

HURON HOCKEY AND SKATING ASSOCIATION
BY-LAWS

Adopted March 16, 1994
as amended August 30, 2001
as amended April 21, 2009
as amended April 26, 2011

Article I. NAME

The name of the organization is Huron Hockey and Skating Association, herein after referred to as HHSA. The organization is organized in accordance with the Nonprofit Corporation Act, Act 162 of 1982, as amended. The organization has not been formed for the making of any profit, or personal financial gain. The assets and income of the organization shall not be distributable to, or benefit the trustees, directors, or officers or other individuals. The assets and income shall only be used to promote corporate purposes as described below. Nothing contained herein, however, shall be deemed to prohibit the payment of reasonable compensation to employees and independent contractors for services provided for the benefit of the organization. This organization shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax. The organization shall not endorse, contribute to, work for, or otherwise support (or oppose) a candidate for public office.

Article II. PURPOSE

The purpose of this organization shall be:

1. To provide youth participants with a non-profit hockey program that will develop:
 - a. Physical capability
 - b. Teamwork
 - c. Sportsmanship
 - d. Friendly and enjoyable competition
2. To educate youth participants, coaches, and referees in the sport of hockey.
3. To foster and perpetuate the growth of hockey and skating in our area through cooperation with the local school systems and/or interested organizations.
4. To help develop and manage an indoor skating facility in Iosco County.

Article III. MEMBERSHIP

1. There shall be two(2) categories of membership: General and Participating
2. General Membership of the Association shall consist of those listed in the records of the Association as a parent, stepparent, foster parent, guardian, or legal custodian (**maximum of 2 per family/household**) of a child participating in Association sponsored instruction or competition. General Membership shall also consist of current adult league player, coaches and current Board members of the Association.
3. The term of membership shall commence of the date all current registration forms are completed and fees paid and shall continue until commencement of the next season's registration. Membership shall be automatically suspended upon nonpayment when due of any association fee, charge or assessment.
4. Participating Membership of the Association shall consist of all children (youth) registered and participate in Association sponsored instruction or competition. A child whose, fees, charges and assessments are not fully paid when due may continue to participate in Association sponsored instruction or competition if, and only if, the Board is satisfied that the nonpayment occurred as a All coaches and standing committee chairpersons involved in youth programs consequence of circumstance meriting special consideration as a hardship case. A child's participation as a hardship case shall continue for as long and on such terms as the Board shall determine.
5. HHSA is an equal competitive opportunity consistent with the requirements of the Amateur Sports Act of

1978, as amended, in amateur athletic competition without discrimination on the basis of race, color, religion, age, sex, handicap status or national origin.

6. Participating Membership is open to all youth registered in HHSA including figure skating, developmental and youth hockey programs. HHSA is an equal competitive opportunity consistent with the requirements of the Amateur Sports Act of 1978, as amended, in amateur athletic competition without discrimination on the basis of race, color, religion, age, sex or national origin.
7. All members will uphold the By-laws.
8. Participating members and any individuals using HHSA facilities agree to play by the rules as determined by HHSA and the code of conduct established by USA Hockey.
9. Removal of Members.
 - a. Loss of membership: The Board of Directors, by majority vote, may suspend or expel any member for cause or conduct it deems inappropriate.
 - b. The expelled or suspended member has seven (7) calendar day after receipt of written expulsion or suspension by certified mail to request a hearing before the Board of Directors to appeal his or her specific case.
 - c. Any member of HHSA may resign by written notice to the Board of Directors accompanied by payment of all money and property owed.
 - d. Termination of membership, whether by resignation, suspension, expulsion or otherwise terminates all rights of membership

Article IV. BOARD OF DIRECTORS

1. The governing body of this organization shall be known as its Board of Directors, herein after referred to as the Board.
2. The Board shall consist of seven (7) persons who shall also be General Members of HHSA.
3. The term of a board member of the Board of Directors shall be three (3) years. (Transitional rule: For each of the next three years, two director positions shall be selected by the President from the director positions currently existing for election to three year terms.)
4. The Board of Directors shall select from its membership an Executive Committee. The Executive Committee positions on the Board shall be:
5. President
6. Vice-President
7. Secretary
8. Treasurer
9. The Board will be in charge of conducting the business and affairs of HHSA and controlling its property.
10. Vacancies on the Board due to expiring terms shall be filled at the annual General Membership meeting by a vote of the members present according to the rules of voting.
11. Each member of the Executive Committee is selected for a one-year term. Members may be selected for the same or a different office the following or any other year.
12. Any Executive Committee member may also serve as Chairperson of a standing committee.
13. The Board shall have jurisdiction in settling disputes over interpretation of the By-laws.
14. In the event of a tie vote of the Board, the President shall cast the deciding vote.

Article V. DUTIES OF THE BOARD

1. The President shall:
2. Prepare agenda and preside at all Board meetings and other appropriate functions.
3. See that the By-laws of this organization and such operating procedures that the General membership may adopt from time to time are upheld.
4. Set short term and long term goals for this organization with Board's input and approval.

