



## **Wellsville Joint Recreation Commission Revenue Neutral Agenda**

September 3<sup>rd</sup>, 2025 6pm

WJRC Office, 320 Pendleton Ave, Wellsville, KS 66092

- I. Call to Order: Dustin G called the meeting to order at 600pm
- II. Roll Call:
  - Mindi Nelson- x                      Dustin Gardner-x                      Zach DeVorss-x
  - Dustin Donovan-Absent Noah Breen-x                      Bernie Smith-x
- III. Public Forum: na
- IV. Motion to exceed or not to exceed revenue neutral:
  - a. Zach motioned to exceed revenue neutral, Mindi seconded, 4-0 passed
- V. Adjournment:
  - a. The meeting was adjourned at 6:02pm by Dustin Gardner.

Minutes Submitted by: Mindi Nelson



## **Wellsville Joint Recreation Commission Budget Hearing Agenda**

September 3<sup>rd</sup>, 2025, 6:17pm

WJRC Office, 320 Pendleton Ave, Wellsville, KS 66092

- VI. Call to Order: Dustin Gardner called the meeting to order at 6:17 pm
- VII. Roll Call:
  - Mindi Nelson- x                      Dustin Gardner-x                      Zach DeVorss-x
  - Dustin Donovan-Absent   Noah Breen-x                      Bernie Smith-x
- VIII. Public Forum: na
- IX. Motion to accept the budget as presented:
  - a. Zach motioned to accept the budget as presented. Seconded by Dustin Gardner. Passed 4-0.
- X. Adjournment:
  - a. The meeting was adjourned at 6:22pm by Dustin Gardner.

Minutes Submitted by: Mindi Nelson



## Wellsville Joint Recreation Commission Board Meeting

September 3<sup>rd</sup>, 2025 6:23pm

WJRC Office, 320 Pendleton Ave, Wellsville, KS 66092

- XI. Call to Order: Dustin G called the meeting to order at 6:23pm
- XII. Roll Call:                      Mindi Nelson- x                      Dustin Gardner-x                      Zach DeVorss-x  
   Dustin Donovan-Absent Noah Breen-x                      Bernie Smith-x
- XIII. Adoption of Agenda: A motion to adopt the agenda was made by Zach. Seconded by Dustin Gardner. Passed 4-0.
- XIV. Public Forum: na
- XV. Consent Agenda: A motion to approve the consent agenda was made by Mindi. Seconded by Zach. Passed 5-0.
- a. August Meeting Notes
  - b. Treasurer's Report
    - i. MidAmerica Checking-\$42,146.01
    - ii. MidAmerica Savings-\$154,857.67
    - iii. Landmark Checking-\$11,167.32
- XVI. Information Items
- a. As of August 18<sup>th</sup>, Bernie is officially in the office 100% of the time
  - b. Discussion of assistant director job responsibilities-discussed the scope of the Assistant Director's job responsibilities, clarifying that supervision of evening youth sports is a critical part of the responsibilities of this position.
  - c. Website visibility-
    - i. They considered having weekly meetings with the website admin to ensure the website is up-to-date and more accessible.
    - ii. mentioned the need for better access to the website's administrative functions to make timely updates and improvements.
  - d. Credit card-discussed the challenges of obtaining a business credit card without personal information. They found a potential solution with UMB Bank, which offers a business card without requiring personal details.
  - e. USD #289-Susan McCarthy has submitted a records request for meeting minutes and meeting agendas from this point forward
- XVII. Action Items
- a. Electricity bids for the park-
    - i. discussed the need to upgrade the electricity and lighting in the park to improve safety and functionality for events and activities.
    - ii. They considered different options, including a full upgrade or a scaled-down version, and decided to get bids for both.
    - iii. discussed the importance of planning for future needs and ensuring that any upgrades made now can be expanded or adjusted as necessary in the future.
  - b. Courtney James incident-Bernie will follow up with legal and the City of Wellsville

**XVIII. Discussion Items**

- a. Safety Incident Report-Bernie reported on the successful implementation of the emergency action plan during an incident where an elderly gentleman had a stroke. The plan worked well. Bernie will get a copy of this action plan to the Board members to review.
- b. Fair Labor Standards Law/Child Labor Laws-discussed the need to adjust hiring practices to ensure compliance. They discussed the possibility of hiring only 16 and older individuals going forward.
- c. Holiday in Wellsville-Discussed potential donations and contributions from the WJRC
- d. Golf Cart Purchase-discussed purchasing a golf cart specifically for events to help transport people within the park. They considered different options and the benefits of having a dedicated vehicle for such purposes.
- e. Community Program Van-discussed leasing a community van for transporting kids and seniors. Considered the costs, insurance, and the benefits of leasing versus buying a used van

**XIX. Administrative Reports**

- a. Director's Report
  - i. Current Events-Fall sports begin this week
  - ii. In the Works
    1. Pumpkins in the park-This is the next event in the park
    2. Park event planning-Looked at a draft schedule for 2026 events in the park and youth sports schedules
    3. Memorial installation-should be installed soon
    4. WJRC annual report-see attached
  - iii. Concession Update-will continue running concessions on Tuesday evenings during flag football until our stock is diminished then will freeze what we can and prepare for next spring
  - iv. Reviewed Financial Analysis for 2025 Baseball and Softball
  - v. Equipment
    1. Getting equipment ready for service in October and November
    2. Grasshopper 727 is having pto problems, this is getting fixed
    3. Equipment hours log sheet was included in packet
  - vi. Tournament Compliments
    1. Many compliments on the fields, food, and trees/shade
    2. One coach write-"Thanks to Wellsville Community for hosting an old-school, first-class tournament. Fields are in great shape, all the trees are so wonderful. Umpires were great. Food was great, fun weekend!"
- b. Community Program Report
  - i. Reviewed upcoming senior day trips, woodworking classes, and kids field trips
  - ii. Chartered bus trip to Mackinac Island has 52 people going
- c. Assistant Director Report
  - i. Summer sports have wrapped up
  - ii. Field 1 and 4 are being used for competitive baseball and softball team practices, 3 teams using the fields on Wednesdays and Sundays
  - iii. Have 8 flag football officials, 4 for volleyball, and 4 for soccer
  - iv. Fall sports began this week
    1. 2 volleyball teams
    2. 11 flag football teams
    3. 9 soccer teams

**XX. Executive Session-na**

**XXI. Adjournment- A motion to adjourn was made by Zach and second by Dustin Gardner at 8:28pm**