bracket. Reseeding shall be considered for any team which wins or loses 3 or more games by a goal differential of four or more. Team standings are kept on a commercial software paid for by the league. Each coach is issued a password by the league software and are required to enter their game scores each week.

There are no tryouts held to establish a team roster

Recreation teams must have a coach. The team may have an assistant coach but that is an optional position. It is recommended that teams obtain an assistant coach. All coaches or assistant coaches must have completed a coaching application form, obtain required minimum licensing and comply with the live scanning policies.

Each club is responsible for developing policy on the number of teams a coach may register as coach or assistant coach. This also includes CPL.

A parent or associate who assists the coach with practices and games, but does not complete a coaching application form or has been live scanned will not be considered an assistant coach.

If a coach or assistant coach, resigns or otherwise leaves the team, then a permanent replacement may be assigned by the club. The replacement must also comply with the requirements of this section.

If a coach or assistant coach is sent off during a match, then the remaining coach may supervise the team. The coach or assistant coach must leave the field of play but may remain in the general area.

If the coach and assistant coach are issued send offs which overlap then the team is without supervision and cannot participate in any games or tournaments until a temporary assistant coach can be assigned. The temporary assistant coach must also comply with the requirements of this section.

A coach or assistant who has been disciplined to sit out any games may attend and instruct practices and scrimmages. When the discipline has been completed by either the coach or assistant coach, they may return to supervise the team and the temporary assistant coach will be terminated from that team.

If the temporary assistant coach is sent off while the coach and permanent assistant coach continue their discipline, the temporary assistant coach must serve their discipline with this team and will not affect any other team which the temporary assistant coach also supervises. In this case, a second temporary assistant coach may be assigned by the club. The second temporary assistant coach must also comply with the requirements of this section.

Stacking of teams is to be discouraged. Stacking is the process of placing players with above average skills on one team so as to produce a more competitive team. This can be accomplished by the coach requesting specific players or parents requesting a specific coach. The resulting product is a team with an unfair advantage over the other teams in that age group.

Neither coaches, assistant coaches or trainers may be paid a fee for service in this division.

#### 2:08:02 Top Soccer

The league will sponsor a Top Soccer Program, division 5 for the benefit of players with disabilities. The program will be managed by a volunteer appointed by the league board. The Program Manager shall be responsible for marketing the program, attracting players, obtaining practice and play sites, purchasing necessary equipment for play and setting rules of play. The league will support the program with a \$1,000 donation beginning in 2013 and reviewed every three years for any necessary changes. Donation to be initiated by July 1<sup>st</sup> of each year.

All players will be registered into Cal North by the league registrar.

In general:

1. Minimum age limits of players will be 4 years old by December 31 of the current seasonal year.
2. There are no maximum age limits.

3. There is no age group or gender bracketing. Players will be grouped by ability and play co-ed.
4. Birth certificates are not required except to establish those of the minimum age.
5. There will not be any player passes.
6. Field dimensions, playing time, number of players on a team, number of players on the field during play, ball size and match length shall be set by the Program Manager.
7. Uniforms shall be purchased by the parents at a supplier determined by the Program Manager. The jersey shall have the league logo and PYSL printed on the front with numbers on the back. Neither sponsor's names nor player's names are permitted on the jersey. The color shall be determined by the program manager. Shin guards are required but may be worn on the outside of the stocking. Shoes should be tennis shoes without cleats.
8. Referees are not required.

#### 2:09 Community Program League (Recreation age groups U16/U19)

This league will support the recreation program for U-16 thru U-19 teams and is named the District VI Community Program League. The teams will be sponsored at the club level but be scheduled for play district wide due to the lack of numbers of teams in any age group at the club or league level. Coaches and assistant coaches must comply with the livescan and licensing requirements.

The Community Program League is self organizing and has its own playing supplemental rules but must also comply with PYSL policies.

Send off discipline is determined by the district PAD committee.

Appeals, during league play, are made to the district commissioner.

Age groups U-16/19 may have 22 players on their roster, however only 18 may be activated for any game. The non-activated players must wear a jersey of a different color from the activated players.

#### 2:10 Competitive Club Based Teams and Tryouts

This portion of competitive program will be organized at the club level, managed at the club level, have tryouts at the club level. Scheduling will be done by district VI at the Bronze, Copper and Silver divisions. Scheduling for all other divisions will be done by CCSL. Clubs will supply fields for home games and schedule referees for home games. There are no set limits on the numbers of teams submitted to CCSL.

All PYSL clubs shall coordinate tryout dates, at the league meeting after the district has set the start dates for the district.

Club based competitive clubs may schedule tryouts the same day as the league based

competitive club but not at the same field. Coaches may make offers at each day of tryouts. Players, on the first weekend of tryouts only, must be advised that they have 24 hours within which to accept the offer. Players must attend a minimum of one tryout within the same club.

Pre-tryout clinics shall be the responsibility of the individual clubs.

Additionally, coaches may not attend tryouts for the purpose of persuading players to not tryout.

As a general rule there will be no paid coaches or assistant coaches in this division. In the event a qualified coach has not been identified prior to tryouts a paid coach/trainer may be used on an interim basis. The usage of a paid coach is limited to one year term and the usage must be approved by the PYSL board, and the number of paid coaches authorized in this matter shall not exceed 10% of the competitive coaches in any given club. Except as noted above teams may have paid trainers. Coaches may not act as paid team trainers for their own team but may train for any other club or league based competitive team.

