

**TEAMSIDELINE ROSTER MANAGEMENT  
PLAYER INSTRUCTIONS**

1. Check email for a 'Roster Invitation' from TeamSideline and Greeley Recreation.



Hello Trent,

The "Eagles" Team is registered to play in the TEST - Sports Team Curling (Winter II 2022) League hosted by Greeley Recreation. You have been invited to register to be on the "Eagles" team by Team Manager Christopher Green.

To register to be on the "Eagles" team, you must complete your registration online. It's simple. Just follow these steps:

1. [Click here to start the Registration process. Click this link instead of going to the Greeley Recreation web site directly.](#)
2. If you are a new user, click on the "Not registered? Create a new account" link and complete the Register page using [green.christopher.1987@gmail.com](mailto:green.christopher.1987@gmail.com) as your email address.
3. If you already have an account, use [green.christopher.1987@gmail.com](mailto:green.christopher.1987@gmail.com) as your email address, type in your password, and click the Sign In button.
4. If you are on the "Add Items To Your Cart" page, then go to the next step. If you are not on the "Add Items To Your Cart" page, click the Cart link at the top of the page, then go to the next step.
5. Select your name from the Account Name dropdown, click the Add to Cart button, then click the Proceed to Checkout button.
6. After you have clicked the Proceed to Checkout button, follow the instructions on each page. Your registration process will be complete when you see the Order Confirmation page.

If you need additional help, you can contact Christopher Green by replying to this email or you can send an email to [christopher-green@hotmail.com](mailto:christopher-green@hotmail.com). You can also contact Greeley Recreation if you have questions about the registration process.

## 2. Login or Create New Account

The screenshot shows the 'Pre-Registration' section of the TeamSideline website. At the top left is the 'TEAM SIDELINE' logo. To the right, it says 'Greeley Recreation' with the URL 'www.teamsideline.com/greeley'. Below this is a dark blue bar with a 'Sign In' link. The main content area has a green banner that says 'Please sign in to complete your enrollment or order.' Underneath, it prompts the user to 'Use your TeamSideline account' and provides input fields for 'Email' and 'Password', both marked with a red asterisk as required. There are also links for 'First time signing in to this site? Create a new account' and 'Forgot your password?'. A 'Sign In' button is located at the bottom of the form area. A legend at the bottom left indicates that the red asterisk denotes 'Required Fields'.

## 3. Accept Roster Invite

- a. Click 'ADD TO CART' to accept invite.

This screenshot shows the 'Add Items To Your Cart' page on the TeamSideline website. The user is logged in as 'Trent Green'. The page displays a 'Roster Invitation(s)' form with the following details: Team: Eagles, Program: TEST - Sports Team Curling - Roster, Roster Name: Trent Green, and Account Name: Trent Green. A red arrow points to the 'Add to Cart' button. Below the form is a 'Your Cart' section which is currently empty, showing 'You have no items in your cart.' and an 'Order Subtotal' of '\$0.00'. A 'Proceed to Checkout' button is located at the bottom of the cart area. At the very bottom of the page, there is an 'Order Inquiries' section with contact information for registration, program, volunteer, or sponsor questions.

- 4. Proceed to Checkout
  - a. Click 'PROCEED TO CHECKOUT' button.

Trent Green | 0 Messages | 0 Cart | Help | Sign Out



Greeley Recreation  
[www.teamsideline.com/greeley](http://www.teamsideline.com/greeley)

My Account

### Add Items To Your Cart ?

Your "Shopping" Cart lists the items you want to enroll in and store items you want to purchase. Click the Proceed to Checkout button to proceed with placing your order after adding one or more items. Click the Delete icon to remove items, or to add more enrollments to your Cart, complete the Enrollment fields below and click the Add Enrollment button.

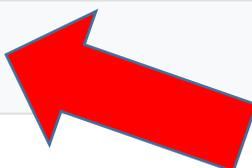
I would like to \*

Roster Invitation(s)

#### Your Cart

Item	Cost	
General - TEST - Sports Team Curling - Roster - TEST Curling - Open Division - Trent Green - Eagles (Player Registration)	\$0.00	

Order Subtotal:  
**\$0.00**



#### Order Inquiries

For Registration, Program, Volunteer or Sponsor questions, please email Greeley Recreation directly at [Whitney.Dyer@greeleygov.com](mailto:Whitney.Dyer@greeleygov.com). For more immediate help you can contact Whitney Dyer at (970) 350-9438.

5. Participant Waiver
  - a. First: Select your T-Shirt Size
  - b. Second: Read and 'Agree' to Participant Waiver
  - c. Third: Click 'NEXT' button

Trent Green | 0 Messages | 1 Cart | Help | Sign Out



### Greeley Recreation

[www.teamsideline.com/greeley](http://www.teamsideline.com/greeley)

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My Account

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TEST - Sports Team Curling - Roster - TEST Curling - Open Division - Trent Green ?

You are almost done! Complete this page and then click the Next button to complete your order.

**Program Specific Information**

Shirt Size \* Adult Small

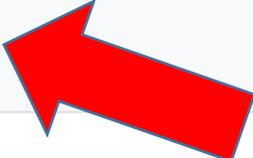
**Participant Waiver**

Each of us, the undersigned players/coaches, acknowledge, agree and understand that while participating in this program I do so at my own risk. I also agree and do hereby release and forever discharge the City of Greeley's Culture, Parks, and Recreation Department thereof and its officers, agents, or employees from or in any manner arising out of injury or damage which the below registered person(s) may sustain in the aforementioned program. I have Read and fully understand the policies as established by the Culture, Parks, and Recreation Department and do hereby agree to abide by those policies. Photo Permission: I, the participant, do hereby grant permission for pictures to be used in publicity or brochures related to the Culture, Parks, and Recreation Department.

Agreement \*  Click here to verify that you have read and agree to the terms and conditions that govern your involvement with Greeley Recreation.

\* Required Fields

Next



- 6. Checkout!
  - a. Click 'PLACE ORDER' and you'll be added to the roster!



### Checkout



One more step! Just complete this page, confirm the item(s) in your order and click the Place Order button to finalize your order.

#### Contact Information

First Name \*

Last Name \*

Street Address \*

City \*

State \*

Zip Code \*

Phone \*

#### Order

Item	Cost
General - TEST - Sports Team Curling - Roster - TEST Curling - Open Division - Trent Green - Eagles (Player Registration)	\$0.00

Order Total:  
**\$0.00**

All taxes included.

Place Order

\* Required Fields

