



**ELK GROVE PARK DISTRICT**  
**AGENDA FOR Elk Grove Girls Softball Advisory Board**  
**Location: Pavilion**  
**DATE: December 16, 2025**

**Regular Meeting**

**TIME 7:00 PM**

1. Call to Order Regular Meeting - 7:10
2. Roll Call - President Tony Coletta, Commissioner Maria Irizarry, Special Programs Ken Tatela, Member at Large Jonathan Oddo, Equipment Coordinator Nick Frank, Secretary Francesca Kubica, Park District Athletics Manager Drew Fisher
3. Approval of Minutes
  - i. Approved
4. Public Communication
  - i. Comments from the Audience - No audience in attendance
5. Correspondence
  - i. No correspondence presented
6. Park District Staff Report
  - i. Athletics Coordinator
    - ii. 2026 Meeting Dates - 2026 Board Meeting Dates Presented and Approved
      - Tuesday, January 20, 2026 - 7:00PM
      - Tuesday, February 17, 2026 - 7:00PM
      - Wednesday, March 18, 2026 - 6:00PM (3rd Wednesday)
      - Tuesday, April 21, 2026 - 8:15PM
      - Tuesday, May 19, 2026 - 8:15PM
      - Tuesday, June 9, 2026 - 8:15PM
      - Tuesday, July 21, 2026 - 7:00PM
      - Tuesday, August 18, 2026 - 8:15PM
      - Tuesday, September 15, 2026 - 8:15PM
      - Tuesday, October 20, 2026 - 8:15PM
      - Tuesday, November 17, 2026 - 7:00PM
      - Tuesday, December 15, 2026 - 7:00PM
  - iii. End of 2025 Info - If any purchases need to be made, board-associated credit cards cannot be used between December 26, 2025, and January 13, 2026. Transactions during this period will not be approved.
  - iii. 2026 Spring Fields Meeting - This meeting will take place immediately prior to the next EGGs Board meeting on Tuesday, January 20, 2026, at 6:00 PM.
7. Board Member Reports
  - i. President
    - i. Season Outlook - Winter Training will continue through the end of March, with one Sunday (April 12, 2026) tentatively reserved for a Coach Training Session.
    - ii. Fall Ball Survey Creation - It was determined that a Fall Ball survey two months after the season is not feasible, as most feedback was received at the season's start, especially on the Ponytail and Sophomore divisions.
    - iii. Season Coaching & Evaluations - A plan was discussed to contact previous coaches about returning for Spring and recruit additional volunteers, emphasizing that new coaches will receive training and support. These efforts may occur during Winter Training.
  - ii. Commissioner
    - i. Establish Rules Committee - M. Irizarry, T. Gleason and K. Tatela will serve on the Rules Committee to review and modify any rules. It is recommended this is completed prior to the March Board meeting so it can be voted on and presented at the managers meeting for coaches.
    - ii. Establish Operational Guidelines Committee - M. Irizarry, T. Gleason and K. Tatela will serve on the Operational Committee to review and modify any guidelines. This must be completed 2 months prior to the start of Spring Softball season to go through the appropriate approval process.
    - iii. Registration Update
    - iv. Finalize Details for In Person Registration Day
      - Saturday, January 17, 2026, from 9:00AM-1:00PM
      - Board member participation is needed for in-person registration; a text will be sent to determine availability.
      - M. Irizarry will coordinate with D. Fisher to order additional promotional giveaway items.
      - A backdrop will be used to encourage social media engagement. Ideas will also be developed for "signage" to support in-person registration posts, help promote the event, and highlight attendance.
  - iii. Treasurer

Next Meeting Date is January 20, 2026 @ 7:00 pm

- i. Treasurer Report - A treasurer report was submitted by Treasure T. Gleason and read by President T. Coletta.
- iv. Member-at-Large - Nothing to Report
- v. Secretary
  - i. Picture Day 2026, Tentative Date Sunday, May 17, 2026 -Lucas Benjamin Photography contacted the board to tentatively reserve this date for Softball and Baseball photos. Softball has confirmed the date. Baseball has not yet responded, as their meeting is scheduled for 12/17/25. T. Coletta will follow up via text, and M. Irizarry and K. Tatela will follow up while attending the baseball meeting.
- vi. Special Programs Coordinator
  - i. Winter Training Items:
    - Schedule, Time & Calendar Dates - Elk Grove High School has confirmed gym availability for every Sunday from January 4 through April 12, 2026, excluding Super Bowl Sunday (2/8/26) and Easter Sunday (4/5/26).

