### TeamSideline Adult Sport Rostering

- This must be done through the web site, it does NOT work via the TeamSideline App/Team Sites feature
- Rosters need to be submitted before the first non-exhibition game
- If you were added by MPRD staff: skip to "Manager Rostering" page

# Team Manager Registration Page

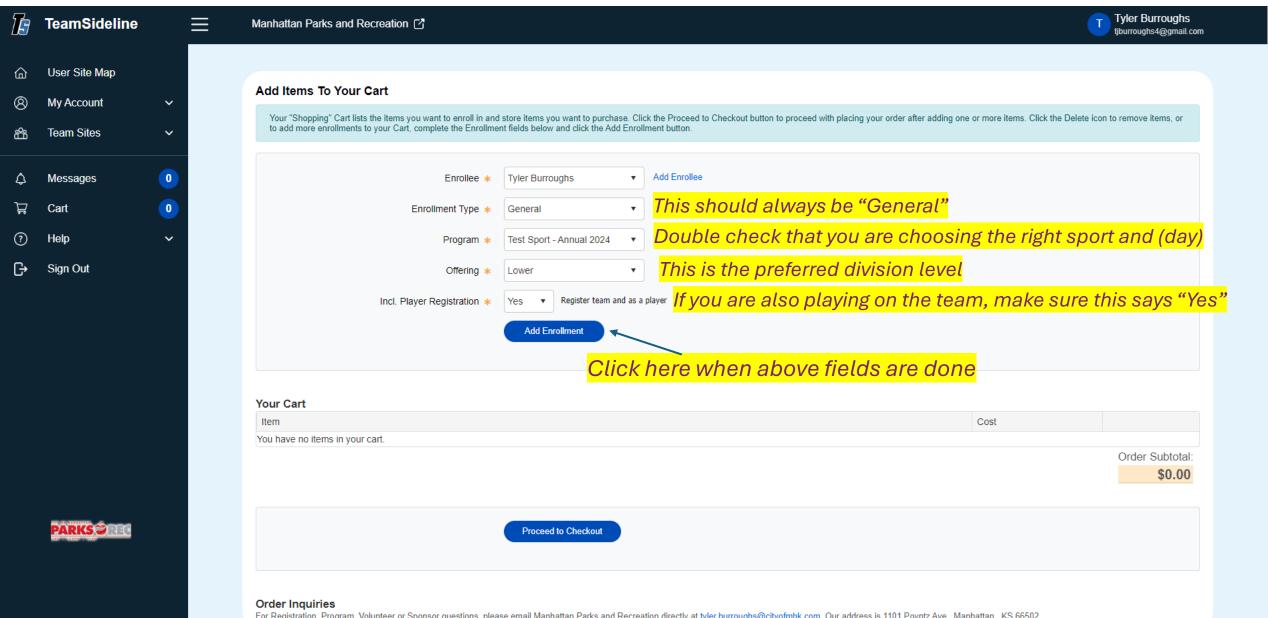


This site is used for scheduling and rostering purposes. To register for any of our programs, please visit the MHKPRD Catalog.

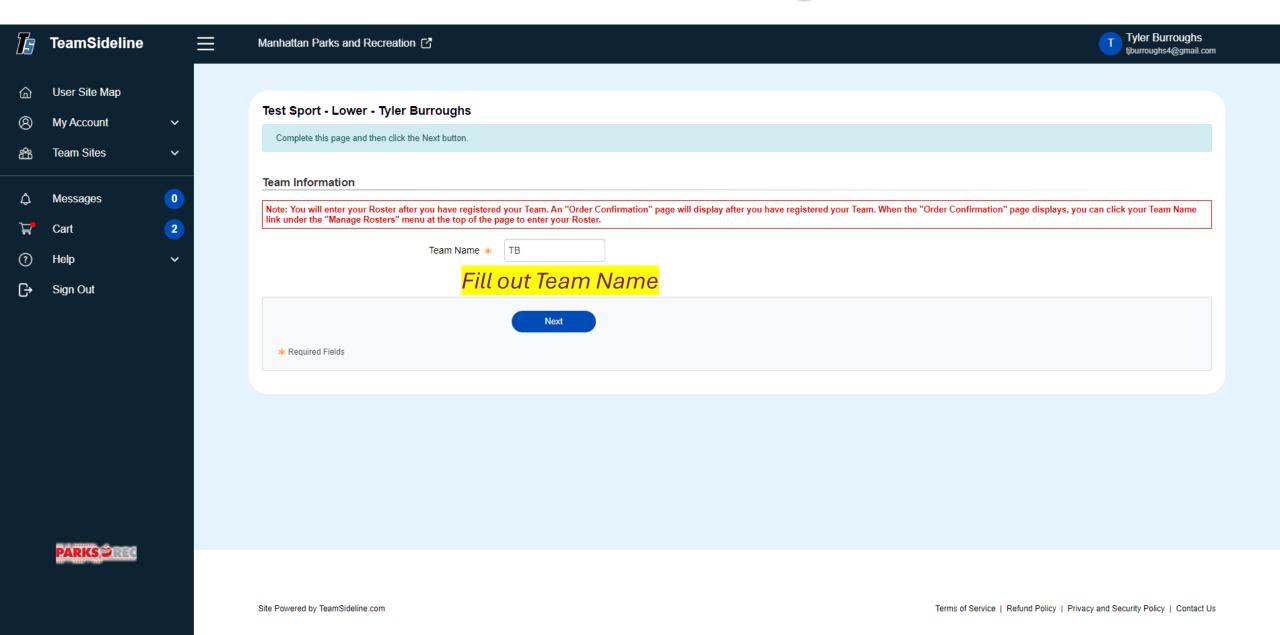
Check Back for Important Updates!



