



YOUTH COACH INFORMATION PACKET

2025 Spring Youth Soccer





Dear Youth Coaches,

Hutchinson Recreation Commission welcomes you to this season of Youth Spring Soccer. Our vision at Hutch Rec is to inspire all residents to actively enjoy a healthy life as they strengthen our community spirit. As a volunteer youth sports coach, you're doing this - and we thank you for the dedication, time, and energy spent coaching our community's youth.

Our goal is for all our youth sports participants and their parents/guardians to have an enjoyable experience while learning not only the fundamentals and skills of the sport, but also the life lessons that go well beyond the court or field. These lessons include teamwork, commitment, grit, and sportsmanship.

We want to also make your coaching experience an enjoyable one. A large part of the experience is equipping coaches with information and education. Inside this packet, you'll find the information you need to know and what to communicate to your team. You'll also find additional web pages and resources to plug into as a youth sports coach. As always, if you have any questions, please contact our recreation and sports staff at the contact information below.

Thanks again for your willingness to inspire the youth in our community through sports. We appreciate you!

Tony Finlay, CPRP
Executive Director
tfinlay@hutchrec.com

Recreation and Sports Division

Sports Coordinator:

Garrett Huddleston
ghuddleston@hutchrec.com
HR Downtown: (620) 663- 6179

Sports Director:

Kelsey Loutensock, CPRP
kloutensock@hutchrec.com
HR Downtown: (620) 663- 6179

Hutch Rec Downtown:

17 E. 1st, Hutchinson, KS 67501
Open Monday - Friday 9 a.m. - 5 p.m.

Stay Informed!



Hutch Rec



@hutchrec



HutchRec.com

Schedule:

League schedules will be posted on the Hutch Rec Team Sideline page:
<https://www.teamsideline.com/sites/hutchrec/schedules>

Rainout App:

Cancellations, delays, and closings will be posted on the RainOut app, under Hutchinson Recreation Commission. For details and how to download the app, visit:
<https://www.hutchrec.com/cancellations/>



Coaches Information

Communication with Parents

After the volunteer coaches meeting, team rosters and schedules will be distributed. Please refer to the schedule below for exact dates. Players' contact information (both phone number and e-mail) will be listed on the roster. Coaches must contact all players by March 21. Notify Hutch Rec staff immediately if there are issues in contacting a player on your roster. Coaches Code of Conduct & Coaches Information sheets are due by Monday, March 17.

Coaches must communicate often with parents and guardians regarding game schedules and other information that needs to be passed along throughout the season. Some helpful tips include:

- Create a text group and remind the team of practices and games on a weekly basis.
- Download GroupMe or another free team app that provides an additional form of communication with parents.
- Encourage parents to Like & Follow the Hutch Rec Facebook page.
- Over-communicate! Do not assume parents know all of the details.

Program Overview:

March 14	Coaches start reserving practice times
March 17	Deadline to turn in Coaches Code of Conduct & Information Sheets.
March 17	Practices begin; 3-6 yr olds and 7-10yr olds on Monday, Tuesday & Thursdays - per coaches request.
April 5	Games Start (6-week season with 6 games played on Saturdays at Carey Park Soccer Fields)

Practices

Practices are held at the Carey Park Soccer Fields and begin the week of March 17. Practices for 3-4 yr olds, 5-6 yr olds, 7-8 yr olds, and 9-10 yr olds can take place during one of these time slots (per coaches request): 5:30-6:25 p.m., or 6:30-7:25 p.m.

Schedules

Schedules will be emailed and posted on the Hutch Rec Team Sideline page by March 24. Coaches will be notified via email when the schedules are live. Coaches are responsible for communicating the schedule to players and parents.

Uniforms

Players will receive shirts to wear as their uniforms. Shirts will be ready prior to the 1st game and coaches will be notified when they have been delivered to the Hutch Rec Downtown office. Players are required to wear the Hutch Rec-issued shirt during league games.

Pictures

Hutch Rec will schedule a day for you and parents to shoot a photo of your athletes with our personalized backdrop. Picture day will be on May 3.



YOUTH SOCCER LEAGUE RULES

Goal:

The goal of the Hutchinson Recreation Commission youth athletic program is to provide a positive and fun learning experience for all participants. Emphasis is placed on learning the fundamental skills, basic rules of the game, and good sportsmanship while stressing equal participation for all.

Objectives:

1. Provide development of motor skills.
2. Build character in each individual by stressing sportsmanship and fair play.
3. Build healthy minds and bodies through physical activities.

Games will follow FIFA Laws, except where noted below. (FIFA Rules can be found at www.fifa.com)

1. Teams will forfeit game if not ready to play with specified number of players by 5 minutes following game time. Forfeits are considered to be a 3-0 score.
2. Field dimensions: U6 - 30 yards x 20 yards; U8 - 55 yards x 40 yards; U10 - 55 yards x 40 yards
3. Goal Size: U6 - 4' tall, 6' wide; Goal Size: U8 - 6' tall, 12' wide; U10 - 6' tall, 12' wide
4. Ball Size: U6/ Size 3; U8-U10/Size 4
5. Max roster size: U6 - 8 players; U8/U10 - 12 players
6. Players on field: U6 - 4 players (no GK); U8/U10 - 6 players (5 field, 1 goalkeeper)
7. Minimum players required: U6 - 3 players; U8/U10 - 4 players.
8. Substitutions allowed on goal kicks, corner kicks, kick-offs, and any throw-in, at the discretion of the referee.
9. Game time U6: 24 minutes. Game will be divided into (4), 6-minute quarters, with halftime being 5 minutes long. Clock does not stop, except for serious injuries. No time will be added for either half.
10. Game time U8: 40 minutes; U10: 40 minutes. Game will be divided into (2) 20 minute halves, with halftime being 5 minutes long. Clock does not stop, except for serious injuries. No time will be added for either half.
11. In the event a game is not able to be completed (due to weather or other circumstances), if the first half is completed, the game is considered final.
12. No offsides.
13. Shin guards are required for all players.
14. A player cautioned (shown a yellow card) may be substituted at the time of the caution.