Two schedule options are proposed based on registration numbers:

Higher Registration:

- Instructional: 3:00–4:00 PM
- Ponytail: 4:00–5:30 PM
- Sophomore: 5:30–7:15 PM  
*15-minute break for equipment change*
- Junior: 7:30–9:15 PM

Lower Registration:

- Instructional & Ponytail: 3:00–4:00 PM
- Sophomore: 4:00–5:45 PM  
*15-minute break for equipment change*
- Junior: 6:00–8:00 PM

- EGHS Details - Safety SOPs, Contacts, Keycards, Building Access, Gym Usage
  - Four keycards were issued to board members for Winter Training, allowing access 30 minutes before and after sessions. Once schedules are set, doors can auto-unlock 15 minutes before and after each session. Gyms stay open until 9:30 PM.
  - EGHS will provide an external storage locker. D. Fisher will inventory items, and lockers/bins may be repurposed. The board will purchase one or two wagons to transport equipment, limiting weekly transport from CAF to larger or specialty items.
  - Other activities may be scheduled in the gym, but EGHS confirmed they will end 15 minutes prior to Winter Training.
- Sponsor Updates
  - Hustle: Completed sponsorship and submitted \$500. Will participate in Winter Training on four selected dates (excluding Instructional level). Hustle personnel also offered to assist with evaluations, approved by the board.
  - DBats: Will participate in a promotional-only capacity due to liability; most trainers are independent contractors. Sponsorship \$500 payment is still pending.
- Equipment
  - For Winter Training, the following items were identified as needed:
    - 4 hitting tees
    - Catcher's gear (3 sizes, multiple sets)
    - 6 hitting nets
    - 2 buckets of softies
    - 6 buckets of 11" balls
    - 6 buckets of 12" balls
    - 6 pitching mats
    - 1 batting mat
- Volunteers - EGGS & EGHS Softball coach/Players
  - An email was sent by K. Tatela to the 2025 Spring and Fall families for volunteers
  - An approved flyer was emailed to High Schools for coach or volunteers
  - A flyer was created for Winter Training, which was approved by the board
  - An approved flyer was emailed to local villages/towns for recruitment to Winter Training
  - K. Tatela is constructing a list of and will provide the compiled list once complete
- Dodgeball
  - K. Tatela added dodgeball to Winter Training. Only dodgeballs are needed; he will identify the required equipment and email D. Fisher to place the order and CC the appropriate board members (Treasure/Commissioner/President).

- ii. Application Form - Completed
- iii. Rules Committee - K. Tatela interested participating in the Rules Committee
- vii. Equipment Coordinator

Next Meeting Date is January 20, 2026 @ 7:00 pm

- i. Equipment Inventory - T. Coletta and N. Frank will visit the Lively warehouse to conduct inventory
      - Nets
      - Catchers Gear
      - Balls
    - ii. Sanitation & Repair of Gear - Discussion with a few coaching board members to identify any equipment needing sanitation needed to be turned in before sending equipment to the vendor for equipment sanitization.
    - iii. Items to be Purchased for Upcoming Season - It was recommended that this year's shirts use a cotton finish instead of athletic wicking material. The brand, and price of balls to be used were also discussed.
  - viii. Field Coordinator
    - i. Vacant/Nothing to Report
  - ix. Ways & Means
    - i. Sponsorships - F. Sparks advised T. Coletta this could be discussed at the next meeting due to its ongoing nature.
    - ii. Update on Donation Requests - F. Sparks advised T. Coletta this could be discussed at the next meeting due to its ongoing nature.
  - x. Promotions Coordinator
    - i. Nothing to Report
8. Old Business
  - i. Establish Committees
9. New Business
  - i.
10. Adjournment - 8:48PM