



## CODE ADAM PROGRAM AND PROCEDURES

To help protect children in the Azle Baseball and Softball Association, our organization has joined thousands of establishments who are committed to reducing the number of children who are reported missing each and every day using the Code Adam program.

### PROCEDURE

1. If a child is reported missing, the parent is to inform one of the following people: Closest Team Parent, Coach, Umpire or Board Member.
2. The person taking the report should direct someone to escort that parent to the Concession Stand.
3. Play on that field should stop at once and the Head Coaches of the reporting field will direct board members, coaches and volunteers to the following areas: Front Gate, Rest Room and other defined stations to ensure no one leaves the premises.
4. Once the parent is at the Concession Stand, the Concession Stand committee member should announce 'Code Adam' via Radio.
5. Upon arrival of a Board Member, a complete description of the missing child should be taken. Code Adam will be announced via PA System. Determine if 911 should also be called at this time.
6. \*ALL activities and games on ALL Fields will need to cease immediately while players and coaches all congregate to pitcher's mound of playing field. Coaches and team moms will then direct all players AND spectators onto the field to be accounted for. All aisle ways should be cleared except for authorized personnel (ABSA Board Members and/or Police Officers).
7. An extensive search for the missing child will follow.
8. All positions will be held until an "All Clear" has been announced.