



# Youth Registration Process

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**Welcome**

This document gives you the steps to follow to register your child using your organization's TeamSideline Site.

**Note:** Do not use this process at [www.teamsideline.com](http://www.teamsideline.com) – use the TeamSideline Site that your sport organization is using that has been customized for the organization.

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Player Registration Process	
Step	Action
<b>1</b>	<p><b>Sign In and Sign Up</b></p> <p>Go to the "Registration" tab, and click the "Enroll" button for the Program you want to register in. We have a secure Registration Process, so when you click the "Enroll" button you will be prompted to Sign In. If you are a new user, you will complete a brief "Sign Up" process so you can sign in.</p>
<b>2</b>	<p><b>Enrollment Cart</b></p> <p>After you Sign In and Sign Up, you will be on the "Enrollment Cart" page. On this page:</p> <ol style="list-style-type: none"> <li>1) Select yourself as an "Enrollee" or click the Add Enrollee link to add another person.</li> <li>2) Select the "Program"</li> <li>3) Select the "Offering"</li> <li>4) Click the Add button to add your item to the Cart, then</li> <li>5) Click the Checkout button at the bottom of the page.</li> </ol>
<b>3</b>	<p><b>Program Specific Information</b></p> <p>On the "Program Specific Information" page, complete the information and click the "Done" button at the bottom of the page.</p>
<b>4</b>	<p><b>Checkout</b></p> <p>On the Checkout page, complete the Billing and Payment Information -- then click the Place Order button at the bottom of the page.</p>
<b>5</b>	<p><b>Registration Completed!</b></p> <p>After you have checked out, you will receive an Order Confirmation Receipt to the email provided.</p>
<i>End of Process</i>	