5. Call special meetings of the Board.
6. Be receptive to concerns and comments from the membership and present them to the Board.
7. The Vice-President shall:
8. Assume the duties of the President in case of his/her temporary absence.
9. Head committee to oversee registration.

10. Be receptive to concerns and comments from membership and present them to the Board.
11. The Secretary shall:
 12. Record minutes all meetings
 13. Conduct correspondence and maintain a file of all correspondence received.
 14. Furnish membership with necessary publications e.g. minutes, forms and handbooks, etc.
 15. Compile rosters of Board of Directors, General Membership, Participating Membership and teams.
16. Notify Board members of dates of all meetings.
17. Notify General Membership of special or annual meetings.
18. Confirm availability of meeting location.
19. Prepare any election ballots and confirm each nominee's willingness to serve.
20. Be receptive to concerns and comments from membership and present them to the Board.
21. The Treasurer shall:
 22. Receive all funds for deposit in appropriate bank accounts.
 23. Disburse funds for Board approved expenditures.
 24. Maintain accurate accounting procedures.
 25. Submit a current financial report at each Board meeting.
 26. Submit a current financial summary of the year's business at annual General Membership meeting.
 27. Submit books to an audit at the end of his/her term.
28. Be receptive to concerns and comments from membership and present them to the Board.

Article VI. STANDING COMMITTEE

1. The following is a list of Standing Committees of HHSA
2. Coaching
3. Refereeing
4. Rink
5. Fund Raising
6. The Chairpersons of all standing committees will be appointed by the President with approval of the Board for a one (1) year term.
7. If necessary, the President may set up additional standing committees. The President would then appoint a Chairperson with the approval of the Board. This committee could become permanent by amending the By-laws at the next annual meeting.
8. Duties of the Chairperson of Standing Committees:
 9. The Head Coach shall:
 10. Be responsible for recruitment and training of coaches
 11. Be a liaison between the coaches and Board.
 12. Oversee player draft
 13. Makeup schedule for games and practices
 14. Be receptive to concerns and comments from membership and present them to the Board.
15. The Head Referee shall:

16. Be responsible for the recruitment and training of referees
17. Prepare a referee assignment schedule
18. Arrange for all necessary office officials
19. Record statistics for league and submit game results to news papers
20. Be responsible for maintaining records of injuries during games and practices for insurance purposes
21. Be receptive to concerns and comments from membership and present them to the Board.
22. The Rink Committee Chairperson shall:
23. Be responsible for recruiting committee members
24. Oversee plan to develop an indoor skating facility
25. Manage the rink operations
26. Be receptive to concerns and comments from membership and present them to the Board.
27. The Fund-Raising Chairperson shall:
28. Recruit volunteers for his/her committee
29. Make recommendations to the Board regarding means of funding the budget
30. Oversee fundraising projects approved by the Board
31. Be receptive to concerns and comments from membership and present them to the Board.

Article VII. NOMINATIONS

1. Nomination of members of the Board will meet eligibility requirements as follows:
 - a. Candidates of all positions:
 - i. must have been a member in good standing of the HHSA for a one-year period prior to nomination. **
 - ii. member should have served on a HHSA Committee for one skating season. **
 - iii. member must be in good standing with USA Hockey and pass background check.
 - iv. A person shall not be a candidate for a position as an Officer or Director for more than one HHSA position at a time nor hold more than one voting position within the HHSA
2. All persons who will be candidates for election as a Board of Director of the Association shall submit a letter of intent and a resume prepared in the following format to the Secretary of the HHSA at least 7 days in advance of the HHSA Annual General Meeting. Resumes of announced candidates shall be posted on the website at least 14 days prior to the HHSA Annual General meeting.

Format of Letter of Intent:

RESUME OF QUALIFICATIONS AS CANDIDATE FOR THE BOARD OF DIRECTORS NAME:

ADDRESS: PHONE:

DATES HHSA COMMITTEE POSITION(S) HELD

HHSA PROGRAM OR ASSOC. EXPERIENCE

COACHING AND MANAGING EXPERIENCE

PLAYING EXPERIENCE

ADDITIONAL INFORMATION

3. All Nominations must be seconded by Board of Directors.

Article VIII. VOTING RULES

1. General Membership meetings:
2. Each active member (Per Article III, Maximum of 2 per family/household) is entitled to one vote on any matter submitted to a vote of the members of the association. **Member must be present to vote.**
3. Nine (9) members with at least four (4) being Board members shall constitute a quorum for the transaction of business
4. Except as otherwise provided by these By-laws, all matters voted on by the General membership

at any meeting shall be decided by a vote of the General Members present.

5. At any meeting the General Members may vote or participate in person. Voting by proxy shall not be permitted.
6. Board Meetings:
7. All members of the board are entitled to one (1) vote on any question or issue at any Board meeting
8. Four (4) members shall constitute a quorum for the transaction of business
9. If less than four (4) members are present the members may adjourn and hold another meeting without further notice when a quorum may be secured.

