



Gold Country Girls Softball Registration Policy 2020

It is important to us that your registration process runs smoothly. Please contact the league Registrar [registrar@goldcountrysoftball.org] if you have issues at any time during the process.

Please read the following carefully.

1 Registration Periods

Reference to Registration Periods correspond to the following dates. At this time, the league only supports a Spring Season.

Registration Period	Dates
Early	October 1 – December 31
Regular	January 1 – 31
Late	February 1 – 21

1.1 Late Registration

- All registration will close four (4) weeks before the first official league game. This is to give us time to order team uniforms, equipment, etc. for the season.
- Exceptions will only be made for age groups who do not have enough players to form a team or through league board's approval.

2 Player Registration

Please be sure your account information stays up-to-date. You may be emailed or mailed information as needed. You will not be able to register your player if you have an account balance greater than zero (0). Please contact us if this occurs in error.

2.1 Payment Options

2.1.1 Credit Card

You may use our website to register and pay (in full) online during the Early, Regular, and Late registration periods. Paying for your registration in installments is available during Early Registration ONLY. See the section *Payment by Installments* below for more details.

2.1.2 Financial/Hardship Assistance

Applications to significantly reduce registration costs must be made during the **Early Registration** period. Apply early so that your application status may be given due consideration before registration deadlines.

Please follow these steps carefully.

2.1.2.1 First Step – Financial Assistance Application

You will be required to complete the GDRD Assistance Application in full with required documentation. Once the GDRD has all the required information, assistance can be determined within 24-48 hours. If you have qualified for your school's free or reduced lunch program, it will greatly support your application.



If you **fully qualify** for assistance, your registration cost will be as follows:

- First player: \$50.00
- Second or more sibling player(s): \$40.00 per player

You will be given the opportunity to pay the balance of your account by the close of the season (end of May). Additionally, you will be given the opportunity to earn credit to further reduce registration costs during the season. Examples: Opening Day Food Service or Field Maintenance Day

If you **partially qualify** for assistance, your registration cost will be as follows:

- First player: \$70.00
- Second or more sibling player(s): \$60.00 per player

You will be given the opportunity to pay the balance of your account by Opening Day. Note: You will not be issued player uniform(s) if there is an unpaid balance on your account.

You (and we) will be notified of the results of your application. If you are satisfied with the results of your application, proceed to register during the next Walk-In registration. If you plan to use the **Payment by Installments** option, you will be required to pay the minimum \$50.00 to register your player(s). Do not use the online system to initiate your registration. If you do, you will accrue fees.

2.1.2.2 Second Possible Step – Board Assistance Letter

If you need further financial support or do not qualify for financial support due to extenuating circumstances, you have the opportunity to ask for the Softball Board's Assistance. The board will be notified if you did/did not qualify for financial assistance. You **MUST** apply through the Assistance application first before we will consider your letter.

1. Write a one-page letter to the board detailing your need for financial assistance this year. It is up to you on how much detail you would like to convey in making your case – know that your letter will remain confidential. We will accept supporting documentation (Copies Only) which will be returned to you after the board makes a decision.
2. Include two supporting letters of reference regarding your character. No relatives please.
3. Please submit your letters/documentation in person at the next board meeting or (preferred) contact the President to meet for delivery. **Your submission is due February 1.** We will contact you regarding the board's decision after the next board meeting.

If you are satisfied with the results, proceed to register during the next Walk-In registration with the required fees.

2.1.3 Cash/Check

"In-Person" or Walk-In registration is available each registration period. Dates and locations will be posted on our league website. Current accounts will be notified by email as well.

You may pay by check or cash during our Walk-In registration dates **ONLY**. You will be required to pay **IN FULL** at time of registration. Precise cash or check payments only.



You may also drop off your registration/payment at the monthly Softball board meetings (second Wednesday of each month). [Print out a copy of the season's Registration form here.]

Qualified Hardship applicants will have the option of paying installments with their registration.

2.2 Payment by Installments

You can use our TeamSideline system to make your payment in installments by credit card when initiated **during early registration only**. You will be required to pay at least a minimum of \$55.00 to begin registration. A fee of \$5.00 will be added to your account for this payment service.

Email reminders will be sent to you monthly throughout the registration period (October-February).

You can continue to pay the balance in installments online during the season registration and/or during scheduled Walk-In Registrations. You are expected to complete registration payments by end of late registration. If you do not, your registration will be cancelled and the account balance (minus \$5.00) will be mailed to you.

2.3 Registration Cancellations

- [Payment by Installments] If you do not pay your full registration by close of Late Registration, your registration will be cancelled and what payments you made will be 100% refunded to you.
- You have until the end of Late Registration to cancel your registration to receive a 100% refund.
- Cancellations after Late Registration closes but before scheduled games begin will be subject to \$50.00 charge from your Registration amount to cover costs incurred for your player (insurance, team shirt, equipment, etc.). The balance will be refunded to you.
- **No refund** will be given if a player is removed after scheduled season games have started for the league.
- If for some reason we do not have enough players to form a team, you will be contacted and your registration will be refunded 100%.

3 Coach/Assistant Coach/Manager Registration

By registering to be a Coach, Assistant Coach, or Manager, you will not be charged a fee to participate. By registering, you are agreeing to give your time and energy to teach players the fundamentals and sportsmanship of softball. Background checks are paid for by the league so we ask that all volunteers are firm in their commitment. Coaches, Assistant Coaches, and Managers are required to be 18 years of age or older. For each team, at least one manager must be present on the field for practice and in the dugout for games.

In the event that too many adults volunteer for a team, we may be forced to cancel your enrollment without notice. We will try to give notice but it may not happen until after the cancellation takes place.

3.1.1 Regular Registration

We ask that all potential Coaches/Assistant Coaches/Managers register by close of Regular Registration for our league. All those registered during this period will be considered for the requested positions but may be reassigned to fulfill the needs of the team (i.e. Coach ->



Assistant Coach, Assistant Coach -> Manager, etc.). If an age group does not have enough volunteers to fill needed positions, registration will be extended at the discretion of the league board.

After the end of Regular Registration, we begin the background check process required by all adults who volunteer. We want to complete this as quickly as possible so that qualified coaches and managers may arrange to start softball practices as soon as possible.

3.1.2 Late Registration

We will accept Late Registration up to 3 weeks before the first official game of the season, at the discretion of the Head Coach of each team. Our online registration may not be in use by this time and will require contacting the Registrar directly. Be prepared to provide Full Name, Date of Birth, Address, Name on Driver's License, Driver's License Number, Driver's License State, and Driver's License Expiration Date.

4 Umpire Registration

Registration to umpire for Gold Country Girls Softball requires:

1. That applicants are 14 years old or older.
2. Are not registered to participate in the league season
3. If 18 years and older, will be required to pass a background check.

The league will pay for your registration, please be firm in your commitment to officiate all possible games throughout the season at time of registration. Additionally, suitable compensation, defined by the board each season, will be given to umpires monthly for their logged time. Free training is provided but may require traveling (within 1-hour distance) to participate.

Contact the Umpire-in-Chief [UIC@goldcountrysoftball.org] with any questions regarding responsibilities, etc.

5 Board Member Registration

Board members will be required to step in to cover team or snack bar positions as needed. As a result, every year each Board Member will be required to pass a background check.