

Louisburg Recreation Commission

Board Meeting Minutes

June 17, 2025 – 6:00 PM City Hall

Mission Statement:

The LRC is committed to serving our community by developing and maintaining programs for all ages and abilities.

1. Call to Order

Meeting called to order at 6:04 PM.

2. Consent Agenda

a. Adoption of Agenda

- Motion by Eric, seconded by Shannen.
- All in favor. Motion carried.

b. Approval of May 2025 Meeting Minutes

- Motion by Eric, seconded by Shannen.
- All in favor. Motion carried.

c. Financial Report

- Motion by Eric, seconded by Shannen.
 - All in favor. Motion carried.
-

3. Public Comments

- No public comments were made.
-

4. Recognition of Scheduled Visitors

- None.
-

5. Board Reports

- **Bradey:** No report.
 - **Shannen:** No report.
 - **Eric:** Expressed appreciation for the work done on the budget.
 - **Kelley:** Suggested moving toward a standing agenda. Any action item should be submitted to the chair for consideration. Brad will begin developing a standing agenda format.
 - **Heidi:** Reported baseball is going well and has been a positive experience overall.
-

6. Staff Reports

- **Director's Report:** Reviewed and discussed.
-

7. Old Business

a. Senior Center Update

- No action taken.
 - Director is arranging a monthly meeting with the Senior Center director.
 - Discussion held regarding potential intergenerational programming.
 - "Enrichment" will be added to the standing agenda under Staff Reports.
-

8. New Business

a. Baseball/Softball Traffic

- Nathan Law shared potential for a temporary traffic restriction near the t-ball field due to safety concerns with children crossing the road.
- Discussion also around opening of 2nd gate at LY park during baseball season to help with traffic flow/parking due to safety concerns of children crossing the road.

b. RFP for Accounting Services

- Contract period updated to 8/1–6/30, with plans to move to a full 12-month contract next year.
- Will be advertised on Facebook and through direct emails.
- Motion to approve the RFP with noted changes by Bradey, seconded by Shannen.
- All in favor. Motion carried.

c. Executive Session

- Motion by Heidi to enter executive session pursuant to KSA 4319(b)(1) to discuss personnel matters of non-elected personnel.
- Seconded by Eric. All in favor. Motion carried.
- Executive session began at 6:25 PM; regular session resumed at 6:55 PM.

d. Director Compensation

- Motion by Bradey to approve a 5% raise for the LRC Director for the upcoming budget year.
 - Seconded by Shannen. All in favor. Motion carried.
-

9. Announcements

Upcoming Events:

- Baseball tournaments begin June 23rd.
 - Adult Coed Softball Tournament on June 29th.
 - Fall sports enrollment ends July 15th.
 - Budget discussion will be added to next month's agenda and published in the newspaper.
-

10. Adjournment

- Motion to adjourn by Eric, seconded by Shannen.
- Meeting adjourned at 7:06 PM.

Next Meeting:
July 15, 2025 – 6:00 PM
Location: LRC Office