Each club is responsible for developing a process for its own tryouts and selection.

Each club is responsible for developing policy on the number of teams a coach may register as coach or assistant coach.

Age groups U-15 through U-19 may have 22 players on their roster, however only 18 may be activated for any game. The non-activated players must wear a jersey of a different color from the activated players. CYSA allows U-14 to have 22 players, however PYSL has decided not to.

## 2:11 Competitive League Based Teams and Tryouts

This league shall organize and promote a program of higher level play, on a league wide basis, for competitive play. The goal is to have the most competent players, league wide, play at this level and represent the PYSL. Toward this end, each club should encourage it's players to try to advance to the League Level where appropriate.

Players are required to participate in each game at the 50% level for all Cooper and Bronze level teams. All players at the Silver, Silver Elite and Gold level players are required to play in each game, but there is no 50% play requirement. Exceptions are made for sickness, disability and discipline. In the case of discipline, the parent must be informed at to the reason.

The club must have a minimum of one day of tryouts for each age group and gender. Tryout start dates will be determined by the district board annually. Specific dates will be set at the league board meeting. The club is responsible for developing its own tryout and player selection process. Coaches may make offers at each day of tryouts. Players, on the first weekend of tryouts only, must be advised that they have 48 hours within

which to accept the offer. Players must attend a minimum of one tryout.

Pre-tryout clinics shall be the responsibility of the individual clubs.

A coach or assistant coach may register on multiple teams at the league level with club board approval. This same coach may also be listed as head coach or assistant on a competitive club based team or a recreation team.

Age groups U-16/19 may have 22 players on their roster, however only 18 may be activated for any game. The non-activated players must wear a jersey of a different color from the activated players. CYSA allows 22 players at U-14 however PYSL has decided not to.

#### 2:12 Alcoholic Beverage, Illegal Drugs and Dangerous Weapon Prohibition

No alcoholic beverages are allowed on or adjacent to the field during a Cal North sanction soccer game. Adjacent to the field refers to the spectator area but does not include other areas of a public park where non-spectators gather. No spectator, player, coach, assistant coach or referee shall participate in a game or practice when under in the influence of any level of alcohol.

Alcoholic beverages are not allowed in club or league meetings.

No illegal drugs are allowed on or adjacent to the field during a Cal North sanction soccer game. Adjacent to the field refers to the spectator area but does not include other areas of a public park where non-spectators gather. No spectator, player or referee shall participate in a game when under in the influence of illegal drugs.

Illegal drugs are not allowed in club or league meetings.

Dangerous weapons shall not be transported to or carried on or adjacent to the field of play. Adjacent to the field refers to the spectator area but does not include other areas of a public park where non-spectators gather.

Dangerous weapons shall not be allowed in club or league meetings.

#### 2:13 Smoking Prohibition and Compliance with Park Rules

Smoking shall not be permitted on the field of play or in the spectator area during a game.

Spectators shall comply with all park rules and regulations. As an example; ie. Roseville Parks and Recreation Department requires that dogs are not allowed in their parks.

#### 2:14 Establishment of New Clubs and Leagues

2:14:01 New Club: The definition of a new club are stated in PIM 78-1. A club can be formed with only one team .

The process for approval shall be:

- A. Proposal shall be submitted to the league board to recommend the establishment of a new club. The proposal shall outline the need for the new club and it's boundaries. An expression of need can be; 1) new housing development areas which greatly increase the size of the existing club, 2) existing clubs becoming too large to manage efficiently. A new club will not be established to circumvent internal board conflicts.
- B. The proposal is then forwarded to the District Commissioner with a league recommendation as to approve or not.
- C. The District Commissioner then forwards the proposal to Cal North with a recommendation to approve or not.
- D. The Cal North board of directors will make a final determination as to approve or not.
- E. There can only be one Cal North competitive club within the league.

2:14:02 Cooperative Agreements or Memorandum of Understanding may be used as an alternative to changing club or league boundaries. In this instance, no district approval is required.

- A. One club may agree with another club from another league to register specific age groups and genders because the one club cannot offer sufficient teams to support play. The affected leagues must concur and have final approval.

A club may register it's entire rostering of players to a club of another league if one club wishes to change due to driving distances. In this case, the agreement must address who uses the playing fields from each club. The affected leagues must concur and have final approval.

2:14:03 New League: The minimum requirements to form a new league are stated in paragraph 1:05:01 of the Cal North Team Manual and must have a minimum of 4 teams in 3 age groups (12 teams). The process shall be:

- A. A proposal is sent to the District Commissioner with a recommendation for approval or not.
- B. The District Commissioner then forwards the proposal to the Cal North board of directors for final approval or not.

2:15 Proposing Policy Changes to Cal North

Any proposed change to the Cal North Constitution, Bylaws, General Procedures and Specific Rules must be received at the Cal North State Office no later than 120 days prior to the AGM.

Proposals must be submitted on a league letterhead with a copy of the league's board

of directors meeting minutes showing the league's approval of the proposed rule change.

of Proposals can only be submitted by a Cal North affiliated league, the Cal North board directors or a member of the Cal North Board of Directors.