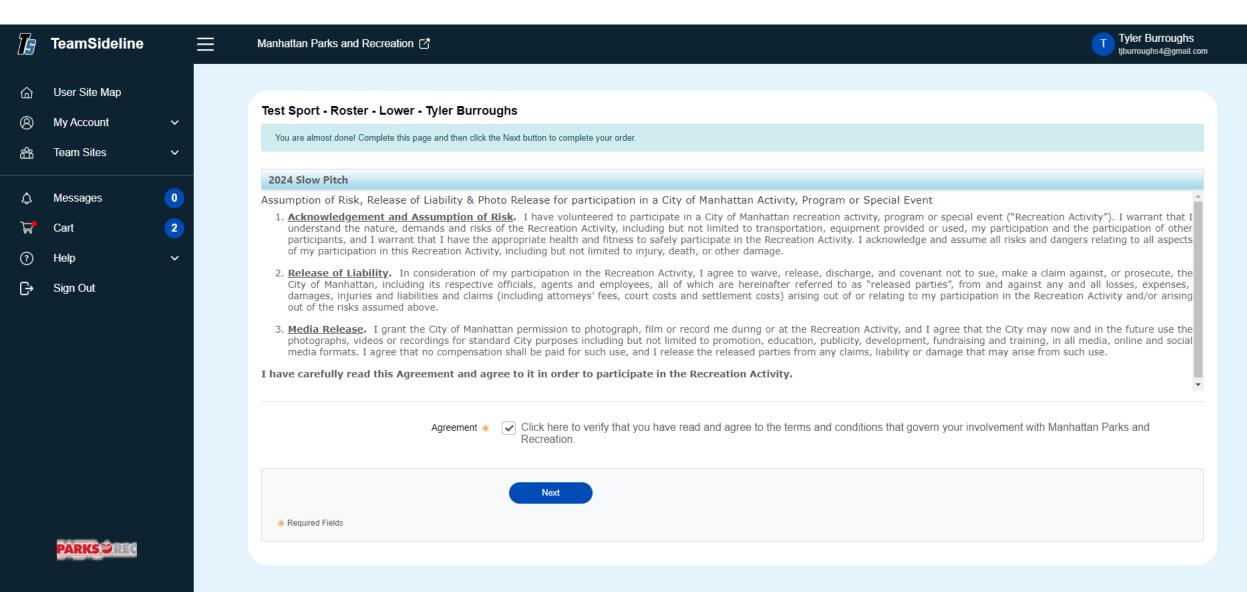
# Team Manager Info Page



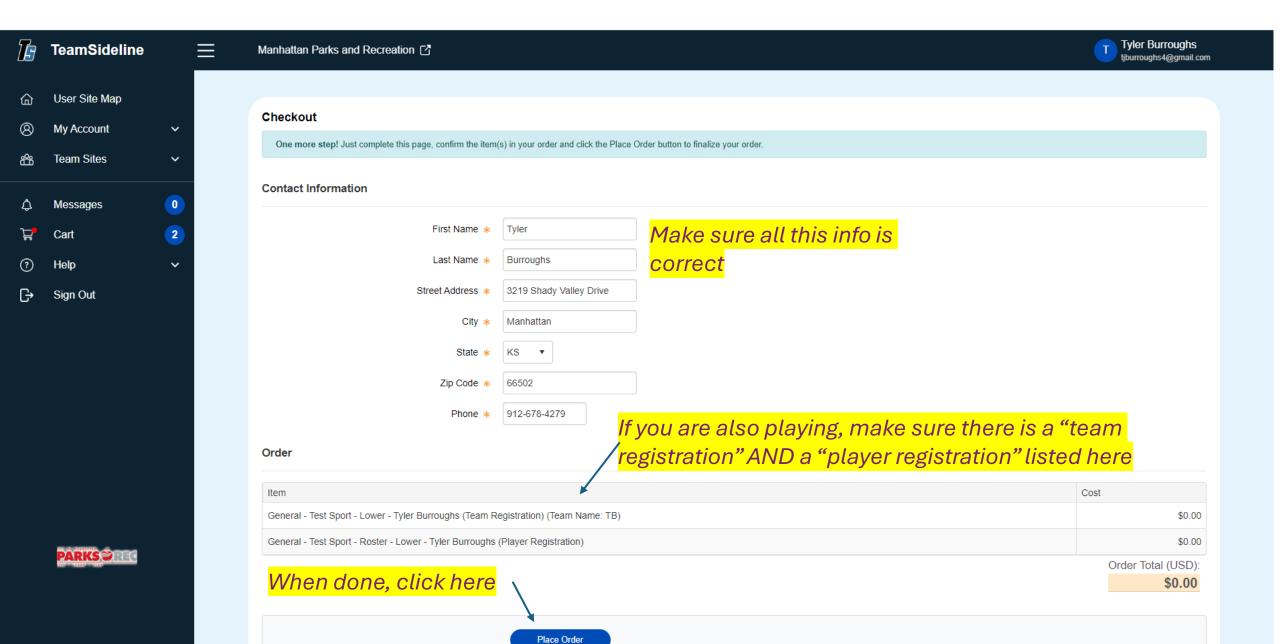
### Team Name Page



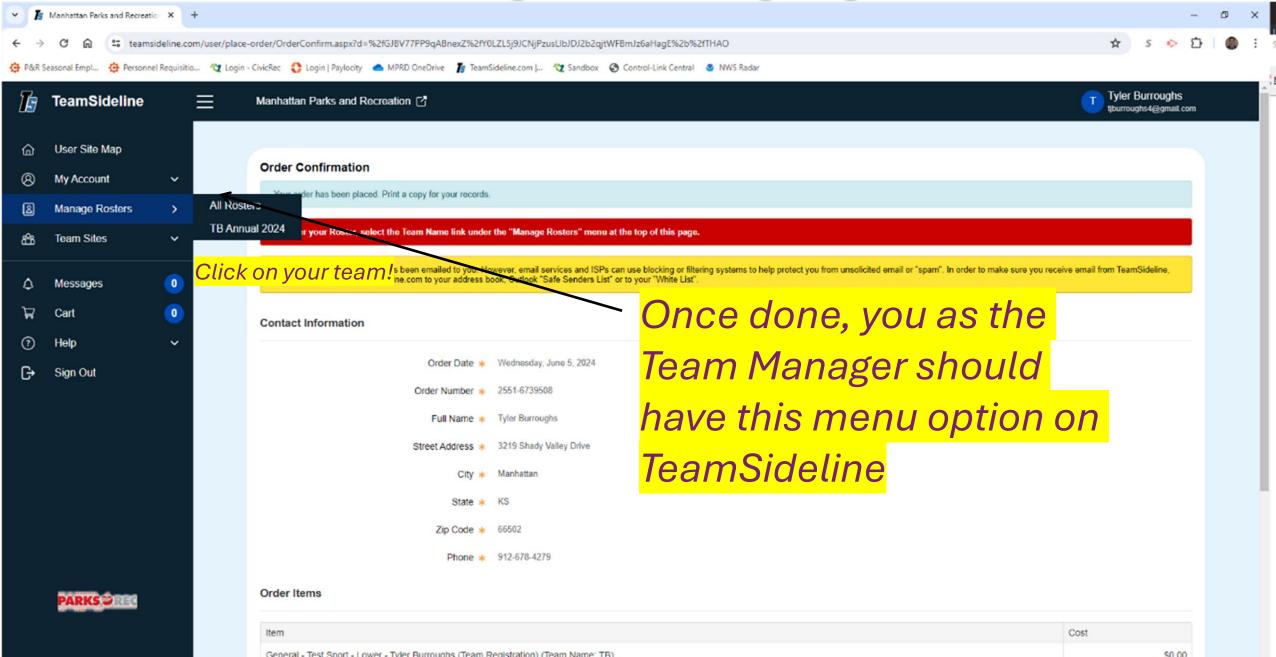
# Acknowledge Waiver Terms



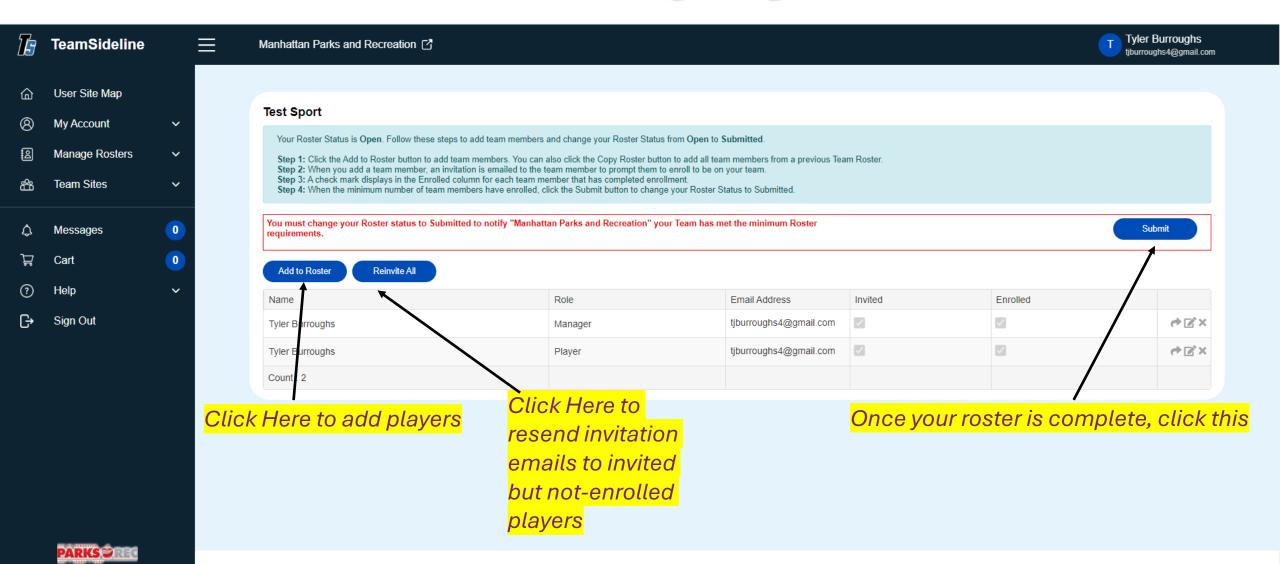
#### Contact Info and "Checkout"



#### Manager Rostering Page



### **Rostering Page**



#### **Invitation Email**

Teammates will receive a similar email to this.
Have them READ THE INSTRUCTIONS BEFORE CLICKING THE LINK

Hello Ramsey,

The "TB" Team is registered to play in the Test Sport (Annual 2024) League hosted by Manhattan Parks and Recreation. You have been invited to register to be on the "TB" team by Team Manager Tyler Burroughs.

To register to be on the "TB" team, you must complete your registration online. It's simple. Just follow these steps:

- Click here to start the Registration process. Click this link instead of going to the Manhattan Parks and Recreation web site directly.
- If you are a new user, click on the "Not registered? Create a new account" link and complete the Register page using <u>ramsey.mccarter@cityofmhk.com</u> as your email address.
- If you already have an account, use <u>ramsey.mccarter@cityofmhk.com</u> as your email address, type in your password, and click the Sign In button.
- 4. If you are on the "Add Items To Your Cart" page, then go to the next step. If you are not on the "Add Items To Your Cart" page, click the Cart link at the top of the page, then go to the next step.
- Select your name from the Account Name dropdown, click the Add to Cart button, then click the Proceed to Checkout button.
- After you have clicked the Proceed to Checkout button, follow the instructions on each page. Your registration process will be complete when you see the Order Confirmation page.

If you need additional help, you can contact Tyler Burroughs by replying to this email or you can send an email to tiburroughs4@gmail.com. You can also contact Manhattan Parks and Recreation if you have questions about the registration process.

# Player Enrollment

