

WOODBURY PARKS & RECREATION 2025 Pickleball League Registration Packet

Thank you for your interest in the Pickleball Leagues offered by Woodbury Parks & Recreation. If you are no longer the manager, please forward this to the new manager. If you have any questions regarding the leagues, please feel free to contact the League Director, Tucker Jenes at samuel.jenes@woodburymn.gov or (651) 414-3475.

REGISTRATION INFORMATION

- ✓ To register a team, the manager must submit league registration and full payment during the appropriate registration period. **No registration will be accepted without payment.** A team is not given a spot until all fees are paid. The following is a list of different ways to register your team.
 1. **ONLINE:** Register online at <https://www.woodburymn.gov/384/Recreation>. Click on the box labeled register or view programs and events. You will be directed to our registration login page. Create an account and login. Once logged in, click on the search tab and select type **ADULT SPORT LEAGUES**. This will bring you to the list of adult leagues we are offering this upcoming season. Click on the empty square box in front of the activity #. The selected league will appear at the bottom of the screen, click "Add to Cart" button to proceed to checkout.
 2. **EMAIL OR PHONE:** Call the league director at 651-414-3475 to register over the phone or email registration materials to samuel.jenes@woodburymn.gov. Credit card payment is required.
 3. **IN-PERSON:** In-person registration is accepted Monday–Friday; 8:00 am–4:30 pm within the registration dates. The Recreation Department is located on the 2nd floor inside the Woodbury City Hall building (8301 Valley Creek Road, Woodbury, MN 55125).
 4. **DROP-BOX (after hours):** Place your registration within the registration dates in a sealed envelope labeled 'PICKLEBALL' and leave it in the after-hours utility payment deposit box located in the parking lot median at Woodbury City Hall.
 5. **MAIL:** Mail to Woodbury Parks and Recreation, 8301 Valley Creek Road, Woodbury, MN 55125.

LEAGUE INFORMATION

- ✓ **When will we know what league we got into?**
You will receive a receipt when you register that will show the league your team is registered for.
- ✓ **How do I sign up?**
Only the team manager needs to sign up and pay. They will then be responsible for adding the rest of their team to the roster. **Please note:** You must have a partner already agreed to be your teammate before you sign up for the league.

✓ **What are the roster and eligibility requirements?**

1. Minimum age for players is 18.
2. The **minimum** number of players on a roster is 2 and the **maximum** number of players that may be on the roster is 6.
3. Players must be listed on the team roster in order to play in league and/or post season matches – **players are only allowed to be on one team roster per league night.**
4. In the event that a team disbands before the scheduled matches are complete, all the remaining matches will be credited to their scheduled opponent. No refund will be made.
5. The Parks and Recreation Department reserves the right to place teams in leagues or divisions where there will be equalization of competition and/or allow teams opportunity to play.

✓ **Do I need to send a team roster now?**

No. **A roster is not required until your first match.** Team rosters are turned in through the league website, www.teamsideline.com/woodburymn. Instructions will be provided to manager in the league welcome email.

✓ **What equipment do I need to bring with me?**

All teams must provide their own paddles. The City of Woodbury will be providing match balls for teams to use throughout the duration of the night. They will be in a locked bin onsite. The combination to the lock will be provided in the welcome email.

✓ **What times are matches played and where?**

Match times will be 6:00, 6:45, 7:30, 8:15, & 9:00 p.m. (unless otherwise noted on the schedule) All matches will be played at the Colby Lake Park pickleball courts.

✓ **When will we get our schedules?**

Match schedules, rules and league information will be emailed to team managers as well posted on the Woodbury Adult Athletics League website, <http://www.teamsideline.com/woodburymn> within 1-2 weeks of the advertised league starting dates.

