

**SUN CITY WEST SOFTBALL CLUB TREASURER'S REPORT
DECEMBER 4, 2024**

Bank Balances as of November 26, 2024:

BMO Business Account:	\$ 21,710.22
BMO Money Market Account:	\$ 25,638.20
BMO CD:	\$ 21,234.25
Western Bank Treasury Account:	\$ 38,330.17
Angels in the Outfield:	\$ 411.55
Western Bank CD:	\$ 10,711.61
 Total:	 \$118,036.00

Income for the BMO Business Account was \$3,342 in November. There was no one major deposit. The majority was for concessions, new members, sales of club wear and payment from new sponsors for their team jerseys.

There were two larger dollar expenses. One to pay for the SCW Softball Club T Shirts. This will result in a small profit for the club as shirts are sold. That was for \$2,873.00.

The other larger expense for \$5,328 paid to Web Cardmember Service Credit Card. The majority of the expenses were as follows: \$1,800 to Fast Signs and Moore Graphics, \$1,100 to Herb's Appliance for repairs on the ice machine and \$1,200 to A2Z Electronic for the installation of the camera system. The rest of the expenses were for purchases at Costco, Sam's Club and Basha's, etc for food and beverage supplies.

Respectfully Submitted,

Dave Ryg
Treasurer

SCW Softball Club December 2024 Treasurers Report

Roles and Responsibilities of SCW Softball Club Accountant

1. Provide a monthly report(1st Wednesday) for the Treasurer/Board that includes;
 - a. Bank Balances
 - b. Revenue and Expenses
 - c. YTD Rev & Expenses compared to previous year
2. Issue payments as requested by board
 - a. Pay all invoices except Billboard Banners out of BMO Bank
 - b. Pay all invoices for Billboard Banners out of Western Bank.
3. Maintain & Report on membership dues as required.
4. Secure signature authorization on BMO Bank and Western Bank accounts.
5. Secure and manage a bank credit card for softball purchases.
6. Update all contact information for online banking activities as necessary to reflect current board and accountant.
7. Update all the email contacts and alerts to your preference reflecting current board and accountant contacts.
8. Reconcile bank statements with the checkbook registers.
9. Monitor CD maturity dates on all bank accounts.
10. Collect all mail from the mailbox located at Liberty Field.
11. Deposit all cash into BMO Bank, except for Billboard Banner money. Denote source in the checkbook register by category, i.e., Concessions, Dues, Tin Cup, Events, etc.
12. Deposit all Billboard Banner money into Western Bank.
13. Contact all vendors with your email address, most vendors email invoices.
14. Prepare SCW Recreational Centers financial reports: CR-7, CR-15 and CR-10.
15. Prepare IRS 990 EZ tax returns.
16. Perform CPI compliance update annually for credit card processing.
17. Run reports for credit card payments from Authorized.Net for payments, refunds, etc.
18. Do other duties as assigned.

Additional Items to address/investigate

Check with Ken Skinner on the computer for accounting

It would be ideal if either the Treasurer or Bookkeeper were year-round residents but we can manage this if necessary. Someone has to be available to clear the mailbox of incoming receipts and invoices during the summer.

Dave would send updates/receipts to Judy during the summer.

Bashas prepaid card for donuts – Max

Sams Club card – we have a Sams Club membership card but we're not certain if it's active. Benny Rodriguez uses this when he gets supplies. We need to investigate if this is required.

Bank cards

Western – President, Treasurer and Accountant

BMO – President, Treasurer and Accountant

General Operating expense and Team Sponsorships at BMO

Banner sponsorships at Western

CDs at both

Uniforms – Ed places orders, invoice comes to Accountant via email. Accountant pays.

Equipment – Ed determines what's needed, informs Dave and Dave orders with BMO card.

Need a backup for Ed when Dave leaves.

After December Board meeting show both banks the minutes and the IDs for the new people that need to be on the accounts.

Key to the mailbox – Held by the Treasurer and Accountant

We discussed adding a mail slot to the clubhouse that drops into a lockbox inside – **submit request to rec center.** This would be safer than the mailbox we currently use.

Petty cash in a box in the clubhouse – **see Ken Skinner to learn how this is used.**

Rec Center report (CR7 Financial Report) needs to be filed and then a tax return needs to be submitted to the IRS in the new year.

Dave submits new member names to Rec Center. **Someone needs to take on this responsibility. We need to determine how to keep the Rec Center aware of our membership for Clubtrax purposes.**



Kay & Arvid Peterson <kayarvid0777@gmail.com>

Central League Committee Report to the Board

1 message

Lloyd Styrwoll <styrwoll49@cox.net>

Tue, Dec 3, 2024 at 8:08 PM

To: Mitch Czech <mjczech58@gmail.com>, Nick Missos <nbmissos@yahoo.com>, Tony Perillo <tperillo40@cox.net>, Arvid Peterson <kayarvid0777@gmail.com>, Larry Reed <duckonwater10@gmail.com>, Dave Ryg <roscoeryg@yahoo.com>, Jack Fischer <captwjack@cox.net>

Cc: ERIC Sorber <sorberaz83@gmail.com>, Ken McGraw <mcgraw.kf@gmail.com>, Craig Brooks <craig.brooks.softball@gmail.com>

Board Members,

I would like to thank the departing members of the Board for their service. They have left Sun City West Softball in excellent condition. I would also like to thank Dan Burke who with myself will be leaving the Central League Committee. I strongly believe that John Derylo and the newly formed Central League Committee will do an excellent job.

I would also like to encourage new Board members and reinforce that your job is service leadership. 90% service and 10 % leadership.

The Central League is 11 games into a 20 game fall session. The competition is excellent and while every session has bumps, this session is going well. Many Central League players will be playing Saturday and Sunday either with the Palm Desert invitational or the Sun City one pitch Tournament to memorialize and honor Tracy Buttars, who many of us played with.

Thank you for allowing me to serve. I have a Doctors appointment and will be unable to attend this meeting

Lloyd

Green Team Status Report

December 4, 2024

Green Team new membership rating status report:

4 new members attended the Green Team for the month of November 2024.

- Green Team rating results:

- 1 new member: NL 7
 - 1 new member: NL 8
 - 2 new members: AL 2

Note:

2024 new members to date: 31

2023 new members: 35

Submitted by:

Gary Scapito

Green Team Program Coordinator

NAME

Dec. 4th 2024
S.B. Board Meeting

- ✓ ERIC SORBER
- ✓ FRANK SEABERG
- ✓ JACK RIZK
- ✓ BARB RIZIC
- ✓ Kevin Schuck
- ✓ KEN MCGRAW
- ✓ John Denylo
- ✓ Ralph BENJAMIN
- ✓ MAX BECKER
- ✓ Nonna Reed
- △ Nick Turner (Chartered Clubs Liaison)
- ✓ CAROL BOWDEN
- ✓ Kim Skinn
- ✓ Heather R Johnson
- ✓ CRAIG BROOKS
- △ JACK FISHER
- △ TONY PERILLO
- △ Kay Peterson
- ✓ Ray Early
- △ Larry Reed
- △ NICK
- △ ~~THOMAS~~
- △ Dave Ryg