Additional U8 & U6 Rules only

- * Throw-ins will be allowed a second chance on each attempted throw, if not executed correctly.
- * All kicks are direct (a goal may be scored directly from the kick.)
- * If any defensive foul occurs inside the goal area (inside the box), a PK will be awarded to the opposing team.



Team Information Sheet

Coaches are responsible for turning in this Team Information Sheet by Monday, March 17.

Scan & email this sheet to Garrett Huddleston at ghuddleston@hutchrec.com or deliver to Hutch Rec Downtown, 17 E. 1st.

Coach & Assistant Coach Information:

Note: All coaches and assistant coaches must fill out and return the Volunteer Coaches Form.

Head Coach Name:	Contact Phone:	E-Mail:	Shirt Size:
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Assistant Coach Name:	Contact Phone:	E-Mail:	Shirt Size:
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Game Requests

Coaches are allowed to list up to one (1) time/date request for the season. This request must be turned in by March 17. Requests are not guaranteed, but staff will do their best to accommodate. More than two requests will not be honored. Request turned in after the deadline will not be honored.

Request #1:



Coaches are responsible for turning in the Coaches Code of Conduct agreement by Monday, March 17. Scan & email to Garrett Huddleston at ghuddleston@hutchrec.com or deliver to Hutch Rec Downtown, 17 E. 1st.

Coaches Code of Conduct

The function of a coach is to educate players through participation in sport activities. Each player should be treated with the highest level of respect, and his/her welfare should be considered in decisions by the coach at all times. The following guidelines have been adopted by the Hutchinson Recreation Commission.

THE COACH shall be aware that he/she has a tremendous influence on the education of all athletes and shall never place the value of winning above the values of sportsmanship and character.

THE COACH shall be responsible for upholding the honor and dignity of coaching youth. In all contact with players, parents, and officials, the coach shall strive to set the highest examples of ethical and moral conduct.

THE COACH shall abide by all the guidelines set forth by Hutchinson Recreation Commission regarding game time participation.

THE COACH shall respect and support all decisions made by officials and shall refrain from conduct that would incite players or spectators against the officials.

THE COACH shall encourage players to have fun and promote lifelong wellness while focusing on positive reinforcement rather than negative criticism.

THE COACH shall work to learn and understand the rules of the games and pass this information along to players, parents, and other spectators.

THE COACH shall respect all individuals participating in recreational activities/sports including the players, coaches, officials, spectators and league administration.

THE COACH shall ensure that all fans of his/her team exhibit the highest level of sportsmanship at all times and assist league administrators and game officials in maintain order in the spirit of fair play.

THE COACH shall refrain from the use of alcohol and tobacco products during any HRC sponsored activities.

THE COACH shall submit a background check prior to performing any coaching duties. This background check will be conducted by Hutch Rec.

THE COACH shall assist in the promotion and mission of Hutchinson Recreation Commission. This mission includes to provide our community with lifelong wellness, cultural, natural, and recreational opportunities that promote healthy minds and bodies through innovative programs, state-of-the-art facilities, and protected open spaces.



Coaches are responsible for turning in the Coaches Code of Conduct agreement by March 17.

Scan & email to Garrett Huddleston at ghuddleston@hutchrec.com or deliver to Hutch Rec Downtown, 17 E. 1st.

Coaches Code of Conduct

Hutchinson Recreation Commission has adopted the following procedures to handle violations in the Coaches Code of Conduct. All violations will be taken very seriously and the extent of the disciplinary action for each case is under the sole discretion of the Executive Director.

Hutchinson Recreation Commission will use the following guidelines when evaluating and penalizing violations to the Coaches Code of Conduct:

1. Penalties will be based on the nature and severity of the violation.
2. Offenses within similar circumstances will generally warrant similar penalties.
3. Hutchinson Recreation Commission will keep records of all violations and shall document each violation's assessment of penalties.

All decisions regarding penalties and violations of the Hutchinson Recreation Commission's Code of Conduct shall be final and no appeals shall be granted.

Hutchinson Recreation Commission's Recreation & Sports Division will determine the appropriate penalty for any violation of the Coaches Code of Conduct. Penalties may include any of the following:

1. Verbal Warning
2. Written Warning
3. Suspension
 - Single Game Suspension
 - Multiple Game Suspension
 - Indefinite Suspension from League
4. Expulsion from the league and/or all Hutchinson Recreation Commission programs without refund of current program.
5. Multiple suspensions over time may result in the coach no longer coaching for any Hutch Rec youth sports program or league.

Team Name: _____

Coach's Printed Name: _____

Coach's Signature: _____

Date: _____