✓ **What are the Manager's Duties?**

1. Make sure you have a team ready each week and contact a substitute if needed.
2. You, the manager, must handle any dispute.
3. You are responsible for taking charge of your team's and your spectator's conduct.
4. Any schedule information, changes or other league information will be sent to you. Make sure we have your current address for the current season and next year. It is your responsibility to pass the information on to your team.
5. Know the rules and review the rules with your team. This will help the match run smoothly and help your team concentrate on playing.

✓ **What is the refund/cancellation policy?**

1. If Woodbury Parks & Recreation cancels a league due to low numbers, a full refund will be given.
2. If a team chooses to back out of the league after the registration deadline, no refund will be given.
3. If matches are cancelled due to poor weather conditions and no make-up dates are available, a program refund will be issued based on the amount of matches missed.

REGISTRATION DATES

Registration Dates	Registration Notes
Now – July 11	Open registration for ALL teams First come, first served basis – if space is still available
All teams must register and pay the full fee at that time – No Exceptions!	

LEAGUE MATERIALS

Match schedules, rules and league information will be emailed to team managers as well posted on the Woodbury Adult Athletics League website, <http://www.teamsideline.com/woodburymn> within 1-2 weeks of the advertised league starting dates listed below.

PICKLEBALL LEAGUES

League	Teams	Matches	Start Date	Start Times	League Fee	Sales Tax 8.875%	Total Fee Due
Tuesday Co-Rec 2.0 – 3.0	12	10 double header matches and a season ending playoff	7/29	6:00, 6:45, 7:30, 8:15, 9:00 pm	\$100.00	\$8.88	\$108.88
Tuesday Co-Rec 3.0 – 4.0	12	10 double header matches and a season ending playoff	7/29	6:00, 6:45, 7:30, 8:15, 9:00 pm	\$100.00	\$8.88	\$108.88
Wednesday Men's 2.0 – 3.0	12	10 double header matches and a season ending playoff	7/30	6:00, 6:45, 7:30, 8:15, 9:00 pm	\$100.00	\$8.88	\$108.88
Wednesday Men's 3.0 – 4.0	12	10 double header matches and a season ending playoff	7/30	6:00, 6:45, 7:30, 8:15, 9:00 pm	\$100.00	\$8.88	\$108.88
Thursday Women's 2.0 – 3.0	12	10 double header matches and a season ending playoff	7/31	6:00, 6:45, 7:30, 8:15, 9:00 pm	\$100.00	\$8.88	\$108.88
Sunday Women's 3.0 – 4.0	12	10 double header matches and a season ending playoff	7/31	6:00, 6:45, 7:30, 8:15, 9:00 pm	\$100.00	\$8.88	\$108.88



Woodbury Parks & Recreation 2025 Pickleball League Registration Form

Team Name: _____

{This is the name that will be printed on all schedules}

Manager's Name _____

Address _____

City _____ State _____ Zip Code _____

Phone: (____) _____ Email: _____
(Email is the primary form of communication from our office)

Select a league (fees below includes 8.875% sales tax*):

☐ Tuesday Co-Rec 2.0 – 3.0 – \$108.88 (551871-01)

☐ Tuesday Co-Rec 3.0 – 4.0 – \$108.88 (551871-02)

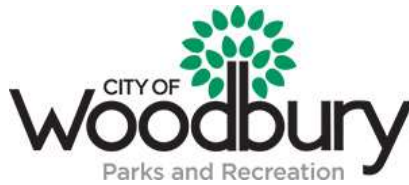
☐ Wednesday Men's 2.0 – 3.0 – \$108.88 (551871-03)

☐ Wednesday Men's 3.0 – 4.0 – \$108.88 (551871-04)

☐ Thursday Women's 2.0 – 3.0 – \$108.88 (551871-05)

☐ Thursday Women's 3.0 – 4.0 – \$108.88 (551871-06)

PAYMENT		
Payment <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Check (payable to City of Woodbury)	Credit Card Type <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express	League Fee \$ _____
Signature _____		Office Use Date Received: ____ / ____ / ____ Received By: _____
Credit Card Number CC#: _____ - _____ - _____ - _____		Expiration Date ____ / ____ Month / Year



SELF RATING SYSTEM & DEFINITIONS

Levels: Beginner 0-2.5; Intermediate 3-3.5;
Advanced 4-4.5; Open 5+

Rating 1.0

- New player with understanding of the game and rules.