10. In urgent circumstances the President may poll the Board members personally or by telephone a vote of the majority of the Board so obtained shall be the valid act of the Board and recorded at the next Board meeting.
11. Except as otherwise provided by these By-laws all matters voted on by the Board at any meeting shall be decided by a vote of the majority of the members present (provided there is a quorum). In the event of a tie vote of the General Membership vote the HHSA Board shall cast the deciding vote.
12. At any meeting Board members may vote or participate in person only. Voting by proxy is not permitted.

Article IX. MEETINGS

1. An annual meeting of the General Membership shall be scheduled in the month of April with seven (7) days written notice.
2. If for any reason the election of the Board cannot be held on this date the Board shall hold a special meeting of the General Membership as soon thereafter as is convenient with the same seven (7) days notice.
3. Special meetings of the General Membership may be scheduled when necessary upon seven (7) days written notice.
4. A special meeting may be called by the President, four (4) members or at the request of ten (10) percent or more of the General Membership.
5. Meetings of the Board shall be held monthly at a regular day determined by each year's Board.
6. Notice of General and Special meetings will be given stating the place, date and time of the meeting. In the case of a Special meeting or when required by these By-laws the purposes of the meeting will be stated.

Article X. RESIGNATION AND REMOVAL

1. Any officer or Board Member may resign at any time by giving written notice to the Board. Such resignation shall be effective upon its receipt by the Board or at a time specified in the letter of resignation.
2. Any Officer or Board Member who fails to attend four (4) consecutive meetings without being excused for good cause shall be deemed to have resigned. Such resignation shall be confirmed by majority vote of the Board and written notification of the same shall be given to said Officer or Board member.
3. Any Officer or Board member may be removed from his/her position if the Board feels their conduct is of a detrimental nature. This will be authorized by an affirmative vote of two-thirds (2/3) of all Board members. Those members not present will be polled individually.

Article XI. VACANCIES

1. Any vacancy, however caused, incurring in the Board may be filled by a majority vote of the remaining Board members.
2. Each Board member so elected shall hold office for the unexpired term of his/her predecessor.
3. Following an appointment to fill any board position, the Board may, by majority vote decide to immediately reassign any or all Board positions.

Article XII. COMPENSATION

1. Board members shall receive no compensation for their services but may be reimbursed for any expenses incurred by them and approved by the Board.
2. If however, the Board decides to provide compensation for some service (e.g. refereeing) nothing herein contained shall be construed as precluding any Officer or Board member for such compensation.

Article XIII. AMENDMENTS

1. Proposed amendments to these By-laws shall be submitted in writing to the Secretary at any regular Board meeting. Said amendment shall be read at that meeting and open for discussion. At the next General or Special membership meeting discussion and a vote shall be taken on the proposed amendment.
2. The Secretary shall notify the General Membership at least seven (7) days in advance of the upcoming vote on an amendment to the By-laws and the nature of the proposed amendment.
3. A two-thirds (2/3) vote in favor of the amendment by the members of the General Membership present shall be required to incorporate any amendment.

Article XIV. DISSOLUTION

1. This organization reserves the right to dissolve at any time upon the vote of three-fourths (3/4) of the current General Membership. Members not present at a General or Special meeting called for this purpose may be polled individually.
2. Upon dissolution any remaining assets after payment of expenses shall be directed to a local non-profit organization that has one of its goals the promotion of hockey or skating in our area.

Article XV. RULES TO ORDER

1. To the extent not inconsistent with these By-Laws, meeting of the members, the Board and any committees shall be conducted in accordance with Robert's Rules of Order.
2. The HHSA, as an affiliate of USA Hockey, Inc., shall abide by and act in accord with the Articles of Incorporation, Bylaws, Rules and Regulations, Playing Rules and decisions of the Board of Directors of USA Hockey and the decisions of USA Hockey, and such documents and decisions shall take precedence over and supersede all similar governing documents and/or decisions of the HHSA. Further, the HHSA
 - a. shall assist USA Hockey in the administration and enforcement of the provisions of the Bylaws, Rules and Regulations, Playing Rules and decisions of the Board of Directors of USA Hockey, within and upon its members and/or within its jurisdiction and
 - b. agrees to be guided by the following core values of USA Hockey:
 - c. SPORTSMANSHIP Foremost of all values is to learn a sense of fair play. Become humble in victory, gracious in defeat. We will foster friendship with teammates and opponents alike.
 - d. RESPECT FOR THE INDIVIDUAL Treat all others as you expect to be treated.

- e. **INTEGRITY** We seek to foster honesty and fair play beyond mere strict interpretation of the rules and regulations of the game.
- f. **PURSUIT OF EXCELLENCE AT THE INDIVIDUAL, TEAM AND ORGANIZATIONAL LEVELS**
Each member of the organization, whether player, volunteer or staff, should seek to perform each aspect of the game to the highest level of his or her ability.
- g. **ENJOYMENT** It is important for the hockey experience to be fun, satisfying and rewarding for the participant.
- h. **LOYALTY** We aspire to teach loyalty to the ideals and fellow members of the sport of hockey.
- i. **TEAMWORK** We value the strengths of learning to work together. The use of teamwork is reinforced and rewarded by success in the hockey experience.