Rating 1.5

- Can hit the ball back and forth a bit.
- Learning to serve.
- Fails to hit easy balls frequently.
- Beginning to learn the basic rules such as scoring, lines, side outs, etc.

Rating 2.0

- Sustains short rallies.
- Makes basic strokes such as forehand, backhand, volley, and can serve the ball.
- Understands court positioning and doubles rules.

Rating 2.5

- Can sustain longer rallies but not at a fast pace.
- Makes most easy shots, including backhands, but still needs some work.
- Able to approach the non-volley zone and hit volleys.
- Good understanding of the rules.
- Struggles to cover the entire court.

Rating 3.0

- Has a consistent serve and returns medium paced balls reliably.
- Able to make all basic strokes. Lacks control when trying to place the ball.
- Attempts lobs and dinks with limited success.

Rating 3.5

- Consistent control and placement of medium paced shots. Able to return fast-paced shots with slightly less success.
- Improved control and placement of the ball.
- Needs more shot variety.
- Can play aggressively at the non-volley zone.
- Anticipates opponent's shots and learning strategy of doubles play.

Rating 4.0

- Consistent with both forehand and backhand strokes.
- Can use spin with some success.
- May lose rallies due to impatience.
- Uses the dink and drop shot successfully.
- Demonstrates 3rd shot strategies.
- Aggressive net play in doubles.
- Full understanding of the rules.

Rating 4.5

- Beginning to master placement and spin.
- Beginning to master 3rd shot choices.
- Good footwork and positioning.
- Adjusts game style to account for opponent's strengths, weaknesses, and court position.
- Good shot selection. Does not force shots.
- Serves consistently and can vary speed and spin.
- Good court positioning. Anticipates opponent's shot.

Rating 5.0

- Mastered all shot types.
- Excellent shot anticipation.
- Accurate shot placement.
- Forces errors. Limits their own unforced errors.
- Mastered dinks and dropshots.
- Mastered 3rd shot strategy

WOODBURY PARKS & RECREATION

Team Conduct, Eligibility, and Forfeit Fee Policy

Woodbury Park & Recreations has a Team Conduct, Eligibility, and Forfeit Fee Policy for Adult Athletic Leagues.

Teams will have to pay for the following violations before their next scheduled game. If fees are not paid before the next game, teams or players may not be allowed to play.

- **Alcohol Consumption** – \$50 per incident. No alcohol can be consumed or taken into the school facilities.
- **No Tobacco Products** – \$25 per incident. This facility is a tobacco free facility.
- **Physical contact made with an official or another player** – \$50 per incident and expulsion from the league.
- **Not having a complete roster on file for the current league** – \$25 per incident. Roster are due before the 1st game and need to be submitted electronically at <http://www.teamsideline.com/woodburymn>.
- **Player Ejection** – \$25 per ejection. Any player who is ejected from a game, for any reason, must sit out that team's next scheduled game. If it happens again, they must sit out the next two games. For a third ejection, suspension will cover the remainder of the year.
- **Ineligible/Unrostered Player** – \$25 per violation.
- **Unannounced Forfeit** – \$25 per game. Less than 24 hours of scheduled game.
- **Loud or Vulgar Music** – \$25 per incident. Loud or vulgar music is not allowed during games.

This policy will be enforced by the League Director, League Officials, and including any City of Woodbury Parks & Recreation staff members. All teams will be required to pay the required conduct fee once notified by the league director that a team and/or player violation has been made. Teams will have 48 hours to pay the fee and will not be able to continue in the league until the fee has been paid. No exceptions.

I understand and agree to the terms listed within the conduct fee policy and agree to follow the policy as stated in order to remain in good standing with the league.